

**MINUTES OF THE REGULAR MEETING
OF THE
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1
GOVERNING BOARD**

CALL TO ORDER: The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Marian Scheid, President, at 6:00 p.m., June 1, 2016, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

PRESENT: Mrs. Marian Scheid
Mrs. Beth Carlson
Mrs. Roberta Hadnot
Mrs. Marilee Ervien
Mrs. Josephine Montoya

ABSENT:

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA: Mrs. Hadnot made a motion to approve the agenda. The motion was seconded by Mrs. Montoya and carried with a vote of "aye" from all members.

APPROVAL OF MINUTES: Mrs. Carlson made a motion to approve the minutes of the regular meeting held May 4, 2016. The motion was seconded by Mrs. Hadnot. Mrs. Ervien said she would like to discuss the matter.

Mrs. Ervien said she hopes that the matter can be corrected and she said Mrs. Scheid and Mrs. Carlson both refused to discuss the matter with her when she asked for an explanation as to how the figures in Mrs. Scheid's statement about transferred students were arrived at. Mrs. Carlson said she did discuss it with her.

Mrs. Ervien said that the previously cited figures state that six or more students transferred out due to pending discipline issues, but Mrs. Ervien found three on a lists supplied by Mrs. Mattox. She would like this information entered into the minutes of this meeting.

Mrs. Hadnot said this matter needs to be put to rest. The statements made were comments, which Board members are entitled to make. This is not the same as specific actions taken.

Mrs. Ervien said Mrs. Scheid's statement was entered into the minutes. There was then some discussion about rebuttals.

Mrs. Scheid ended the discussion and called for a vote on the approval of the May 4, 2016 minutes.

Four members voted “aye” and Mrs. Ervien voted “no”. Motion carried.

CALL TO PUBLIC:

Mrs. Scheid invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

Ms. Deb Lopez addressed the Board as a member of the public. She thanked the high school for honoring graduates joining the military and for posting pictures on FaceBook. This was a nice thing to do and it was appreciated by many.

OLD BUSINESS:

None

NEW BUSINESS:

- A. Request ratification of expense and payroll vouchers per Ratification List No. 783 totaling \$2,375,656.99. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Carlson made a motion to approve all vouchers on Ratification List No. 783. Mrs. Hadnot seconded the motion. All members voted "aye" and the motion carried.

- B. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Emmanuel Begay – Substitute Bus Driver – District
- Miranda French – 5th Grade Teacher – Washington School
- Mary Gutierrez – 6th Grade Teacher – Washington School
- Kourtney Hendricks – Honor Society Sponsor – High School
- Michael Logue – Science Teacher – High School
- Nicole Tell – Kindergarten Teacher – Bonnie Brennan School
- Colton Whiting – Math Teacher – High School
- Bennie Yazzie – Part-time Groundskeeper – District

Mrs. Mattox recommended that the Governing Board approve the transfer of the following personnel:

- Kyle Decker – from Bus Attendant for the District to Math Teacher at the High School
- Celeste Hartnett – from Library Technician at Washington School to Parent Liaison at Bonnie Brennan School
- Sarah Wilson – from Counselor to Lead Counselor at the High School

Mrs. Mattox recommended that the Governing Board approve the resignation of the following personnel:

- Sheri James – HN Sp Ed Aide – High School – Effective 5-26-16
- Erick Petranovich – Asst. Girls' Basketball Coach – High School – Effective 5-16-16
- Jesse Setalla – Sp Ed Aide – Bonnie Brennan School – Effective 5-26-16
- Michael Zowada – Math Teacher – High School – Effective 5-26-16

Mrs. Carlson made a motion to approve the personnel changes as recommended, which was seconded by Mrs. Montoya. A vote was taken and the motion passed with all members voting "aye".

C. Mr. Heister requested that the Governing Board accept the following donations.

- \$103.00 to Bonnie Brennan School from SW Karma for Sonic Night
- \$257.50 to Jefferson School from Box Tops for Education
- \$2,000.00 to Winslow Junior High School from Winslow Woman's Club for their anti-bullying program
- \$79.00 to Jefferson School from SW Karma for Sonic Night

A motion to accept these donations was made by Mrs. Hadnot and seconded by Mrs. Carlson. All members voted "aye" and the motion carried.

D. Mr. Heister requested that the Governing Board approve the following out-of-state travel.

- Four employees and 16 students to travel to San Diego, California, June 29 – July 4, 2016, for a girls' basketball tournament
- One employee and one student to travel to Washington, DC, July 17 – 21, 2016, for the annual National Council for Community and Education Partnerships / GEAR UP conference

Mr. Heister shared with the Board that all GEAR UP students were invited to apply to attend the conference. Eight from Arizona were selected, including Tyler Long from our high school. This is a great opportunity for Tyler and is very exciting.

Mrs. Montoya made a motion, which was seconded by Mrs. Hadnot, to approve these two trips as requested. All members voted "aye" and the motion carried.

E. Mr. Heister requested that the Governing Board approve capacity limits for special services areas. He explained that this is the second document used for determining open enrollment availability and that this document's format has been approved by the Office of Civil Rights. He pointed out that there is not much extra capacity for students from outside our district, mainly due to the large number of students in our district requiring services.

Mrs. Carlson made a motion to approve the special services capacities document as presented. Mrs. Montoya seconded the motion. All members voted "aye" and the motion carried.

- F. Mrs. Mattox requested that the Governing Board approve the 2016-17 Proposition 301 Compensation Plan for teachers. She said the committee is presenting the same plan as last year, except there is an additional \$750.00 to be paid in December. This amount is not tied to performance. The plan also has a 97% approval rating from the teachers.

Mrs. Mattox and Mr. Heister thanked Mrs. Shirley Lomeli, Business Manager, for her work on this. The Board expressed their appreciation as well.

A motion to approve the 301 Plan as presented was made by Mrs. Hadnot and seconded by Mrs. Montoya. All members voted "aye" and the motion carried.

- G. - K. Mrs. Scheid stated that Items G – K are routine, annual financial procedures. She said the items will be voted on as a group.

- Issuance of a resolution authorizing the execution of warrants between Governing Board meetings for the 2016-2017 fiscal year
- Authorization to establish checking and savings account at Wells Fargo Bank, and authorization of signers for Student Activities and Auxiliary Operations accounts
- Authorization to establish checking and savings accounts at Bank of the West, and authorization of signers for Revolving Fund, Miscellaneous Receipts / Withholding Clearing Accounts, and Employee Insurance Account
- Authorization for Wells Fargo corporate credit card usage for 2016-2017 and setting of credit limits
- Approval of sole source providers for the 2016-2017 year

Mr. Heister said that the sole source providers are the vendors we are aware of at this time, but if we need to use any additional vendors as sole source providers, a request for approval will be made to the Board at that time.

Mrs. Carlson made a motion, which was seconded by Mrs. Hadnot, to approve items G – K as requested. All members voted "aye" and the motion carried.

- L. Mr. Heister addressed the Board about the schedule of Board meetings in June and July. He said the passage of Proposition 123 has caused some changes in budget work, and June or July meetings are sometimes changed to facilitate regular budget procedures. He is

recommending that the Governing Board make the following changes and additions to the meeting schedule.

- cancel the June 15, 2016, regular Governing Board meeting
- schedule a special meeting on June 27, 2016, at 7:30 a.m. for the purpose of authorizing publication of the proposed 2016-17 budget and other regular business
- cancel the July 6, 2016, regular Governing Board meeting
- schedule a special meeting on July 11, 2016, at 7:30 a.m. to facilitate submission of the 2016-17 budget and other regular business

Mr. Heister relayed a concern expressed by Mrs. Ervien to be cautious that it does not appear that the Board is trying to curb public participation in meetings by scheduling them at inconvenient times. He said this is a valid concern. Mrs. Lomeli added that it is very important for the Board to meet at certain specific times in order to take care of budget business.

Mrs. Montoya made a motion to change the meeting schedule as specifically recommended. The motion was seconded by Mrs. Hadnot and carried with an affirmative vote from all members.

REPORTS:

A. The Board received copies of the district financial reports for April. Mrs. Lomeli reported that 83% of the year has been completed and expenditures are at 77%.

B. Governing Board Comments

Mrs. Ervien expressed gratitude for the donation to the anti-bullying program at the junior high and said the Winslow Woman's Club needs to be acknowledged for their generosity. Mr. Heister added that possibly their input could be solicited as to how the funds are used.

The other members of the Board commented on

- honoring graduates entering military service
- balloon release for deceased classmates
- the graduation ceremony
- the march of the graduates at the other schools

C. Superintendent's Comments

Mr. Heister commented on

- Proposition 123
- the recovery of Mrs. Garner's son, Wesley

D. Assistant Superintendent's Comments

Mrs. Mattox did not have any comments this evening.

ADJOURNMENT:

Mrs. Scheid asked if there was a motion to adjourn. Mrs. Hadnot made this motion and Mrs. Montoya seconded it. All members voted "aye" and the motion carried. The time was 6:26 p.m.

President

Vice-President

Clerk

Member

Member

Richard L. Heister, Superintendent

Cyndie Mattox, Assistant Superintendent