

**Montour School District
Board of School Directors
Regular Board Meeting
Thursday, June 23, 2016
Place: Administrative Board Room #361
Time: 6:30 p.m.**

Call to Order The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay at 6:30 p.m.

Pledge The Pledge of Allegiance was said at the beginning of the meeting.

Roll Call ROLL CALL: **The following members were present:**
Mr. Barclay, Mr. Barth, Mr. DiClemente (6:31 pm arrival), Mr. Dudash, Mr. Hutter, Mrs. Moore, Mr. Rippole (after oath of office), Mrs. Snell (for voting by phone), and Mr. Young

Also present at the Board Meeting:
Ira Weiss, Solicitor Dr. Ghilani, Superintendent of Schools
Tiffani Doyle, Recording Secretary/Board Secretary

Elections There was a motion to elect a Board of School Director, Region 1 to fill the vacancy created by Mr. Dean Caliguire (Term 2015-2019) for the remainder of his term. Mr. Mark Rippole was elected.

Oath of Office Honorable Carla Swearingen gave the Oath of Office to Mr. Mark Rippole, congratulations from those in attendance were expressed and Mr. Rippole took his seat.

Reorg. Mr. Barclay requested a motion to elect a President for a one year term. Mr. Young nominated Mr. Barclay, Mrs. Moore seconded the nomination.
Mr. Barclay asked for a motion to close nominations.

Mr. Dudash made the motion to approve Mr. Barclay as President, seconded by Mr. Young.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Mr. Barclay made a motion to elect a Vice President. Mr. Young nominated Mr. Hutter. Mrs. Moore seconded the nomination.
Mr. Barclay asked for a motion to close nominations.

Mr. Dudash made the motion to approve Mr. Hutter as Vice President, seconded by Mr. Barth.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Recognitions/ Presentations Mr. Young called upon Administration to begin the meeting with Student of the Month recognitions from the David E. Williams Middle School. The following students were recognized for the month of April:

Grade 5

- Donovan Dzurenda
- Chloe Sadowski

Grade 6

- Owen Jordan
- Stephanie Phillips

Grade 7

- Joshua Knapp
- Vanessa Rodgers

Grade 8

- Ryan Morley
- Isabella Totino

Executive Session

The School Board Members excused themselves and held an Executive Session for approximately thirty minutes. Upon returning, the meeting continued as scheduled.

Presentation Curriculum Presentation – Dr. Christopher Stone & Mr. Scott Milburn

Reports Mr. Barclay presented the following under the Reports section and made a motion to approve all items:

President

1. Accept the Parkway West Career & Tech Center Joint Committee meeting minutes of May 3, 2016.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of May 26, 2016.
3. Appoint two voting delegates to participate in the 2016 Delegate Assembly. This year’s meeting will be held on Saturday, October 15, 2016 at the conclusion of the PASA/PSBA School Leadership Conference held in Hershey, PA. Mr. Hutter and Mr. DiClemente were appointed.

Mr. DiClemente made the motion to approve the President Reports, seconded by Mr. Barth.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Dr. Ghilani then presented the following under the Superintendent’s Report:

Superintendent

1. Approve a Guaranteed Energy Savings Contract agreement (ACT 39) with Trane, USA Inc. to provide a scope of projects and services as submitted pending the contract review.

Mr. DiClemente made the motion to approve the Act 39 contract, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

**Treasurers
Report/
Budget &
Finance**

Mr. Barclay called upon Mrs. Borsos to present the Treasurers Report/Budget & Finance and once the information was reviewed and discussed he requested a motion to approve the following:

Treasurer's Report

1. Approve the Treasurer's Report for May of 2016 as follows:

FUND

10 GENERAL FUND	YTD TOTALS
Revenues Year to Date	\$ 54,329,837.43
Expenditures Year to Date	\$ 51,598,817.70

FNB Bank Balance as of 5/31/16	\$ 8,639,961.74
PSDLAF Bank Balance as of 5/31/16	\$ 4,638.60
Fund Balance as of 6/30/15	\$ 4,238,772.00

30 CAPITAL PROJECTS FUND	YTD TOTALS
<u>Athletic Center Project #3550</u>	
FNB Bank Balance as of 5/31/16	\$ 21,736.00
Fund Balance as of 6/30/15	\$ 184,739.00

32 CAPITAL RESERVE FUND	YTD TOTALS	PTD TOTALS
<u>Driveway/Parking Site Work</u>		
Elementary Project	\$ 1,660,841.10	\$ 3,334,496.26
Driveway Project	\$ 32,993.82	\$ 2,039,166.60
Construction Dollars Spent – Site Work	\$ 1,489,884.81	\$ 3,929,512.67
Change Orders Approved - Site Work	\$	\$ 1,013,554.17
Change Orders Pending - Site Work	\$	\$ (19,611.14)
First Niagara Bank Balance as of 5/31/16	\$ 473,533.76	
Fund Balance as of 6/30/15	\$ 2,312,947.00	

39 CAPITAL PROJECTS FUND - ELEM	YTD TOTALS	PTD TOTALS
<u>Elementary Project #3777:</u>		
Total Value of Contracts	\$	\$ 36,675,028.08
Construction Dollars Spent to Date	\$ 14,420,525.69	\$ 14,870,710.37
Soft Costs Spent to Date	\$ 1,111,515.34	\$ 2,298,009.20
Approved Change Orders	\$	\$ 43,398.29
PCOs Under Review	\$	\$ 241,081.79
PCOs Pending MSD Approval	\$	\$ 0

PLGIT-2015 Bond Balance of 5/31/16	\$ 30,665,548.20
Fund Balance as of 6/30/15	\$ 43,425,747.00

50 CAFETERIA FUND	YTD TOTALS
Revenues Year to Date	\$ 1,091,127.37
Expenditures Year to Date	\$ 1,047,339.73
FNB Bank Balance as of 5/31/16	\$ 34,813.44
Fund Balance as of 6/30/15	\$ (120,443.00)

MONTHLY TOTALS	
# of Breakfast served in May 2016	6,100
# of Lunches served in May 2016	23,312
May 2016 Ala Carte dollar sales	\$ 38,764.05

70 FIDUCIARY FUND	YTD TOTALS
FNB Bank Balance as of 5/31/16	\$ 57,290.01

BUDGET & FINANCE

1. Approve the payment of bills and ratify the payment of bills:

**MONTOUR BOARD OF SCHOOL DIRECTORS
BILLS FOR APPROVAL
6/23/2016**

General Fund 10		Totals
Bills to be Approved	\$ 2,193,751.53	
Bills to be Ratified	\$ 4,321.73	
Capital Projects Fund 30		Totals
Bills to be Approved	\$ 20,171.00	
Bills to be Ratified	\$ -	
Capital Reserve Fund 32		Totals
Bills to be Approved	\$ -	
Bills to be Ratified	\$ -	
Capital Project Fund 39		Totals
Bills to be Approved	\$ 1,272,090.60	
Bills to be Ratified	\$ 15,870.00	
Cafeteria Fund 50		Totals
Bills to be Ratified	\$ 719.50	

Activity Fund 70
Bills to be Ratified

Totals
\$ 21,671.28

2. Approve the budget transfers from June 2016:

\$140.00	FROM	10-1350-610-000-30-800-270-000-0800	Industrial Arts Education – General Supplies
	TO	10-3210-330-000-30-800-510-000-0800	School Sponsored Student Activities – Other Professional Services
\$2,000.00	FROM	10-2380-611-000-30-800-000-000-0800	Principal’s Office – Graduation Supplies
\$1,800.00	FROM	10-3210-610-000-30-800-510-000-0800	School Sponsored Student Activities – General Supplies - HS
	TO	10-1110-610-000-30-800-110-000-0800	Regular Program Elem/Secondary – General Supplies
\$93.49	FROM	10-1110-761-000-30-800-122-000-0800	Regular Program – New Equipment
\$159.00	FROM	10-1340-580-000-30-800-240-000-0800	Home Economics – Travel & Conferences
	TO	10-1110-610-000-30-800-110-000-0800	Regular Program Elem/Secondary – General Supplies
\$42.45	FROM	10-1340-610-000-30-800-240-000-0800	Home Economics – General Supplies
\$46.75	FROM	10-1350-432-000-30-800-270-000-0800	Industrial Arts – Repairs & Maintenance
	TO	10-1110-610-000-30-800-110-000-0800	Regular Program Elem/Secondary – General Supplies
\$248.00	FROM	10-1350-610-000-30-800-270-000-0800	Industrial Arts Education – General Supplies
\$48.00	FROM	10-2250-640-000-30-800-155-000-0800	Library Services – Books & Periodicals
	TO	10-1110-610-000-30-800-110-000-0800	Regular Program Elem/Secondary – General Supplies
\$53.50	FROM	10-3210-810-000-30-800-510-000-0800	School Student Activities – Dues & Fees
\$101.99	FROM	10-3214-610-000-30-800-510-000-0800	Marching Band – General Supplies
	TO	10-1110-610-000-30-800-110-000-0800	Regular Program Elem/Secondary – General Supplies
\$1,500.00	FROM	10-3277-810-000-30-000-550-000-0000	Cheerleading – Dues & Fees
\$940.00	FROM	10-3272-390-000-20-500-550-000-0000	Girls Volleyball – Other
	TO	10-3270-751-000-00-000-550-000-0000	Athletic Director – Non-Cap Equipment
\$1,000.00	FROM	10-3270-350-000-00-000-000-000-0000	Athletic Director – Security/Safety
\$900.00	FROM	10-3260-810-000-30-000-	Swimming – Dues & Fees

		550-000-0000	
	TO	10-3270-751-000-00-000-550-000-0000	Athletic Director – Non-Cap Equipment
\$70.00	FROM	10-2380-611-000-30-800-000-000-0800	Principal’s Office – Graduation Supplies
	TO	10-3210-810-000-30-800-510-000-0800	School Student Activities – Dues & Fees

3. Approve the appointment of First National Bank, First Niagara Bank/KeyBank, PLGIT, PSDLAF, Wells Fargo, and US Bank as depositories for the Montour School District for the 2016-2017 fiscal year.
4. Approve a proposal for District insurance coverage with HHM Insurors at a cost not to exceed \$ 356,753.
5. Approve a five year municipal lease for the purchase of five buses through with First Niagara Bank/KeyBank at an annual payment of \$74,490.52.
6. Approve the renewal of CSIU software for the 2016-2017 school year at a cost not to exceed \$29,500.
7. Adopt resolution 06-01-16 to approve PDE-2028, Final General Fund Budget, in the amount of \$63,430,140 for 2016-2017 school year and set the tax levy at 17.9638 mills and reenact all ACT 511 taxes including but not limited to the Earned Income Tax, the Realty Transfer Tax without substantial change.
8. Adopt resolution 6-02-16 implementing Act 1 Homestead/Farmstead Exclusion.
9. Adopt resolution 6-03-16 authorizing the collection and payments of school real property taxes in installments as set forth in resolution.
10. Exonerate Kennedy Township for 2015 real estate school taxes.
11. Approve a Tax Revenue Anticipation Note through First National Bank per proposal submitted for fiscal year 2016-2017.
12. Accept \$1,500 from UPMC Urgent Care to advertise on the digital display boards in the Montour Athletic Center.
13. Approve the engagement of Dinsmore & Shohl, LLP, Bond Counsel, per attached proposal.

Mr. Dudash made the motion to approve the Budget & Finance items, seconded by Mr. Hutter.

ROLL CALL: Mr. Barclay, Yes; Mr. Barth, Yes; Mr. DiClemente, Yes; Mr. Dudash, Yes; Mr. Hutter, Yes; Mrs. Moore, Yes; **Mr. Rippole, Yes (Abstain from #7)**; Mrs. Snell, Yes; and Mr. Young, Yes
MOTIONS CARRIED

Education Mr. Barclay called on the administration to present their section under Education and made a motion to approve the following:

Director of Education K-6, Dr. Christopher Stone

1. Approve the following supplemental educational programs for the 2016-2017 school year:
 - A 1-year agreement with IXL Learning for Reading and Math programs for students in grades 3-8 for the 2016-2017 school year at a cost of \$13,000.
 - A 1-year agreement with Edmentum (Study Island) for Reading and Math programs for students in grades K-8 for the 2016-2017 school year at a cost of \$17,865.
 - A 1-year agreement Renaissance Learning for the Accelerated Reader program in grades K-4 for the 2016-2017 school year at a cost of \$9,800.
2. Approve (2) Reading Specialist Interns at a cost of \$19,500 each. The total cost will be covered by Federal Title I funds.
3. Approve the KinderTEK math study in conjunction with the University of Pittsburgh and University of Oregon for the 2016-2017 school year.
4. Approve the adoption and implementation of the following PLTW Launch units: (K) Animals and Algorithms, (1st) Animated Storytelling, (2nd) Materials Science: Form and Function (3rd) Variation of Human Traits (Biomed Science), (4th) Input/Output: Human Brain (Biomed Science) at a cost of \$4975.00 for next equipment and supplies.
5. Approve the agreement with the Allegheny Intermediate Unit and Waterfront Learning to provide Edgenuity content to students in grades 6-12 for the 2016-2017 school year at a cost of \$600.00-\$650.00 per student and \$450.00 for teacher training.

Director of Education 7-12, Mr. Scott Milburn

6. Approve the following student teacher and intern placements pending all mandated clearances and paperwork:
 - Duquesne University – 1 student teacher and 1 guidance counselor intern
 - Carlow University – 1 student teacher

High School Principal, Todd Price

7. Approve the disposal textbooks as submitted.
8. Approve a 1 year agreement with Eduspire Solutions to provide access to flex time manager for high school staff and students at a cost of \$5,500 for the 2016-2017 school year.

Mrs. Snell made the motion to approve the Education Agenda, seconded by Mr. Barth.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Facilities Mr. Barclay called upon Mr. Finney to present the Facilities report and made a motion to approve the following:

1. Approve the lowest bidders specific to custodial and maintenance supplies in accordance with bid specifications and results as follows:

Custodial Supplies

- A-Z Janitorial Services, LLC – items 1-56 as submitted at a total cost of \$11,108.70
- DH Bertenthal & Sons, Inc. – items 1-56 as submitted at a total cost of \$26,273.60

Total Custodial Supply Cost - \$37,382.30

Maintenance Supplies

- A-Z Janitorial Services, LLC – items 1-15 as submitted at a total cost of \$2,203.00

Total Maintenance Supply Cost - \$2,203.00

2. Approve an Encelium Software Upgrade for the Lighting Management System from Gormley-Farrington at a total cost of \$2,000.00.

Mr. Barth made the motion to approve the Facilities Agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Personnel Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Dukewich, John	Technology	Technology Student Worker	7/6/16- 8/19/16	\$7.75/hour
Maslakowski, Michael	Technology	Technology Student Worker	7/6/16- 8/19/16	\$7.75/hour
Urbano, Marsha	Transportation	Substitute Bus Chaperone	8/17/16	\$15.24/hour
Vacco, Mitchell	Technology	Technology Student Worker	7/6/16- 8/19/16	\$7.75/hour
Wheeler, Rachel	Technology	Technology Student Worker	7/6/16- 8/19/16	\$7.75/hour

Extra-Curricular Activities – New Appointments

Name	Position	Effective	Salary
Blunkosky, Sheryl	.5 Yearbook Coordinator, DEW	6/24/16	\$935 (half contractual rate)
Bostick, Candice	Head Dance Team Coach	6/24/16	\$6,382 (contractual rate)
Capp, Sarah	Head Softball Coach	6/24/16	\$5,559 (contractual rate)
Celich, Sydney	Sponsor of Majorettes	6/24/16	\$2,360 (contractual rate)
Gulakowski, Christine	Head Gymnastics Coach	6/24/16	\$4,312 (contractual rate)
Hazlett, Eric	Head Boys Tennis Coach	6/24/16	\$4,312 (contractual rate)
Herman, Sandra	.5 Yearbook Coordinator, DEW	6/24/16	\$935 (half contractual rate)
Homer, Amy	Head Cheerleading Coach	6/24/16	\$6,382 (contractual rate)
McManus, Caitlin	Head Boys/Girls Swim Coach, DEW	6/24/16	\$2,364 (contractual rate)
Meehan, Zachary	Volunteer Boys Soccer Coach	6/24/16	N/A

Naylor, Robert	Head Boys/Girls Track Coach	6/24/16	\$5,559 (contractual rate)
Vavrek, Michael	Head Boys Volleyball Coach	6/24/16	\$4,312 (contractual rate)
Vietmeier, Glenn	Head Baseball Coach	6/24/16	\$5,559 (contractual rate)
Wolfe, Ryan	Assistant Band Director	6/24/16	\$6,554 (contractual rate)
Zultan, Rick	Head Boys Soccer Coach, DEW	6/24/16	\$2,364 (contractual rate)

Professional Staff – Leave of Absence

Name	Location	Position	Type of Leave	Leave Dates
Fisher, April	High School	Teacher	Sabbatical – Professional Development	January 24, 2017- June 9, 2017

1. Approve the June conference grid as submitted.
2. Approve the job descriptions for custodial positions #3 and #11.
3. Approve the closing of the Receptionist position at the Administration Building.
4. Approve the opening of four (4) noon supervisor positions at Burkett Elementary School.

Mr. Dudash made the motion to approve the Personnel Agenda, seconded by Mr. Hutter.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Technology Mr. Barclay called upon Mr. Burik to present the Technology agenda and then made a motion to approve the following:

1. Accept the proposal from Edlio for web hosting at a total cost of \$6,600.
2. Accept the proposal from Firefly Computers for 90 teacher laptops at a total cost of \$85,410.00
3. Accept the proposal from Microsoft for the Microsoft EES Software contract for a term of 3 years at a cost of \$23,668.50 per year.
4. Accept the proposal for network switches from DSSC Solutions in the amount of \$104,233.00 before E-rate reimbursement.
5. Accept the proposal from Softmart for the Adobe Software contract at a total cost of \$5,986.00.
6. Accept the proposal from Firefly Computers for lab computers at a total cost of \$19,470.00.
7. Accept the proposal for servers from DSSC Solutions at a total cost of \$28,547.00.
8. Approve a five (5) year copy contract agreement with Paperless Technologies.

Mr. Dudash made the motion to approve the item, seconded by Mr. DiClemente.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Athletics

Mr. Barclay called upon Mr. Cerro to present the Athletics agenda and made a motion to approve the following:

1. Approve and ratify the awarded trainer bids for the 2016-2017 school year:

Athletic Trainer Supplies					
Company					Total Sport
Medco	\$ 3,150.16				\$ 3,150.16
Century	\$ 1,325.85				\$ 1,325.85
Natale	\$ 638.92				\$ 638.92
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ 5,114.93

2. Approve the updated Booster Policy for the 2016/2017 school year as presented.
3. Approve the 2016-17 Preventive Maintenance Service Plan with Tri-State Fitness for the high school weight room and fitness equipment at a total cost of \$500.
4. Approve the request from the Cheerleader Boosters to host a Cheerleading Competition Fundraiser on February 18, 2017 at the High School Athletic Center and the Intermediate Gym. AmeriCheer will cover all custodial and security charges.

Mr. Dudash made the motion to approve the Athletics agenda, seconded by Mr. Hutter.

ROLL CALL: All Present Voted "YES"

MOTION CARRIED

**Comments/
Adjourn**

Mr. Barclay asked if there were any comments from the public:

Judy Reed, Robinson Twsp. commented that she is happy to see the District move copying priorities back to the staff to complete on their own rather than send the requests to a "copy center". She said this is a significant cost savings and "good job to the administration for taking it back to the way it was."

Hearing no further comments, Mr. Barclay asked for a motion to adjourn the meeting. Mr. Dudash gave a motion and all were in favor.

Meeting adjourned at 8:35 p.m.

VOICE

ROLL CALL:

All Present Voted "YES"

MOTION CARRIED

Thomas Barclay, President

Tiffani Doyle, Secretary