

**MINUTES OF THE REGULAR BOARD MEETING  
17 SEPTEMBER 2015  
CARMICHAELS AREA SCHOOL DISTRICT  
7:40 P.M.**

The Carmichaels Area School District Board of Education held its regular meeting on September 17, 2015 in the Elementary Music Room. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Samuel Davis, Solicitor; Fred Morecraft, Elementary Principal; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Lisa Zdravecky, Senior High Principal; district residents and news media representatives.

An Executive Session was held from 6:15 p.m. to 7:37 p.m. for personnel and legal matters.

**I. ROLL CALL.**

The following Board members were in attendance: Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Edmond F. McIntire, Jr.; Pete Shlosky and Jerome Simkovic, Treasurer. Melodie J. Berardi, Vice-President, and Jason J. Voithofer were excused.

**II. MOMENT OF SILENT MEDITATION.**

A moment of silent meditation was observed by all in attendance.

**III. APPROVAL OF MINUTES OF RESCHEDULED BOARD MEETING OF  
20 AUGUST 2015 HELD ON 06 AUGUST 2015.**

Mr. Simkovic moved to approve the minutes of the rescheduled Board meeting of August 20, 2015 held on August 6, 2015. Second by Mr. Ferek - 7 ayes; 0 nays.

**IV. UNFINISHED BUSINESS.**

**V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.**

Mr. Ferek moved to approve the agenda as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

**VI. REMARKS FROM VISITORS.**

**VII. ADMINISTRATIVE REPORTS (Exhibit I).**

**A. SUPERINTENDENT REPORT.**

**B. ELEMENTARY PRINCIPAL REPORT.**

**C. MIDDLE SCHOOL PRINCIPAL REPORT.**

**D. SENIOR HIGH PRINCIPAL REPORT.****E. TECHNOLOGY ADMINISTRATOR REPORT.****F. MAINTENANCE SUPERVISOR REPORT.****VIII. STUDENT REPRESENTATIVE.****IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (Ferek, Krause, Simkovic).****1. DRUG & ALCOHOL PREVENTION PLAN AGREEMENT 2015-16.**

Mr. Ferek moved to approve the agreement with Greene County Human Services for the 2015-16 school year as presented. Second by Mr. Simkovic - 7 ayes; 0 nays.

**2. SAP LIAISON SERVICE AGREEMENT 2015-16.**

Mr. Ferek moved to approve the agreement with Greene County Human Services for the 2015-16 school year as presented. Second by Mr. Simkovic - 7 ayes; 0 nays.

**3. CARE CENTER SERVICE AGREEMENT 2015-16.**

Mr. Ferek moved to approve the CARE Center referral service agreement for 2015-16 as presented. Second by Mr. Simkovic - 7 ayes; 0 nays.

**4. CHILL PROGRAM AGREEMENT.**

Mr. Ferek moved to approve the agreement with Centerville Clinics for the 2015-16 school year as presented. Second by Mr. Simkovic - 7 ayes; 0 nays.

**5. SUB LIST ADDENDUM - PROFESSIONAL (Exhibit II).**

Mr. Ferek moved to approve the substitute list addendum as presented. Second by Mr. Simkovic - 7 ayes; 0 nays.

**6. RESIGNATION - S. MORECRAFT, PCA.**

Mr. Ferek moved to accept the resignation received August 12, 2015 of Shannon Morecraft, Personal Care Aide. Second by Mr. Simkovic - 7 ayes; 0 nays.

**7. SCHOOL CALENDAR 2015-16 REVISED (Exhibit III).**

Mr. Ferek moved to approve the revised school calendar for 2015-16 as presented. Second by Mr. Simkovic - 7 ayes; 0 nays.

**8. PROFESSIONAL PERSONNEL LIST 2015-16 (Exhibit IV).**

Mr. Ferek moved to approve the professional personnel list for 2015-16 as presented. Second by Dr. Krause - 7 ayes; 0 nays.

**9. TRAVEL - A. TODD.**

Mr. Ferek moved to approve Amy Todd to attend the PASBO conference in Hershey from March 8 to 11, 2016. Second by Mr. Shlosky - 7 ayes; 0 nays.

**10. POLICY 1<sup>ST</sup> READINGS.**

Mr. Ferek moved to approve the first reading of policies a. to u. below as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

**a. 004 MEMBERSHIP.**

**b. 113.3 SCREENING AND EVALUATIONS FOR STUDENTS WITH DISABILITIES.**

**c. 116 TUTORING.**

**d. 127 ASSESSMENT SYSTEM and delete 213 Assessment of Student Progress.**

**e. 137 HOME EDUCATION PROGRAMS.**

**f. 138 ENGLISH AS A SECOND LANGUAGE/BILINGUAL EDUCATION PROGRAM.**

**g. 212 REPORTING STUDENT PROGRESS.**

**h. 302 EMPLOYMENT OF SUPERINTENDENT/ASSISTANT SUPERINTENDENT.**

**i. 304 EMPLOYMENT OF DISTRICT STAFF.**

**j. 305 EMPLOYMENT OF SUBSTITUTES.**

**k. 306 EMPLOYMENT OF SUMMER SCHOOL STAFF.**

**l. 307 STUDENT TEACHERS/INTERNS.**

**m. 309 ASSIGNMENT AND TRANSFER.**

**n. 317 CONDUCT/DISCIPLINARY PROCEDURES.**

**o. 317.1 EDUCATOR MISCONDUCT.**

**p. 609 INVESTMENT OF DISTRICT FUNDS.**

**q. 610 PURCHASES SUBJECT TO BID/QUOTATION.****r. 611 PURCHASES BUDGETED.****s. 806 CHILD ABUSE.****t. 818 CONTRACTED SERVICES.****u. 918 TITLE I PARENTAL INVOLVEMENT.****11. EXTRACURRICULAR JOB DESCRIPTIONS (Exhibit V).**

Mr. Ferek moved to approve the new job description items a. and b. below as presented. Second by Mr. Simkovic - 7 ayes; 0 nays.

**a. SADD SPONSOR.****b. ELEMENTARY YEARBOOK.****12. PERSONAL CARE AIDE POSITION.**

Mr. Ferek moved to offer the personal care aide position to Amanda Arbogast with hourly rate set at \$13.14 per hour effective September 21, 2015. Second by Mr. Shlosky - 7 ayes; 0 nays.

**13. TECHGYRLS FACILITATORS.**

Mr. Ferek moved to approve Miranda Policz and Ashton Mehalik as TechGYRLS facilitators at no cost to the district. Second by Mr. Simkovic - 7 ayes; 0 nays.

**14. SADD SPONSOR POSITION.**

Mr. Ferek moved to offer the SADD sponsor position to Brianna Kolencik with salary and terms per the professional contract effective the 2015-16 school year. Second by Mr. Simkovic - 7 ayes; 0 nays.

**15. TRI-STATE SCHOOL STUDY COUNCIL AGREEMENT.**

Mr. Ferek moved to approve the agreement with the University of Pittsburgh at a cost of \$750.00 effective September 15, 2015 to June 30, 2016. Second by Mr. Shlosky - 7 ayes; 0 nays.

**16. CAEA GRIEVANCE 09/04/2015.**

Mr. Ferek motion to accept the grievance dated September 4, 2015. Second by Mr. Simkovic - 7 ayes; 0 nays.

INFORMATION ITEMS.

**1. TENURE STATUS.**

Notification of tenure status granted to Jessica Hathaway following three (3) years satisfactory service. No action necessary.

**B. BUDGET & FINANCE (Berardi, McIntire, Krause).****C. ACTIVITIES & ATHLETICS (Ganocy, Voithofer, Shlosky).****1. FIELD TRIPS.**

Mr. Ganocy moved to approve the request for field trip items a., c., d. and f. below as presented. Second by Mr. Simkovic - 7 ayes; 0 nays.

**a. GRADE 9 LIBRARY TOUR** -> Flenniken Library - 4 days to be determined.

**c. NATIONAL HONOR SOCIETY COMMUNITY OUTREACH** -> various personal care home - TBD.

**d. BAND AUTUMN GLORY PARADE** -> Oakland, MD - October 10, 2015.

**f. BRANT FARM VISIT** -> Masontown - October 7, 2015.

Mr. Ganocy moved to approve the request for field trip item b. below as presented. Second by Mr. Ferek - 5 ayes; 2 nays (Ganocy and Simkovic).

**b. BAND SPRING FESTIVAL** -> Orlando, FL - April 20 to 24, 2016.

Mr. Ganocy moved to approve the request for field trip item e. below as presented. Second by Mr. Ferek - 6 ayes; 1 nay (Ganocy).

**e. SENIOR TRIP** -> Los Angeles, CA - March 1 & 2, 2016.

**2. RESIGNATION - S. KING, ASST GIRLS BASKETBALL COACH.**

Mr. Ganocy moved to accept the resignation dated August 11, 2015 of Shane King as Assistant Girls Basketball Coach. Second by Mr. Simkovic - 7 ayes; 0 nays.

**3. FIELD HOUSE CO-MONITOR POSITION.**

Mr. Ganocy moved to offer Robert Vilenica a Field House Co-Monitor position per job description at an hourly rate of \$15.00 and no fringe benefits effective August 17, 2015. Second by Dr. Krause - 7 ayes; 0 nays.

**D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, Shlosky, Simkovic).**

**1. FACILITIES.**

Mr. Shlosky moved to approve the request for facilities items a. to h. below as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

**a. SR. CLASS PARENT BOOSTER MEETINGS** -> MSH library - 1<sup>st</sup> Thursday of month.

**b. CAL U UPWARD BOUND PROGRAM** -> MSH library - Wednesdays 10/7/15 to 5/4/16.

**c. SPEED/AGILITY/BASKETBALL SKILLS** -> Elem gym - Wed & Sat from Nov 2015 to March 2016.

**d. SNAKE DANCE/BON FIRE** -> football field - October 29, 2015.

**e. CHORAL BOOSTER FUNDRAISER DELIVERY** -> MSH cafeteria - Sept 23, 2015.

**f. CHORAL BOOSTER MEETINGS** -> choral room - 1<sup>st</sup> Wednesday of each month.

**g. DRAMA BOOSTER MEETINGS** -> classroom - 2<sup>nd</sup> Wednesday of each month.

**h. GIRLS BASKETBALL BOOSTER MEETINGS** -> classroom - 3<sup>rd</sup> Wednesday of month.

**2. CONSTRUCTION PROJECT CHANGE ORDERS (Exhibit VI).**

Mr. Shlosky moved to approve the construction project Change Order items a. to p. below as presented. Second by Mr. Ganocy - 5 ayes; 2 nays (McIntire and Simkovic).

<b><u>a.</u></b>	<b><u>CHANGE ORDER GC-102 -&gt;</u></b>	<b><u>NELLO CONSTRUCTION</u></b>	<b><u>\$24,316.03</u></b>
<b><u>b.</u></b>	<b><u>CHANGE ORDER GC-103 -&gt;</u></b>	<b><u>NELLO CONSTRUCTION</u></b>	<b><u>69,103.13</u></b>
<b><u>c.</u></b>	<b><u>CHANGE ORDER GC-104 -&gt;</u></b>	<b><u>NELLO CONSTRUCTION</u></b>	<b><u>1,520.27</u></b>
<b><u>d.</u></b>	<b><u>CHANGE ORDER GC-105 -&gt;</u></b>	<b><u>NELLO CONSTRUCTION</u></b>	<b><u>474.86</u></b>
<b><u>e.</u></b>	<b><u>CHANGE ORDER GC-106 -&gt;</u></b>	<b><u>NELLO CONSTRUCTION</u></b>	<b><u>-2,629.85</u></b>
<b><u>f.</u></b>	<b><u>CHANGE ORDER GC-107 -&gt;</u></b>	<b><u>NELLO CONSTRUCTION</u></b>	<b><u>-21,717.62</u></b>
<b><u>g.</u></b>	<b><u>CHANGE ORDER EL-18 -&gt;</u></b>	<b><u>PITT ELECTRIC</u></b>	<b><u>361.75</u></b>
<b><u>h.</u></b>	<b><u>CHANGE ORDER EL-19 -&gt;</u></b>	<b><u>PITT ELECTRIC</u></b>	<b><u>3,028.10</u></b>
<b><u>i.</u></b>	<b><u>CHANGE ORDER EL-20 -&gt;</u></b>	<b><u>PITT ELECTRIC</u></b>	<b><u>1,147.75</u></b>
<b><u>j.</u></b>	<b><u>CHANGE ORDER EL-21 -&gt;</u></b>	<b><u>PITT ELECTRIC</u></b>	<b><u>26,153.47</u></b>

k.	CHANGE ORDER EL-23 ->	PITT ELECTRIC	29,084.58
l.	CHANGE ORDER PL-17 ->	WHEELS MECHANICAL	5,439.36
m.	CHANGE ORDER HVAC-006 ->	R & B MECHANICAL	1,560.96
n.	CHANGE ORDER HVAC-007 ->	R & B MECHANICAL	3,838.96
o.	CHANGE ORDER HVAC-008 ->	R & B MECHANICAL	4,559.60
p.	CHANGE ORDER HVAC-009 ->	R & B MECHANICAL	1,747.13
TOTAL			\$147,988.48

**3. TRANSPORTATION ROUTES 2015-16 (Exhibit VII).**

Mr. Shlosky moved to approve the district transportation routes for 2015-16 as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

**4. ADDITIONAL SERVICES - HAYES DESIGN GROUP (Exhibit VIII).**

Mr. Shlosky moved to approve The Hayes Design Group fees for additional services as detailed. Second by Dr. Krause - 7 ayes; 0 nays.

a.	CHEMISTRY & BIOLOGY CLASSROOMS	<u>\$2,300.00</u>
TOTAL		\$2,300.00

**X. BUSINESS MANAGER / BOARD SECRETARY REPORT.**

**A. BILLS FOR PAYMENT (Exhibit IX).**

Dr. Krause moved to approve the bills for payment in the amount of \$4,750,119.87 as presented. Second by Mr. Simkovic - 7 ayes; 0 nays.

**B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit X).**

Mr. Ferek moved to approve the secretary, treasurer and other financial reports as presented. Second by Dr. Krause - 7 ayes; 0 nays.

**XI. OTHER REPORTS.**

**A. FEDERAL PROGRAMS (Menhart).**

**B. LEGISLATIVE REPORT (Ferek).**

C. PUBLIC RELATIONS (Ricco, Berardi, Simkovic, Krause, Morecraft, Zdravecky).

D. STRATEGIC PLAN REPRESENTATIVE (Krause).

E. GCC&TC REPRESENTATIVE (Shlosky).

XII. ADJOURNMENT.

Mr. McIntire moved to adjourn the meeting at 8:27 p.m. Second by Mr. Ferek - 7 ayes; 0 nays.

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Amy L. Todd, Board Secretary

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Thomas M. Ricco, Board President