

## Elementary Homework Study Team Meeting Minutes

11/16/2017

### Governing Board Room

Members present: Rachel Harter, Meredith Beyer, Elizabeth Ranjbar, Lourie Hopkins, Erick Valdez, Kathy Selsor, Lori Arbucci, Jenny Franz, Christina Okland, Vanessa Schwartz, Whitney Worster, Cristina Diaz, Mickey Block, Alison Parra, Debra Cradduck, Emily Blaney, Mandy Redfern and Anais Wenn.

Meeting began at 3:36 p.m.

Debra welcomed the team and shared a Challenge Success video on homework.

Emily asked teachers to share their findings from the homework calibration activity they were asked to conduct in preparation for this meeting. Each teacher shared the homework assignment they gave, the time they had allotted for its completion and the purpose of the homework. They also reported on the amount of time it took students to complete it, and whether they were able to complete it independently or not. It was noted that the purpose of most of the teachers' homework assignments was to reinforce skills learned in class. Most students were able to complete the homework within the given time. One of the teachers shared that students reported to be less stressed and distracted when doing the homework in class vs. doing it at home.

Emily invited teachers to review the LCUSD Homework Guidelines document in small groups and share their thoughts on the assigned section of the document.

**Philosophy:** The team reported revising this section. They believed that the philosophy should be written as a statement and include the characteristics of an effective homework practice (meaningful, relevant, developmentally appropriate, etc.).

**Communication:** The team felt that K-12 guidelines should not be covered in one document. The information should be broken down by grade level. They needed more time to review this section in order to make suggestions for revision.

**Time Management:** The team shared that they were talking about projects and how to manage them. Students need to work together outside of class. There should be coordinating between subjects and assessments, test dates and due dates for assignments and should coordinate a master calendar so that students are not overwhelmed with too many assignments and assessments.

Debra introduced the Board Policy and Administrative Regulations documents regarding homework and asked the team to review each of the documents and share their suggestions for revision. Anais explained the purpose of each document and how it is used to implement practices at the sites. One of the groups worked on the Board Policy and the other on the Administrative Regulations. Debra collected their suggestions to be considered for revision. Administrators will use teacher input and to revise the documents and share the draft with the team at the next meeting.

Debra reviewed the homework assignment for the next meeting. The team was asked to read [Hattie Ranking article](#) and [Hazardous Homework article](#). The team was asked to identify a few points that resonated with them and bring their findings to share at the next meeting. Meeting adjourned at 5:00 p.m.