



**REGULAR MEETING MINUTES
(ANNUAL MEETING)**

**BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL**

**January 25, 2018
6:00 PM Closed Session
6:30 PM Open Session**

**Heytow Chapel
7353 Valley Circle Blvd.
West Hills, CA 91304**

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

Next Meeting Date

February 22, 2018 6:00 Closed/7:00 Open Chapel at IAHS Regular Board Meeting

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by Allison Geld, Board Chair, at 6:03 PM

B. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	<u> </u>
Leslie Vanderpool, Vice Chairperson	<u> X </u>	<u> </u>
Janay Bailey	<u> X </u>	<u> </u>
Janet Danaher	<u> </u>	<u> X </u>
Kevin Delson	<u> X </u>	<u> </u>
Diane Krehbiel	<u> X </u>	<u> </u>
Farbood Majd	<u> </u>	<u> X </u>

C. PLEDGE OF ALLEGIANCE

D. Action:

a. Approval of Agenda for January 25, 2018.

Revisions: Item I moved to follow Item N, and Items O and Q to be tabled.

Following a brief discussion of revisions, On a motion by Leslie Vanderpool second by Kevin Delson, the motion carried by a 5-0 unanimous vote.

E. ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS

Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

II. CLOSED SESSION

The Board of Directors convened to Closed Session at 6:05 PM for the following items:

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director

Title: Deputy Executive Director

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 5975 Shoup Ave Woodland Hills, CA 91367; 6601 Valley Circle Blvd West Hills, CA 91307 Agency negotiator: Carl Raggio, CWR3 Consulting LLC

III. OPEN SESSION – The Board reconvened to Open Session at 7:10 PM.

F. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	<u> </u>
Leslie Vanderpool, Vice Chairperson	<u> X </u>	<u> </u>
Janay Bailey	<u> X </u>	<u> </u>
Janet Danaher	<u> X </u>	<u> </u>
Kevin Delson	<u> X </u>	<u> </u>
Diane Krehbiel	<u> X </u>	<u> </u>
Farbood Majd	<u> </u>	<u> X </u>

- G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

Lori Kurtzman commented to invite Board of Directors to attend Curriculum Council Meeting.

H. **ORAL COMMUNICATIONS**

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

I. Reports

A. Ivy Parent Leadership Group Report – Connie Matar was absent and prepared Joe Herzog, Executive Director to share information with the Board of Directors on her behalf. Mr. Herzog commented that IPLEG doesn’t have any new information to share concerning activities and that parent leadership is in the process of closing the books on the 2017 school year. IPLG will file tax returns as soon as the financial reports are complete.

B. Ivy Educational Foundation – Deirdra Brasch

C. School Site Council – Jennifer Lyons

D. English Language Acquisition Committee – Maria Gennaro

J. Action:

a. Approval of Minutes for November 16, 2017 Special Meeting

On a motion by Janet Danaher second by Janay Bailey, the motion carried by 5-0 Allison Geld abstain as she was not present for the November 16, 2017 Special Meeting.

K. Action:

a. Approval of Minutes for December 14, 2017 Regular Meeting

On a motion by Janet Danaher second by Janay Bailey, the motion carried by 3-0 vote. Keven Delson, Diane Krehbiel and Allison abstain as they were not present for the December 14, 2017 Regular Meeting.

L. Action:

a. Approval of December 2017 Financial Statements prepared by Yvette Brown, CSMC School Business Manager

On a motion by Leslie Vanderpool second by Kevin Delson, the motion carried by 6-0 unanimous vote.

- M. Action:
a. Approval of Form J-13A Request for Allowance of Attendance
On a motion by Kevin Delson second by Diane Krehbiel, the motion carried by 6-0 unanimous vote.
- N. Discussion/Action:
a. Update and Approval of Bylaws for Alternative Schools, Inc
Joe Herzog explained that the Bylaws shall be current preceding the petition renewal intake meeting scheduled for February 7, 2018. Mr. Herzog said that the document was reviewed by legal council to be sure the document complies with current applicable laws. Mr. Herzog revised Appendix A to reflect membership of Ivy's current members of the Board of Directors.

On a motion by Diane Krehbiel second by Kevin Delson, the motion carried by 6-0 unanimous vote.
- O. Discussion:
a. Ivy Academia Independent Charter School Renewal Petition Application and Documentation.
Discussion tabled.
- P. Discussion:
a. LAUSD Oversight Report
Discussion tabled.
- Q. Report of Deputy Executive Director
a. Update provided on petition renewal and Quarter 2/Semester 1 Data.
- R. Report of Executive Director
a. Update provided on facilities, technology, attendance, enrollment and personnel. Mr. Herzog reported that he is working on an updated inventory of technology to be shared once it has been completed. Mr. Herzog maintained that the current enrollment continues to hold at 689. Mr. Herzog informed the board that GreatSchools only identifies with Ivy's Valley Circle campus and the elementary campus doesn't appear should a perspective parent search for schools in the Woodland Hills area. There are too many logistical issues with separating the elementary campus from Valley Circle, but other strategies have been implemented to market Ivy at both sites. Mr. Herzog announced that two Paraprofessional positions have been posted on Edjoin. Each position is 5.5 hours PT and one for each site to support Ivy SPED students and staff. Mr. Herzog announced that he meets regularly with UTLA leadership and has established a positive working relationship. In addition, we will be entering negotiations very soon.

IV. ADJOURNMENT

The meeting was adjourned at 8:12 PM