

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey

**\*\* REVISED AGENDA \*\***

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, January 9, 2017  
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On January 5, 2017, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

**D. MINUTES**

- 1. Minutes of the Special Meeting of December 12, 2016
- 2. Closed Minutes of the Special Meeting of December 12, 2016
- 3. Minutes of the Regular Public Meeting of December 12, 2016
- 4. Closed Minutes of the Regular Public Meeting of December 12, 2016
- 5. Minutes of the Board Re-Organization Meeting of January 4, 2017

**E. PRESENTATION**

- 1. Code of Ethics/Board Governance

**F. COMMITTEE REPORTS**

- 1. Finance Committee Report
- 2. Program Committee Report
- 3. Property Committee Report

**G. BOARD PRESIDENT REPORT**

1. Committee Rosters

**H. SUPERINTENDENT'S REPORT**

1. Fire/Security Drills for December, 2016:

High School	December 22/December 6
Middle School	December 6/December 6
Deerfield	December 2/December 6
Glenwood	December 23/December 7
Hartshorn	December 2/December 6
South Mountain	December 21/December 6
Wyoming	December 1/December 5

2. Referendum Update

**I. ASSISTANT SUPERINTENDENT'S REPORT**

**J. SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**K. DISCUSSION**

**L. PUBLIC COMMENTS**

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District's Policy!

**0167 - Public Participation in Board Meetings**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*

3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**M. BOARD ACTION ITEMS (Roll Call Votes)**

**1. Instruction Agenda Items**

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 12/12/16 to 12/22/16 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve the following revised curriculum guide:
  - i. Business Economics – Grades 9-12
- d. Resolve to approve the following contracts in accordance with students' Individual Education Plans for the 2016-2017 school year.

<b>Student ID #</b>	<b>Vendor</b>	<b>Amount</b>	<b>Program</b>
18218	Cornerstone Day School	\$ 46,651.50	SY
12114	Sage Day – Boonton	\$ 34,210.00	SY

- e. Resolve to approve the amended legal settlement for student #10149 regarding a settlement agreement for a portion of the educational costs for the 2016-2017 & 2017-2018 school years.

**2. Personnel Agenda Items**

Resolve to approve the Personnel Report dated, January 9, 2017.

**3. Business Agenda Items**

- a. Resolve to approve that the Board of Education acknowledges that each Board Member has received a copy of the Code of Ethics as follows:
  1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
  2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
  3. I will confine my board action to policymaking, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
  4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
  5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
  6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
  7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
  8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the Superintendent.
  9. I will support and protect school personnel in proper performance of their duties.

Business Agenda Items continued:

10. I will refer all complaints to the Superintendent and will act on such complaints at public meetings only after failure of an administrative solution.
- b. Resolve to approve Bill Schedule # 7 dated, December 19, 2016, in the amount of \$9,944,518.41.

**4. Policy Agenda Items**

Second Reading:

- a. P 0132 Executive Authority (Revised)
- b. P 1230 Superintendent's Duties (M) (Revised)
- c. P 1400 Job Descriptions (M) (Revised)
- d. P 1540 Administrator's Code of Ethics (Revised)
- e. P 1631 Residency Requirement for Person Holding School District Office, Employment, or Position (New)
- f. P 5305 Health Services Personnel (Revised)
- g. P 5339 Screening for Dyslexia (M) (Revised)
- h. P 5350 Student Suicide Prevention (Revised)
- i. P 5460 High School Graduation (M) (Revised)
- j. P 5514 Student Use of Vehicles on School Grounds (Revised)
- k. P 5755 Equity In Educational Programs And Services (M) (Revised)
- l. P 7481 Unmanned Aircraft Systems (UAS also known as Drones) (New)
- m. P 8441 Care of Injured and Ill Persons (M) (Revised)
- n. P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- o. P 9541 Student Teachers/Interns (Revised)

**N. OLD BUSINESS**

**O. NEW BUSINESS**

**P. PUBLIC COMMENTS**

**Q. BOARD MEMBER COMMENTS**

**R. EXECUTIVE SESSION**

BE IT RESOLVED by the Millburn Board of Education that on Monday, January 9, 2017, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

At the time of Agenda development, there is no planned discussion. If a need arises, the topic will be announced at the meeting.

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

**S. ADJOURNMENT**