

PRE-K and KINDER ATTENDANCE

In order to achieve academic success, Pre-K students must attend school on a regular basis. Regular school attendance is expected of all students and is a necessary factor in achieving success. Texas law does not require children of Pre-Kinder and Kindergarten age to be enrolled in school. However, if a parent chooses to voluntarily enroll **a child in Pre-Kinder or Kindergarten, the child is obligated to attend school and is under the compulsory attendance law.** Withdrawing after enrollment obligates the child to be enrolled in another public or private school immediately.

Guidelines

Board approved guidelines require the school's voluntary enrollment programs to maintain a 93% attendance rate. In order to meet this requirement, Advantage Academy must maintain the average daily attendance as close to the enrollment as possible. Upon enrollment, the law places the responsibility of the child's attendance on the Parent/Guardian or other person legally responsible for the child. (a) Parent(s)/Guardian(s) shall assure the attendance of the child in regularly assigned classes during regular school hours as established by the school board. (b) Parent(s)/Guardian(s) are required to follow the attendance procedures established by the District and State and to work closely with school administration regarding absences.

1. A person who **voluntarily enrolls** in school shall attend school each school day for the entire period the program of instruction is offered.
2. **Full-Time** Pre-K and Kinder students are expected to attend school from 7:50am to 3:15pm.
3. The school district may remove from a program and/or revoke the enrollment of a student whose attendance falls below the 93% requirement.
4. **A pattern of excessive tardiness may result in withdrawal from a program.** A student is considered tardy during the school day if: He/she is not in his/her scheduled classroom/assigned area of instruction at the required start time: 01 to: 09 – **REPORTED TARDY (unexcused):** 10 – **COUNTED ABSENT (unexcused).**
5. A written statement from a physician, parent (only 3 per semester), or legal guardian (3 only per semester) for each absence must be provided to the attendance clerk immediately or within three (3) days after the student returns to school. After three days, the absence will be coded as **Unexcused.**
6. A Pre-K or Kinder student left on campus after 3:30 pm will be noted as **Unattended.** Parent will receive an **Unattended Warning Notice.** Local officials will be contacted concerning students subsequently noted as **Unattended** after the first warning.

Process

If a Pre-K student's attendance falls to 95%, the attendance clerk will notify the Assistant Principal and the District will send a Warning Letter to the family.

If absences continue to occur, and the student's attendance falls below the required 93%, the District may send a letter informing the family that the child is being involuntarily withdrawn from their program or from Advantage Academy altogether.

The following are *acceptable* reasons for **Excused** absences:

1. The child is hospitalized
2. The child is incapacitated due to a serious injury
3. The child contracts a communicable disease (virus or flu)
4. The child has other ongoing health related ailments which temporarily prevent attendance (such as asthma)