

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

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\*+Consent Agenda Item

MINUTES - May 18, 2016

**A. CALL TO ORDER**

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:30 p.m. with the Board President presiding.

**SUNSHINE LAW STATEMENT**

The Board Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of scheduled meetings were conveyed to the Burlington County Times and the Trenton Times on January 11, 2016. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on May 12, 2016. The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered roll call: Mr. Heberling, Mr. Schiano, Ms. Zablow, Mr. Creegan, Mr. Mercantini and Mr. Drew. ABSENT: Mr. Fausti (Arrived 6:40), Mr. Tyler, and Mr. Roselli (Arrived 6:33).

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary, Mr. Cameron Morgan, Board Solicitor (Arrived 6:53).

Staff attending: Dawn Rossell, Robin Blue, Kimberley Walker, Kim Rosenberg, Melanie Stokes, Lisa Hudik, Connie McMillin, Steve Koch, Leona Stanton, Stephanie Tranosky, Valerie Scott, Carleigh Stavrakis, Susan Gerike, Tammy Anderson, Joy Odri, Kathy Creegan, Amy Rabenda, Ray Snook, Renee' Eugene, Bonnie Meyers, Liz Mitchell, Linda Eaton, Dan Riether, Jen Bigwood, Maria Moshinsky, Tina Zack, Jess Borek, Shelly Gallo, Donna Shipman, Clare Adelman, Joanne Hanna, Kate Sakowski, Mike Brennan, Michelle Quigley, Nancy Bender, Liz Brotherton, and John Tobias.

Visitors attending: Jim Brotherton, Kelly Kultys, Dana Lehrer, Peggy Scroger, Raima Srivastava, Walter Kosul, Erica Richardson, Melanie Kunkler, and Barbara Eget.

**D. EXECUTIVE SESSION RESOLUTION**

Mr. Heberling read the following resolution, seconded by Mr. Schiano and unanimously approved at 6:33pm:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting: and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

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\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy \_\_\_\_\_);

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

**X** \_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: Non-Affiliated Contracts) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/6/2016.

The Board returned to open session at 6:55pm.

**E. STUDENT REPRESENTATIVES -**

Rajma Srivastava and Tyler Rossell, 3<sup>rd</sup> grade students shared the following about PMS:

- Positive feelings of their principal
- Exciting assemblies including fire prevention assemblies and animal assemblies; field trips
- Studies about the history of Bordentown
- Recent events including: the 3<sup>rd</sup> Grade Show, PTA Trenton Thunder Night, Philadelphia Zoo trip, Field Day, and Superhero Day.

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**F. RECOGNITION/PRESENTATION**

1. Strategic Planning Presentation by Dr. Edward Forsthoffer

**G. PUBLIC FORUM - FOR AGENDA ITEMS**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

- Ms. Kunkler thanked the Board for consideration of a resolution regarding PARCC testing.

**H. UNFINISHED BUSINESS**

1. Discussed and revised draft letter for issuance to Mr. Stephen Turgyan, Bet to Win, regarding future farm lease matters.

**I. CONSENT AGENDA APPROVAL (R.C.\*)**

A motion was made by Mr. Heberling, seconded by Mr. Mercantini to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes, April 13, 2016
3. +Motion to approve Bill List, April, 2016
4. +Motion to approve Board Secretary/Treasurer Report, April 30, 2016
5. +Motion to approve Substitute List
6. +Motion to approve Special Education Student Placement
7. +Motion to accept Director of Special Services Report
8. +Motion to accept Director of Curriculum and Instruction Report
9. +Motion to accept District Support Staff Report
10. +Motion to accept Enrollment & Principal Reports:

|      |              |
|------|--------------|
| BRHS | 711          |
| BRMS | 609          |
| MIS  | 408          |
| CBS  | 238          |
| PMS  | 576          |
|      | <u>2,542</u> |

ON A ROLL CALL VOTE (Items 1-10):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

**J. COMMITTEE REPORTS - None**

**K. SUPERINTENDENT'S REPORT**

A motion was made by Mr. Mercantini, seconded by Mr. Schiano to approve the following:

1. +Motion to accept HIB Report & Determinations:

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| School | # of Reports | # of HIB |
|--------|--------------|----------|
| CBS    | 0            | 0        |
| PMS    | 2            | 1        |
| MIS    | 0            | 0        |
| BRMS   | 0            | 0        |
| BRHS   | 1            | 0        |
| TOTAL: | 3            | 1        |

2. +Motion to approve Strategic Plan for the Bordentown Regional School District
3. +Motion to approve District's Comprehensive Equity Plan (CEP)

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 2-3):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: Mr. Roselli. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

**L. CURRICULUM REPORTS**

A motion was made by Mr. Schiano, seconded by Mr. Fausti to approve the following:

1. +Motion to approve field trip proposals for the 2016-2017 school year.
2. +Motion to adopt resolution for submission to applicable State, municipal, and New Jersey Department of Education (NJDOE) officials that in brief summary: (1) urges the NJDOE to withdraw its proposed graduation requirements relative to establishing minimum passing score(s) as a graduation requirement on the new PARCC Assessment, based on the Governor's College and Career Ready Task Force recommendation for a multi-year transition to a new assessment absent such a minimum requirement; (2) provides for the involvement of all stakeholders in developing a new assessment system that continues to provide multiple pathways to a high school diploma and respects parent's rights to make decisions appropriate to their children.
3. Motion to amend field trip for BRMS to Duke Farms in Hillsborough, NJ on June 2, 2016 from 9:00 am to 2:00 pm, to better tie in with the curriculum. There is no cost to the district. Originally approved to the Capital Building in Trenton, NJ.
4. Motion to approve a field trip for the BRHS AP United States History class to Bordentown City on May 26, 2016 to lead a tour of different historic sites for the third grade classes of Clara Barton School for a BRHS project to create an electronic history book of Bordentown City. One week after the tour, June 2, 2016, the class would like to return to CBS to co-create the book. Both trips would depart from the HS at 8:40am and return at 10am. There is no cost to the district.

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ON A ROLL CALL VOTE (Items 1-4):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli,  
Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

**M. PERSONNEL REPORT**

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

\*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND  
WILL BE ADJUSTED PENDING NEGOTIATIONS\*

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

A motion was made by Mr. Fausti, seconded by Mr. Mercantini to approve the following:

1. Motion to transfer Ms. Amy Wright from Bordentown Regional Middle School to Bordentown Regional High School, effective September 1, 2016.
2. Motion to transfer Ms. Kim Ballinger from Bordentown Regional High School to Bordentown Regional Middle School, effective September 1, 2016.
3. +Motion to approved contract for Mr. Eloi Richardson as School Business Administrator/Board Secretary with a salary of \$131,802, effective July 1, 2016 to June 30, 2017, with contract implementation contingent upon approval by Executive County Superintendent.
4. +Motion to approve FY2015-16 salaries for non-represented support staff members retroactive to July 1, 2015, inclusive of longevity.
5. +Motion to approve FY2016-17 salaries for non-represented staff members for SY2016-17, effective July 1, 2016, inclusive of longevity and/or Black Seal License as applicable.
6. +Motion to accept Superintendent's recommendations to renew the following staff for the 2016-2017 S.Y. as per attached list:
  - Aides - "G"
7. +Motion to approve **Mr. Timothy Roselle** as a long term leave replacement at BRHS, effective May 19, 2016 through June 17, 2016. Mr. Roselle will be compensated in accordance with the long term, per diem substitute pay scale.
8. +Motion to approve CDA 2016-17 summer employees
9. Motion to approve the following staff members to serve as instructors for the BRMS Summer Program, July 5 through July 28 (Monday through Thursday) from 7:45 am - 11:45 am each day. These staff members will be paid through Title I NCLB funds at the conclusion of the program:

| Staff Member                            | Stipend   |
|---|-----------|
| Susan Gerike- LA (splitting stipend)    | \$2500.00 |
| Margaret Blask - LA (splitting stipend) |           |
| Steven Blue - Math                      | \$2500.00 |
| Steve Koch - Social Studies             | \$2500.00 |
| Amy Rabenda - Instructional Aide        | \$1500.00 |

10. Motion to approve the following staff members to work the summer Extended School Year Program (ESY) and Supplemental Reading Program (paid by local funds):

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a. Reading Program

Compensation: Teacher: \$2500 stipend payable at completion of program

Teachers: Paula Roth  
Carla Whitaker  
Joanne Hanna  
Leona Stanton (\$450 coordinator stipend only)

Work Day: 4 hrs. per day, 4 days per week (Monday-Thursday), July 5-29

b. Extended School Year

Compensation: Teacher: Per diem rate, prorated for hours actually worked each day.

Teachers: Stephanie Byrne  
Casey McMonagle  
Terri Mohacsi  
Meg Napolitano-Evans  
Lauren Fyczok  
Carleigh Stavrakis  
Christin Takacs  
Cara Edine  
Michele Quigley  
Kimberly Rosenberg

Substitute: Rebecca Sullivan (as needed)

Coordinator: \$600 stipend payable at completion of program  
Coordinators: Michele Quigley and Allison Wills (stipend split between both parties)

Work Day: 4.5 hr/day/5 days/wk July 5-29

Compensation: Aides: Hourly rate for hours actually worked

Aides: Shelly Gallo                      Tonya Dixon  
Jacqueline Ferrell                      Kristen Hvasta  
Theresa Santiago                      Carol Muhler  
Faith Newland                      Penny McCutcheon  
Sondra Marion                      Terence Degnon  
Dawn Craft

11. Motion to approve Ms. Stephanie Byrne (long term leave replacement at PMS) as a special education teacher in the Summer Extended School Year Program, 4.5 hours/day. Compensation for the summer assignment will be at her per diem rate, prorated for hours actually worked.
12. Motion to approve Ms. Terri Mohacsi (long term leave replacement at PMS) as a special education teacher in the Summer Extended School Year Program 4.5 hours/day. Compensation for the summer assignment will be at her per diem rate, prorated for hours actually worked.
13. Motion to amend staff member that assisted a student with an IEP on the BRMS Band trip, Music in the Parks festival at Six Flags Great Adventure on 5/6/16. Ms. Cindy Mansour assisted as a 1:1 Aide due to a medical issue with the staff member previously approved. Ms. Mansour will be compensated at her hourly contracted rate, pro-rated for hours in excess of her typical work day.
14. Motion to approve Mr. Erik Wall, a student of Mercer County College, to complete his Technical Education classroom observation at BRHS, under the mentorship of Mr. Sullivan and Mr. Van Duyne at a mutually agreed upon date in May, 2016.

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INFORMATION

+JOB POSTINGS: BRHS Special Education Teacher - BRHS Special Education Teacher - School District Psychologist

ON A ROLL CALL VOTE (Items 1-2, 4-14):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli (All Ayes except for Abstention noted below), Ms. Zablow (All Ayes except for Abstention noted below), Mr. Creegan (All Ayes except for Abstention noted below), Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: Mr. Roselli (Item #6.G Aides: Donna LoBianco and Jackie Dzurenko), Ms. Zablow (Item #8 CDA--son Jason Zablow), and Mr. Creegan (Item #8 CDA--daughter Kaylee Creegan). ABSENT: Mr. Tyler. Motion approved by majority.

ON A ROLL CALL VOTE (Item 3):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: Mr. Creegan. ABSENT: Mr. Tyler. Motion approved by majority.

**N. BUSINESS, FINANCE & OPERATIONS**

A motion was made by Mr. Heberling, seconded by Mr. Roselli to approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status for April 2016.
2. +Motion to approve Transfer of Funds.
3. Motion to approve the following annual appointments; reappointments; and/or contract renewals for school year 2016-17 (unless a different period is otherwise noted):
  - a. Mr. Eloi Richardson, School Business Administrator as Board Secretary.--No additional cost.
  - b. Mr. Eloi Richardson-SBA/BS as the District's Qualified Purchasing Agent (QPA) and adopt the higher minimum bid threshold of \$40,000, with related 15% minimum quote threshold of \$6,000, for school districts with a QPA, pursuant to N.J.S.A. 18A:18A-2(b) and 18:18A-3(a).
  - c. Mr. Brian Usilton, Facility Director as Asbestos Management and PEOSHA Officer; Integrated Pest Management Coordinator; and Indoor Air Quality Designee.--No additional cost
  - d. Mr. Daniel Riether as Affirmative Action Officer, per PL 1975, c.127 at a stipend of \$2,000 per year; no change from prior year.
  - e. Mr. Daniel Cumming, as web-master for the district's website, at a stipend of \$5,000 per year; no change from prior year
  - f. Mr. Theodore Eldridge and Mr. Bruce Cerino as the HVAC Backup Systems Technicians for the District, at a stipend of \$2,000 per year (combined \$4,000); no change from prior year.
  - g. Ms. Melissa Guido as NJSMART data coordinator at a her hourly pay rate of \$28.64 for up to 40 hours per month, (estimated annual cost of up to \$14,000; actual rate and estimated annual cost is subject to revision based on final settlement with the labor unit covering this employee )
  - h. Ms. Stephanie Ashton as PowerSchool data coordinator at a rate negotiated of \$35.89 for up to 25 hours per month

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- (estimated annual cost of up to \$11,000; actual rate and estimated annual cost is subject to revision based on final settlement with the labor unit covering this employee)
- i. Ms. Helen ("Nell") Geiger as the Substance Abuse Coordinator (SAC)—No additional cost
  - j. +Phoenix Advisors, LLC, to provide assistance as agents to undertake filing and other actions required under the Security and Exchange Commission's Municipalities Continuing Disclosure Compliance initiative concerning the District's outstanding bonds, at an estimated fee of \$650 for up to three (3) outstanding issues and \$100 for each additional issues, if any, for which filing are required. [Note: The District presently has two (2) issues outstanding]. (Same as FY16).
  - k. Holman, Frenia, Allison, P.C., (successor firm to John Maley, CPA), to provide annual auditing services to the District as independent auditor at an annual fee not expected to exceed \$33,000, per an open solicitation [Request for Proposal (RFP)] issued in April 2015. Additional services requested, (i.e.: required annual Securities and Exchange Commission filings on the District's outstanding bonds; bond refinancing reviews; etc.) will be billed at a standard rate of \$130 per hour. (Same as FY16]
  - l. Lourdes Medical Associates, PA as the District's school physician at an annual fee of \$27,500, per an open solicitation [Request for Proposal (RFP)] issued in April 2015. [FY15 & 16: \$25,000 each]
  - m. +Bayada Home Health Care, Inc., for substitute professional nursing services as needed, at \$55/hr. for RN services [Agreement runs from September 5, 2016 to June 30, 2017]
  - n. Clintar, NJ, to provide lawn maintenance services for all of the district's schools, at a base annual fee of \$57,440 (representing second 2<sup>nd</sup> year of a contract awarded per a bid on June 10, 2015 covering July 1, 2015 to June 30, 2017, with options for two (2) additional one (1) year renewals upon mutual agreement as to terms and pricing for such renewals)
  - o. +Municipality of Bordentown Township for services of a School Resource Officer, on a shared cost basis, at an annual prorated fee of \$40,000 to the District (same as FY2016).
  - p. EJA Associates as the District's Insurance Broker of Record for property, casualty, and workers' compensation services, at no additional out-of-pocket costs, given the District's membership in the underlying School Alliance Fund (SAIF) insurance jointure for the period July 1, 2014 to July 1, 2017 in conjunction with this broker.
  - q. Wage Works and Aflac, jointly, as brokers and administrators for the District's tax shelter annuity and flexible spending account programs at no additional out-of-pocket expenses.
  - r. +Health (medical, prescription and/or vision) benefits program with AmeriHealth, for an average 5.0% renewal rate.
  - s. +Dental benefits program with Horizon Dental for an average zero (0%) renewal rate (effective August 1, 2016 to July 31, 2017)



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- t. +Motion to accept Student Accident Insurance renewal from T.L. Groseclose Associates, Inc. (QBE Insurance Corp) effective beginning September 1, 2016:
- Basic Interscholastic Policy Renewal Premium \$6,669 (prior year \$6,449)
  - Catastrophic Policy Renewal Premium \$2,724 (no increases)
- u. +Contract with Mission One Educational Staffing Services to provide replacement teacher assistants and aides, under the same terms and conditions, (representing the third (3<sup>rd</sup>) year of a contract awarded per a bid awarded July 17, 2013 with options for up to four (4) additional one (1) year renewals upon mutual agreement as to terms and pricing). [Rates unchanged from FY15 and FY16]
- v. HIBster agreement related to managing/preventing bullying incidents, including basic account setup, maintenance, hosting, and customer support, at an annual fee of \$1,000 (versus normal annual renewal of \$1,500)
- w. +Tuition revenue contract for \$702,709 with New Hanover Public School for its high school students attending the District. This amount is reflective of estimated tuition for 2016-17 in the amount of \$767,968 (based on a rate 2% increase and projected enrollment information provided) and a tuition adjustment (decrease) of \$65,259 for SY 2014-15, based on actual enrollment/attendance results vs. prior estimate(s).
- x. +Third (3<sup>rd</sup>) Addendum/renewal of the Food Service Management Contract with Sodexo (representing 4<sup>th</sup> year of a contract awarded 5/22/2013 via a bid, commencing for SY 2013-14, and subject to up to 4 annual renewals) for the following fees and guarantees, which are unchanged from FY13-14:
- **General Support Services Allowance:** General Support Services Allowance equal to \$47,235 (previously \$47,000.00 since FY14) for the 2016-17 contract year, payable in ten equal installments of \$4,723.50 from September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one month.
  - **Management Fee:** District shall pay Sodexo a Management Fee in an amount equal to \$30,150 (previously \$30,000 since FY14) per year payable in 10 equal installments of \$3,015.00, from September through June for the 2016-17 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one month.
  - **Surplus Guarantee:** Sodexo guarantees that District shall receive an annual financial return of \$50,000 for the 2016-17 school year. If the annual financial return for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to District in an amount not to exceed 100% of Sodexo's annual Management Fee. Sodexo reserves the right to recover any such reimbursement

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made during the current contract year from that year's surplus on a monthly basis.

- y. +Professional Services from Burlington County Special Services School District/Educational Services Unit (ESU) at the fee schedule per the attached agreement.
- z. +e2e (formerly E-Rate Exchange) for E-rate consulting services, including calculations; required application/documentation filings; and related services for Funding Years 2017 and 2018 (7/1/2016 to 6/30/2018), at annual fees of \$4,300 for Category 1 funding (mainly discounts on internet and phone services); \$1,250, plus 3% of funding received under Category 2 (i.e.: funding for special technology projects such a network upgrades); \$500 for any related bid management. [Note: The fee(s) for Funding Year 18 remain the same as for Funding Year 17].
- aa. +JAMF Software for I-pad management system, at an annual cost of \$1,953.
- bb. +Healthmaster, subscription to health related training modules for use by District staff, at annual cost of \$5,394. (same as FY16).
- cc. Continuation of services from the following outside providers for homebound instruction on an as needed basis. The current homebound rate is \$35.89 (rates are for the 2015-16 school year and may change for the 2016-17 school year):
  - 1) Silvergate Prep  
981 Route 22 West, Suite 202, Bridgewater, NJ 08807
  - 2) Professional Education Services  
34 South Delsea Drive, Suite I, Glassboro, NJ 08028
  - 3) Education Inc.  
P.O. Box 3345, Plymouth, MA 02361
  - 4) Educational Service Unit  
20 Pioneer Blvd., Mount Holly, NJ 08060
  - 5) Hampton Hospital  
650 Rancocas Road, Westampton, NJ 08060

*The following agencies do not accept our homebound rate of \$35.89:*

- 6) Educere, LLC  
Ambler Plaza, Suite 100, 12 East Butler Ave., Ambler, PA 19002  
Rate: charged by the course, the average cost is \$199.50 but cost per course differs.
- 7) Children's Hospital of Philadelphia  
3401 Civic Center Blvd., Philadelphia, PA 19104  
Rate: \$52.53
- 8) Union County Educational Comm.  
45 Cardinal Drive, Westfield, NJ 07090  
Rate: \$60
- 9) School at Lighthouse  
5034 Atlantic Ave.  
Mays Landing, NJ 08330  
Rate: \$40
- dd. Continuation of services from the following outside providers (fees are for the 2015-16 school year and may change for the 2016-17 school year):
  - 1) Audiology Partners  
851 Route 73 North, Suite B, Marlton, NJ 08053  
Re: Central Auditory Processing Assessments  
Cost: \$405

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- 2) REM Audiology  
775 Route 70 East, Suite F-120B, Evesham Twp., NJ 08053  
Cost: \$495
- 3) Audiology Dept at Robert Wood Johnson  
5 Hamilton Health Place, Hamilton, NJ 08690  
Re: Central Auditory Processing Assessments  
Cost: \$595
- 4) Dr. Jesse Mintz  
10-D Auer Court, East Brunswick, NJ 08816  
Re: Neurological Assessments  
Cost: \$450
- 5) The Center for Neurological and Neurodevelopmental Health  
(CNNH)  
250 Haddonfield-Berlin Road, Suite 105, Gibbsboro, NJ 08026  
Re: Neurological Assessments  
Cost: \$550
- 6) Dr. Barbara Leech  
1218 Brinton Circle, West Chester, PA 1930  
Re: Neuropsychological Assessments  
Cost: \$1,400
- 7) Dr. Liya Beyderman  
Nemours DuPont Pediatrics  
443 Laurel Oak Road, Voorhees, NJ 08043  
Re: Neurological Assessments  
Cost: \$516 to \$652 (this is SY 16-17 cost)
- 8) Medford Family Psychiatry  
Dr. Thomas O'Reilly  
560 Stokes Road, Suite 13 A-6, Medford, NJ  
Re: Psychiatric Evaluation  
Cost: \$450
- 9) Dr. Zoe Wilson Salman  
212 West Route 38, Suite 105, Moorestown, NJ 08057  
Re: Psychiatric Evaluation  
Cost: \$500
- 10) Dr. Jagwinder S. Sandhu  
194 N Harrison Street, Princeton, NJ 08540  
Re: Psychiatric Evaluations  
Cost: \$450
- 11) 360 Translations International Inc.  
P.O. Box 442, Cherry Hill, NJ 08003  
Re: Sign Language Interpreter  
Cost: \$62.50 day/night rates, plus mileage
- 12) Language Services Consultants  
P.O. Box 412, Ardmore, PA 19003  
Re: Interpreting  
Cost \$96/hour, plus mileage, tolls, administrative fees
- 13) Cross County Clinical & Educational Services  
P.O. Box 150, Ringwood, NJ 07456  
Re: Bilingual Child Study Team Evaluations  
Cost: \$825 per evaluation
- 14) Monica Goss, M.A., CCC-SLP, LLC  
19 Juniper Drive, Mount laurel, NJ 08054  
Re: Bilingual, Spanish Speech/Language Assessments  
Cost: \$500

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- 15) Brett DiNovi & Associates, LLC  
P.O. Box 8223, Cherry Hill, NJ 08002  
Re: Functional Behavior Assessment  
Cost: \$1,500 for initial Evaluation or Consultations  
\$125/hour
- 16) The Jewish Family & Children Services of Southern NJ  
1301 Springdale Road, Suite 150, Cherry Hill, NJ 08003  
Re: Vocational Assessments, Cost \$1,200

*The following are providers used for emergency (Zero Tolerance) psychiatric services:*

- 17) Dr. Mala Gupta  
Centra Professional Corporation  
Marlton, NJ  
Cost \$500
- 18) Dr. Umir Akhtar  
Centra Professional Corporation  
Marlton, NJ 08053  
Cost: \$500
- 19) Medford Family Psychiatry  
Dr. Thomas O'Reilly  
560 Stokes Road, Suite 13 A-6, Medford, NJ 08055  
Re: Psychiatric Evaluation Cost \$450
- 20) Dr. Zoe Wilson Salman  
212 West Route 38, Suite 105, Moorestown, NJ 08057  
Cost: \$700

*Other:*

- 21) Alternative Micrographics, Inc.  
704 Challenger Way, Forked River, NJ 08731  
Re: Scanned Records  
Cost not to exceed \$3,000 (included in budget)
4. Motion to adopt; approve; and/or pre-approve the following annual adoptions for the 2016-17 school year:
- Payment of bills between Board Meetings, as permitted by N.J.S.A. 18A:19.4.1
  - Petty Cash funds of \$125 for each school as well as for the Superintendent's; Business'; and Special Education's Central Offices; \$400 for Buildings & Grounds; and \$200 each for Transportation Services and CDA Operations, to more closely reflect their respective experiences. All petty cash reimbursements continue to require appropriate supporting documentation.
  - +Procurement of goods and services utilizing State contracts when deemed cost-justified.
  - Maximum district-wide travel limit of \$60,000 as required by N.J.A.C. 6A:23.
  - Within the maximum district-wide travel limit stated above, annual limits for "regular business travel" for employees shown below whose duties require such, as permitted by Board Policy #9250 and NJAC 6A:23A-7.3(b). [Note: Cumulative reimbursements for "regular business travel" up to the specified individual limits shown below would be deemed pre-approved by the Board; any cumulative amounts in excess of these individual limits during the year will require Board approvals prior to reimbursements. These employees will still need to submit proper evidence of their "regular business travel". Moreover, any employee incurring

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allowable expenses may request reimbursement, which will be submitted for Board approval.]:

> At annual maximum of up to \$300.00 each:

|                      |                     |
|----------------------|---------------------|
| > Barrera, Jane      | > Katz, Gail        |
| > Bekarczak, Vanessa | > Kittel, Christina |
| > Callahan, Kristin  | > McNeil, Diana     |
| > Chen, Jackie       | > Mizerak, Dianne   |
| > Corbin, Doug       | > Montalto, Michael |
| > Corey, Xiaofan     | > Moore, William    |
| > Costigan, Patricia | > Priano, Michael   |
| > Covington, Ernest  | > Rivera, Amy       |
| > Esposito, Donna    | > Sigler, Adrienne  |
| > Finn, Courtney     | > Vieira, Robert    |
| > Geiger, Helen      | > Willis, Allison   |
| > Henry, Michele     | > Wingo, Jillian    |
| > Kafer, Jennifer    | > Zach, Christina   |

> At annual maximum of up to \$420.00 each:

|                        |                 |
|------------------------|-----------------|
| > Cumming, Daniel      | > Lymper, James |
| > Montemore, Christian | > Rosario, Zack |

> At annual maximum of up to \$900.00 each:

|                   |                   |
|-------------------|-------------------|
| > Mohacsi, Suzann | > Sprague, Joseph |
|-------------------|-------------------|

f. Following breakfast/lunch prices (No changes from prior year; last adjustment was effective for FY 12-13):

| Type of Meal         | Daily Rates | Weekly Rates |
|----------------------|-------------|--------------|
| Breakfast-BRHS       | \$1.85      | \$ 9.25      |
| Breakfast-BRMS       | \$1.60      | \$ 8.00      |
| Breakfast-Elementary | \$1.35      | \$ 6.75      |
| Lunch-BRHS           | \$3.05      | \$15.25      |
| Lunch-BRMS           | \$2.75      | \$13.75      |
| Lunch-Elementary     | \$2.55      | \$12.75      |
| Adult                | \$3.85      | \$19.25      |
| Reduced breakfast    | \$0.25      | n/a          |
| Reduced lunch        | \$0.40      | n/a          |

g. Each school's (BRHS, BRMS, MIS, CBS, PMS), Integrated Pest Management (IPM) Plan for the 2016/17SY

5. +Motion to approve the attached resolution, for Second Reading of a Refunding Bond Ordinance for the 2006 Bonds (aka: "2006 Refunding") Note: First reading was May 4, 2016. [Original Motion...See revised below, 5a]

5a.+(REVISED): Motion to continue Reading of the attached resolution of a Refunding Bond Ordinance for the 2006 Bonds (aka: "2006 Refunding") to June 8, 2016. Note: First Reading was May 4, 2016.

6. Motion to approve one out of district placement to Delaware Valley School for Exceptional Children, effective 5/3/16, with a tuition rate of \$11,681.64 for 5/3/16-6/14/16.

7. Motion to approve the following School Bus Emergency Evacuation Drills, as per NJAC 6A:27-11.2, School Bus Evacuation drills must be Board approved. Bus Evacuations were conducted on the following dates:

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- a. On April 26, 2016 at BRHS, 318 Ward Ave. Routes 2, 5, 6, 8, 1, 16, 19, 15, 21 22, 10, 24, & 96. Overseeing the drill was Security Personnel and Administration.
  - b. On April 27, 2016 at 7:50am at BRMS, 50 Dunns Mill Rd., Routes 49, 35, 51, 38, 47, 33, 34, 41, 46, 31, 32, 45, 36 & 96A. Overseeing the drill were Security Personnel, School Principal, Assistant Principal, & School Staff.
  - c. On April 28, 2016 at 8:25am at CBS & MIS, 100 Crosswicks Street, Routes 66, 56, 61, 67, 66, 44, 52, 65, 54 & 96B. Overseeing the drill were the School Principal, School Staff & Security Personnel.
  - d. On April 29, 2016 at 9:00 am at PMS, 323 Ward Ave., Routes 81, 87, 78, 76, 88, 87, 83, 79, 72, 77, & 96C. Overseeing the drill were the School Principal, School Staff, & Security.
8. Motion to approve the following Joint Agreements payable to Bordentown Regional School District:
- Ewing Township Board of Education
- a. To transport Ewing High School JV/V Softball to Robbinsville High School on April 27, 2016. Bus 15  
Total cost \$182.63.
  - b. To transport Ewing High School JV/V Baseball to West Windsor-Plainsboro High School on April 27, 2016. Bus 7  
Total cost \$195.30.
  - c. To transport Ewing High School Golf to Mercer Oaks Golf Course on May 3, 2016. Bus 9  
Total cost \$222.50.
  - d. To transport Ewing High School Golf to Mercer Oaks Golf Course on May 5, 2016. Bus 15  
Total cost \$170.25.
- Springfield Township School District  
(Change due to student not attending school as of 4/8/16)
- a. To transport one student to and from Garfield Park Academy, Willingboro, Route #106, Effective September 17, 2015 to April 8, 2016.  
Total cost \$5,593.75. (previous cost \$7,608.92)
9. Motion to approve the following dollar amounts the District will pay for independent evaluations:
- a. Psychiatric \$500
  - b. Emergent Psychiatric \$700
  - c. Neurological \$550
  - d. Psychological \$450
  - e. Educational \$450
  - f. Audiological \$495
  - g. Augmentative \$92/hour
  - h. Speech \$485
  - i. PT \$305
  - j. OT \$420
- \*\*not typically given, but have been requested in the past:
- k. \*\*FBA/Behavioral up to \$1,500
  - l. \*\*Vocational \$1,200
  - m. \*\*Neuropsychological \$1,400

INFORMATION:

10. +Report on School District Contacts: Pursuant to 18A:18A-42.2 [PL 2015, Chapter 47] the Bordentown Regional School District Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of

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Education. These contracts are, have been, and will continue to be in full compliance with all New Jersey State and Federal statutes and regulations; in particular, New Jersey Title 18A:18A et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

11. **Becoming A School Board Member: Candidate Kit**—available at NJ School Board's website:

<http://www.njsba.org/about/membership/school-board-candidacy/>

*Note: July 25, 2016 at 4:00 PM is last date/time for a candidate to file petition with the County Clerk for the November 2016 school board election.*

A motion was made by Mr. Heberling, seconded by Mr. Roselli to approve Items 1-3:

ON A ROLL CALL VOTE (Items 1-3):

AYES: Mr. Heberling (All Ayes except for Abstention noted below), Mr. Fausti, Mr. Schiano (All Ayes except for NOES noted below), Mr. Roselli (All Ayes except for NOES noted below), Ms. Zablow, Mr. Creegan (All Ayes except for Abstention noted below), Mr. Mercantini (All Ayes except for Abstention noted below), and Mr. Drew (All Ayes except for NOES noted below).

NOES: Mr. Schiano (Item #3.k Holman, Frenia, Allison P.C., #3.1 Lourdes Medical Associates P.A., & #3.u Mission One Educational Staffing Services); Mr. Roselli (Item #3.k Holman, Frenia, Allison P.C.; #3.1 Lourdes Medical Associates P.A., & #3.u Mission One Educational Staffing Services); and Mr. Drew (Item #3.k Holman, Frenia, Allison PC; #3.1 Lourdes Medical Associates P.A., & #3.u Mission One Educational Staffing Services)

ABSTENTIONS: Mr. Heberling (Item #3.j SAC); Mr. Creegan (Item #3.a SBA contract and #3.b QPA appointment); and Mr. Mercantini (Item #3.x Sodexo contract renewal). ABSENT: Mr. Tyler.

Motion approved by majority.

A motion was made by Mr. Roselli, seconded by Mr. Mercantini to approve Items 4.a-4.g:

ON A ROLL CALL VOTE (Items 4.a - 4.g):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

A motion was made by Mr. Heberling, seconded by Mr. Roselli to approve Items 5.a - 9, with Item 5 revised as shown above:

ON A ROLL CALL VOTE (Items 5.a-9):

AYES: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

O. POLICY - None

P. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the

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public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

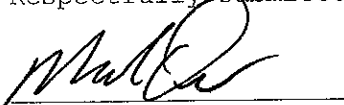
1. Ms. Brotherton thanked Mr. Roselli for raising the issue of Mission One Educational Staffing working with a fragile student population.
2. Ms. Bender, Drama Club Advisor, expressed appreciation that Board Member Mr. Fausti attended a recent performance

Q. NEW BUSINESS - None

R. ADJOURNMENT

A motion was made by Mr. Schiano, seconded by Mr. Heberling to adjourn the meeting at 8:14 p.m. Motion approved by majority.

Respectfully submitted,



Mark Drew  
President



Eloi Richardson  
SBA/BS