

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

Big Horn County School District No. 3

- I. The regular meeting of the Board of Education, Big Horn County School District No. 3, was called to order at 7:03 p.m., February 10, 2015, by the chairman, Jamie Flitner.
- II. Roll Call: Jamie Flitner, Cheri Edeler, David Haller, Steve Hoblit, Dale Nuttall, Samantha Stewart, Barry Bryant, Paula Scott  
  
Absent: Eddie Johnson, Selena Brown  
  
Guests: Sandra Menke, Letitia Abromats, Brett Suiter, Lee Clucas, Scott McBride, Sara Schlattmann, Jeff Sukut
- III. Approval of Consent Agenda (\*Items)  
  
It was moved by Dale Nuttall and seconded by Steve Hoblit to approve the consent agenda as presented. Motion carried unanimously.
- IV. \*Reading and Approval of Minutes of Previous Meeting  
  
Approved regular board minutes of January 13, 2015 as presented.
- V. Agenda Additions/Deletions/Adoption  
  
None
- VI. Audience and Communication
  1. Student Government Update  
  
Samantha Stewart, student representative, provided an overview of activities for the high school which included a pep rally, Pop Shots, Lock-In, Dodge Ball, 3 on 3 basketball tournament, movie and game night. Admission for Dodge Ball and the 3 on 3 basketball tournament will go to the student senate for a local fundraiser. The student senate from Greybull High School and Thermopolis High School will meet to exchange ideas on March 16 & 17.
  2. Community Remarks  
  
Letitia Abromats advised Big Horn County School District #3 Board of Trustees that she would be filing a law suit against the district in behalf of a school district employee. Ms. Abromats presented background information to the Board. Chairman Jamie Flitner stated that the Board would not debate the case at this time and thanked Ms. Abromats for her comments.
- VII. Other Items
  1. Clerk's Report  
  
Cheri Edeler, Board Clerk, reported that she had the opportunity to be a part of some middle school classes and remarked that it was refreshing to see teachers eager for students to learn. Selena Brown will return in March to present what she learned at the state legislature meetings in Cheyenne.
  2. Administration Reports  
  
Brett Suiter, elementary principal, commended Wende Jenness, elementary librarian, for her efforts on the elementary newsletter project. Enrollment is currently 230. The staff is considering professional development for reading and writing. There will be PLC training next year for the staff. Students are receiving interventions during the school day. A BLT meeting was held and surveys were reviewed for the AdvancEd accreditation. Elementary schedules will be discussed at the next BLT meeting. Mr. Suiter reported that there is a link on the website for feedback on topics for discussion at the BLT meetings.

Scott McBride, middle school principal, stated that they had a middle school dance with parents involved as chaperones. Parents and community members volunteered to help with judging at the Science Fair. The wrestling tournament went well with parents to help with scoring, food and concessions. Mr. McBride presented the middle school block schedule. There was a brief discussion regarding the pros and cons for block scheduling. Mr. Kalberer is teaching ELL math and Mr. Jordan teaches algebra classes for high school credit.

Superintendent Bryant stated that Ty Flock, high school principal, is currently attending a Wyoming High School Activities Association meeting. The priority for Buff Time is core classes including math and science. There is 76% to 78% attendance for Buff Time.

Lee Clucas, special education director, stated that he attended the Annual Data Share-Out in Riverton. The students are compared across the state and our kids are above average in every category. Mr. Clucas will report on this information at the next board meeting. He commended our staff for a job well done.

Sara Schlattmann, curriculum and grants facilitator, reported that the Wyoming Elks Foundation has donated \$1000, and Farm Credit Services has donated \$2000 for the Backpack Program. The climate survey results were provided for review. This is a requirement for AdvancEd and everyone has an opportunity for input. The survey identifies areas that we need to work on for accreditation. Governance and leadership is most relevant to the Board. There was a brief discussion regarding the climate survey. We have new Chrome Books in the elementary to be used specific to the deficit in reading. Chrome Book training will take place in March. The remainder of the 1003a School Improvement Grant funds will be used for an additional Chrome Book lab and professional development for the elementary. There will be a Mentoring Program during the summer and professional development in August. The district may update the middle school to a Chrome Book lab and give the laptops to certified staff.

Superintendent Bryant provided an overview of the district governing scorecard draft which includes data from 2014. The scorecard gives the Board an idea of how we are doing as a district and covers areas for AdvancEd accreditation. Some of the elementary classrooms may be rearranged to utilize space for the large classes.

## VIII. Old Business

### 1. Concussion Testing Discussion

Chairman Flitner made the recommendation to table Concussion Testing Discussion and bring it back in March. She would like to give the Board time to become fully informed and wait until most of the Board members are in attendance.

## IX. New Business

### 1. Personnel

#### a. Resignations(s)

It was moved by Steve Hoblit and seconded by Cheri Edeler to accept the resignation of Angie Jonuska, special education para-educator. Motion carried unanimously. There was a brief discussion regarding replacement options for this position for the remainder of the school year.

#### b. Hires None

#### c. Executive Session (Personnel)

It was moved by Dale Nuttall and seconded by David Haller to move into executive session to discuss Personnel at 7:57 p.m. Motion carried unanimously.

The Board recessed into executive session at 7:57 p.m. and reconvened in regular session at 8:37 p.m.

It was moved by Steve Hoblit and seconded by David Haller to accept the superintendent's recommendation to terminate the employment of Iryna Whaley effective 01/20/2015. Motion carried unanimously.

It was moved by Dale Nuttall and seconded by Cheri Edeler to accept the superintendent's recommendation to offer contracts to the 5 current administrators for the 2015-2016 school year. Motion carried unanimously.

2. Leadership Governance 2.7 (Personnel)

Leadership Governance 2.7 (Personnel) was presented for review. It was moved by Steve Hoblit and seconded by David Haller to reaffirm their commitment to Leadership Governance 2.7 (Personnel) as presented. Motion carried unanimously.

3. 2015-2016 Calendar Approval

Superintendent Bryant presented the 2015-2016 school calendar for review. The holidays match with Big Horn County School District #4. We start 3 days earlier and will try to do early release days for activities. There are typically 5 to 6 days where our calendars do not match. The 1<sup>st</sup> semester will end before Christmas break. Mr. Bryant stated that Basin will not dock our students when we are not in session. It was moved by Cheri Edeler and seconded by Dale Nuttall to approve the 2015-2016 district school calendar as presented. Motion carried unanimously.

4. Acceptance of Bids for Old Middle School Remodel

Superintendent Bryant stated that he was notified by the architect, Jim Bauer, that the fire marshal had concerns with the old middle school remodel plans. They want another outside exit from the Board room, and the vestibule on the north is not wide enough. Mr. Bauer is currently researching alternatives. One of the options is to reject the bids. The bids are good for 30 days. It was moved by Dale Nuttall to accept the low bid from Jim's Building Service of \$272,522 pending "owner" acceptable remedies to the February 5<sup>th</sup> Fire Marshal Plan Correction List. "If owner acceptable remedies of the Fire Marshal Plan Correction List cannot be made then all bids become null and void". Mr. Bryant stated that the contractor is willing to extend the bid past 30 days. Bid opening was on January 20, so we would need to make a decision and notify the contractor by the February 19. There was discussion regarding options and the expenses involved. Dale Nuttall made the request to rescind his previous motion. The Board concurred to table the Acceptance of Bids for Old Middle School Remodel until the Board is presented with additional information.

5. Donation of Leave (Certified to Classified)

It was moved by Steve Hoblit and seconded by Cheri Edeler to authorize the superintendent to approve certified leave days donated to the listed classified employee. Motion carried unanimously.

6. Maintenance Position

Barry Bryant stated that there will be an additional 16,000 square feet for the district facilities department to maintain for the new middle school and recommended hiring additional maintenance/custodial staff. The funding model allows for 1.75 more custodial staff than we currently have. This will be an additional budget item expense of approximately \$40,000. It was moved by Cheri Edeler and seconded by Steve Hoblit to approve an additional maintenance / custodial position. Completion of the new middle school is scheduled for July 1. The new hire will shadow custodians to become familiar with routines and equipment. Motion carried unanimously.

7. Town of Greybull Easement

Superintendent Bryant stated that part of our property is the alley west of the elementary school. The utility easement will be for the Town to access water and sewer lines. It was moved by Steve Hoblit and seconded by David Haller to approve the requested easements east of GES for the purpose of water and sewer lines. There was discussion regarding the location of the easement and whether it was east or west. There was clarification that the easement is west of the elementary school. Steve Hoblit amended his previous motion to approve the requested easements west of GES for the purpose of water and sewer lines. Motion carried unanimously.

8. Policy DBF (Dissemination of Budget Recommendations – Revision) 1<sup>st</sup> Reading

Policy DBF (Dissemination of Budget Recommendations – Revision) was presented for review. This policy is being recommended by our attorney. No action required.

9. Transferring Senior

Jeff Sukut requested permission for the Board to allow Ashley Mayer, who transferred as a senior from Arizona this year, to graduate with the Greybull High School seniors. She will meet the graduation requirements of her

former school district who requires two less credits than we do. Ashley is on track to graduate under the previous district's requirements and is in good shape for her core requirements. It was moved by Dale Nuttall and seconded by David Haller to approve alternate graduation requirements for Ashley Mayer as presented. Motion carried unanimously.

X. \*Approval of Bills

Approved General Fund checks #26692 through #26890 inclusive, totaling \$738,901.30; Payroll Fund Checks #28757 through #28827 inclusive, totaling \$411,145.75; High School Activity ACH Transfer, totaling \$9,101.05; Major Maintenance Fund ACH Transfer, totaling \$70,272.64; Lunch Fund ACH Transfer, totaling \$36,518.42; Federal Fund ACH Transfer, totaling \$68,483.39, and Capital Projects ACH Transfer, totaling \$753,862.44.

XI. Board Discussion

None

XII. Executive Session

1. Personnel (Administrator Contracts)

Personnel (Administrator Contracts) was previously addressed under Personnel in New Business.

XIII. Adjournment

There being no further business, the meeting adjourned at 9:13 p.m.

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Jamie Flitner, Chairman

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Cheri Edeler, Clerk

Recorded by: Paula Scott

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February 10, 2015