

**FILLMORE UNIFIED SCHOOL DISTRICT
BOARD MEETING OF THE BOARD OF EDUCATION
TUESDAY, SEPTEMBER 19, 2017**

**5:30 P.M. – CLOSED SESSION
6:30 P.M. - REGULAR MEETING
627 SESPE AVENUE, FILLMORE, CALIFORNIA**

MINUTES

A. CALL TO ORDER

Board Member Beylik called the regular Board Meeting of the Fillmore Unified School District at 5:30 p.m.

B. ROLL CALL

Board Members: Scott Beylik, Kelli Couse, Sean Morris and Lucy Rangel. Board Member de la Piedra arrived at 5:32 p.m.

Board Members Absent: None

District Personnel Present: Adrian E. Palazuelos, Ph.D., Superintendent; Martha Hernandez, Assistant Superintendent, Educational Services; Andrea McNeill, Assistant Superintendent, Business Services; Todd Schieferle, Director of Human Resources; and Mary Williams, Director of Special Education

Student Representative: Paulina Guerrero

C. PUBLIC COMMENT ON CLOSED SESSION AND NONAGENDA ITEMS, PETITIONS

None

D. CLOSED SESSION

MOTION: A motion was made Board Member Morris, seconded by Board Member Couse and unanimously carried with a 4-0 vote to adjourn to closed session at 5:30 p.m. for the purpose of:

DISCLOSURE OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION

- Labor/Negotiations (Government Code § 54957.6)
 - Conference with labor negotiator: Adrian Palazuelos, Ph.D., Stefan Cvijanovich, Todd Schieferle, Andrea McNeill; Employment organizations: Fillmore Unified Teachers Association (FUTA), the California School Employees Association (CSEA) and all management, confidential and supervising employees.
- Personnel Matters (Government Code § 54957)
 - Hiring, Evaluating, Discipline, Dismissal, Release, Reassignment, Transfers

E. RECONVENE TO OPEN SESSION

A motion was made by Board Member Rangel, seconded by Board Member Couse and unanimously carried with a 5-0 vote to reconvene to open session at 6:42 p.m.

- Any Action From Closed Session
No action to report.

F. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG**

Board Member Beylik called the regular meeting to order at 6:42 p.m., and Board Member Morris led the flag salute.

G. **COMMUNICATIONS**

- **Student Representative**

Ms. Guerrero reported on recent school events that included Santa Paula week. The boys and girls cross country teams competed well at the Woodbridge Invitational. MEChA is celebrating Hispanic Heritage Month. The Homecoming Dance kicked off to a busy week, and students are working to build themed floats. Floats will be shown off and a queen crowned at the Homecoming Rally. The robotics team will have its first competition this Saturday. Mentors will help children from preschool to fifth grades with their homework and form strong bonds through the Big Brothers Big Sisters of Ventura County.

- **Superintendent Report**

Dr. Palazuelos gave an overview of upcoming Information/Discussion items and reported on the positive strong attendance levels in elementary, middle and high schools. The Board was commended for its lead in approving a sports medicine division. The sports medicine team is doing a great job benefiting students and student athletes, especially during games. There is a lot of excitement about the work at the middle school and high school around AVID. A lot has to do with the leadership of our principals, the AVID team and dedicated and committed teachers. The District will continue to make great opportunities for students.

H. **PUBLIC COMMENT ON AGENDA ITEMS AND NONAGENDA ITEMS, PETITIONS**

Lori and Presley McClain extended an invitation to the Fillmore-Piru American Cancer Society's 12th Annual Relay for Life fundraiser this coming Saturday and Sunday. Presley has already raised \$8,173 this year and received an award from the American Cancer Society, State of California. A weeklong fundraiser for hurricane relief was held at Presley's school and netted over \$700, which was donated to the American Red Cross.

I. **PUBLIC HEARING**

Announcement of Public Hearing for the "Sufficiency of Textbooks and Instructional Materials for the 2017-2018 School Year" and the Provision of Standards-Aligned Instructional Materials

Board Member Beylik read the public announcement.

Announcement of Public Hearing for the "Adoption of Pupil Textbook and Instructional Materials for the Structured English Immersion Program for the School Year 2017-2018"

Board Member Beylik read the public announcement.

J. INFORMATION/DISCUSSION

1. Attendance Awareness Month: September

Ms. McNeil presented on attendance levels per school site. Overall attendance is positive at all school sites from the start of school until last Friday. The new Wednesday schedule has had no impact on attendance.

2. Dashboard Local Indicators

Ms. Hernandez gave an overview of the Dashboard Local Indicators and the collection and processing of data at the local and/or state levels that show the performance and measured progress of student groups, schools, teachers and staff as a whole. A self-reflection study of local data was summarized, some of which included basic services, implementation of state academic standards, parent engagement, and school climate. Overall, the District is seeing improvements, especially since the implementation of PBIS three years ago.

LEAs are required to annually measure progress and report the results at a regularly scheduled public meeting and submit the results through the Dashboard. Beginning this school year, LEAs must complete the self-reflection tool by a date certain to receive a *Met* rating—which the State Board of Education has approved as part of the new accountability system—after which time the information will then displayed through the Dashboard.

3. Board Policy Update (*1st Reading*)

- E 9270 Conflict of Interest

Dr. Palazuelos explained the necessity for the update.

K. CONSENT ITEMS (*Corresponding to Numbers 4-12*)

Items on the Consent agenda are considered routine and will be enacted by a single motion. None of the items will be discussed unless a Board Member or member of the audience requests discussion.

4. Approve Minutes:

Board Meeting September 5, 2017

5. Personnel Order 17-18-4

6. Ratify Accounts Payable Month of August 2017 (ReqPay12a)

7. Ratify Purchase Orders Month of August 2017 (ReqPay11a)

8. Ratify 8/01/17 through 8/31/17 Certificated and Classified Payroll in the Amount of \$2,638,448.28 (Pay01a)

9. Approve/Ratify Contracts

10. Accept Donations

11. Approve Disposal of Obsolete Materials

12. Accept Grants

MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Rangel and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve all Consent Items, K4 through K12.

L. ACTION

13. Board Policy Updates (2nd Reading)

- BP 6158 Independent Study
- AR 6158 Independent Study

MOTION: A motion was made by Board Member Rangel, seconded by Board Member Morris and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve board policy updates BP6158 and AR6158.

14. Approve Tentative Agreement Between California School Employees Association (CSEA) Chapter #421 and Fillmore Unified School District (FUSD)

MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.

DISCUSSION: Dr. Palazuelos stated it was a pleasure to work with CSEA and explained the agreement was what was agreed upon this past spring and summer.

15. Approve Management / Confidential / Supervisory Off-Schedule One Time Payment

MOTION: A motion was made by Board Member Couse, seconded by Board Member Rangel and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.

16. Award Bid for Fresh Produce Services for the Child Nutrition Department

RFP: Fresh Produce

Proposal Description: Purchase of Fresh Fruits and Vegetables for
2017/18 School Year

RFP Date: August 25, 2017

RFP Results: Lowest Qualified Bidder: Produce Available

MOTION: A motion was made by Board Member Morris, seconded by Board Member Rangel and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.

DISCUSSION: Ms. McNeill explained the District had been piggybacking on other districts the prior year. For this particular bid, the District went through the normal bidding process.

17. Approve Revised Use of Facilities Fee Schedule

MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.

DISCUSSION: Dr. Palazuelos stated the District's fees for use are in line with other costs regionally and, considering the specific differences with the type of spaces it has, are consistent with other facilities that receive requests from the film industry.

18. Approve Entering Into Architectural Services Agreement with Dougherty to Provide Architectural/Engineering Services for the School Farm New Construction Project
MOTION: A motion was made by Board Member Rangel, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.
19. Approve Entering Into Architectural Services Agreement with WestGroup Designs to Provide Architectural/Engineering Services for Fillmore High School Modernization and New Construction Project
MOTION: A motion was made by Board Member Morris, seconded by Board Member de la Piedra and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.
DISCUSSION: Dr. Palazuelos confirmed that WestGroup Designs is one of the five architectural firms approved at a previous Board meeting.
20. Approve Contract for Assistant Superintendent, Educational Services
MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.
DISCUSSION: Dr. Palazuelos stated the contract with the individual the District is interested in employing, Micheline Miglis, was made available to everyone. The salary for this position would be \$145,253 with a \$300 per month vehicle allowance.

After Board approval of the contract, Ms. Miglis was introduced to the Board.

M. FUTURE MEETINGS

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|---------------------------|-----------|------------------------------|
| ⇒ October 3, 2017 | 5:30 p.m. | Closed Session – Board Room |
| | 6:30 p.m. | Regular Meeting – Board Room |
| ⇒ November 7, 2017 | 5:30 p.m. | Closed Session – Board Room |
| | 6:30 p.m. | Regular Meeting – Board Room |

Dr. Palazuelos announced a Special Board Meeting on Wednesday, September 20, 2017 at 5:00 p.m. It is an open meeting that will start in the Board Room and then move to another room. The topic of the meeting is District Budget. Dr. Palazuelos stated there is a tentative agenda for an October 4 special meeting on the Wednesday following the board meeting.

Board Member Beylik announced no board meetings during the October break. The next regularly scheduled board meeting will be November 7.

N. **BOARD CLOSING COMMENTS AND AGENDA BUILDING**

- Board Member Couse reported a busy week at the high school between the rivalry games and the float building/homecoming activities. Students are being creative by using various supplies for their floats, are teambuilding and reaching out to the community to look for trucks. It is a great opportunity for students.
- Board Member Morris attended the Back-to-School Night at FMS. There were many parents. Mr. Morris shared that his son is involved in float building and he was involved every four years as an alumni. The parade is this coming Thursday. It is a great event for the community and for the kids.
- Board Member Rangel attended the JV and the varsity football games last Friday, as well as the Back-to-School nights at FMS and SHS. Ms. Rangel enjoyed the way SHS had grouped the parents and liked the presentations.
- Board Member Beylik attended the SHS Back-to-School Night, the FFA Annual Buyers Banquet, and participated in the Adult Ed team's collaboration meeting at SHS.

Board Member Beylik encouraged all to attend the Homecoming Parade on Thursday evening and the Relay for Life this Saturday.

O. **ADJOURNMENT**

MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Rangel and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to adjourn at 7:43 p.m.

Minutes approved at Board Meeting held October 3, 2017