

**CALLED BOARD MINUTES
BOARD OF TRUSTEES
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO
DISTRICT OFFICE
June 15, 2017
7:00 p.m.**

A called meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office on Thursday, June 15, 2017.

Those present: **Mr. Thadis D. Calcutt, Jr.**
 Mrs. Angela P. Keith
 Mrs. Elleveen T. Poston
 Mrs. Mona Lisa A. Andrews
 Mr. Johnny R. Jenkins
 Mr. Raleigh O. Ward, Jr.

Absent: **Mr. Robert B. Singletary**

Call to Order

Mr. Thadis D. Calcutt, Jr. called the meeting to order at 7:00 p.m. by welcoming visitors and staff. Mrs. Elleveen T. Poston served as secretary.

Declaration of FOIA

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, local news media and public were notified of the time, date, place, and agenda of the meeting.

Recognition and Awards

None

Consent Agenda Items

A motion was made by Mrs. Elleveen T. Poston to accept Consent Agenda Items: Approval of Agenda, Approval of Board Minutes, Approval of Financial Reports, Approval of the Personnel Sheet, and the Approval of an Overnight Fieldtrip. Mr. Johnny R. Jenkins seconded the motion. The motion carried unanimously.

Public Participation

None

Superintendent Update

None

Action Items

Head Start Lease Renewal - Mr. Charles Hyman stated that the Board requested that he meet with Pee Dee Community Action Agency concerning the lease of the Old Hannah-Pamplico Middle School buildings that Head Start occupies. Mr. Hyman made a recommendation to continue with the terms of the current lease with Head Start for the next five years. Mr. Raleigh O. Ward, Jr. made motion to accept the recommendation and Mrs. Elleveen T. Poston seconded. The motion carried unanimously.

2017-2018 Federal Projects - Mr. Hyman shared with the Board that he currently does not have the total amount for the Title I grant. He requested the approval of the Board to allow Mr. Vincent to apply for Title I grant funds. The application is due to the state on July 1, 2017. Mrs. Angela P. Keith made a motion to allow Mr. Vincent to apply for Title I funds and Mrs. Elleveen T. Poston seconded. The motion carried unanimously.

2017-2018 Budget First Reading - Mr. Vincent presented the 2017-2018 General Fund Budget for second reading. Mr. Vincent stated that a Citizens' Meeting was held on June 15, 2017 at 6:00 p.m in the Hannah-Pamplico High School Gym. Mr. Vincent added that during this Citizens' Meeting the District did propose a 2.7 operational millage increase. Mr. Raleigh O. Ward, Jr. made a motion to approve the second reading of the 2017-2018 Budget and Mr. Johnny R. Jenkins seconded the motion. The motion carried unanimously.

2017-2018 Payroll Dates - Mr. Vincent shared with the Board that payroll dates are currently on the second and fourth Friday of each month. Some employees have expressed concerns over these dates because at times, there is a three-week span between pay periods. Mr. Vincent made a recommendation that payroll dates beginning July 1, 2017 be moved to the 15th and 30th of each month. Mr. Johnny R. Jenkins make a motion to accept the recommendation and Mrs. Elleveen T. Poston seconded. The motion carried unanimously.

2017-2018 Pay Scales - Mr. Vincent requested approval from the Board to move all 240 and 245 day employees to 235 day employees due to changes made in Policy GCD – Professional Staff Vacations and Holidays in July 2016. This request will allow both professional and classified personnel, who are 12 month employees, to observe the school calendar holidays. Mrs. Elleveen T. Poston made a motion to approve this change and Mrs. Mona Lisa Andrews seconded. The motion carried unanimously.

2017-2018 Breakfast and Lunch Prices - Mr. Vincent shared a memo from Mrs. Johnnis Tanner, Food Service Director. In the continuing effort to comply with The Healthy Hunger-Free Kids Act of 2010, the district will increase student lunch price for the 2017-2018 School Year from \$1.95 to \$2.05. This is the required price increase. In addition, the district will increase the student breakfast price from \$.85 to \$.95. Mr. Vincent added that we have to comply with USDA regulation and make the increase. Mr. Raleigh O. Ward, Jr. made a motion to approve the 2017-2018 Breakfast and Lunch Prices. Mrs. Elleveen T. Poston seconded the motion. The motion carried unanimously.

Policy Updates – EF, EF.R, IHAC, IKA.R, KFA - Policy updates were presented by Mr. Vincent for second readings. Policy EF and EF. R have been revised to comply with new USDA and SCDE food service requirements. Policy IHAC Social Studies Education has been revised per the SCSBA with a Veteran’s Day procedure if school is not in session on Veteran’s Day. Policy IKA.R Grading-Assessment Systems has been revised to reflect changes in the SCDE’s Uniform Grading Policy. Policy KFA Open Community Use has been updated to develop a policy stating the district’s vision for community use of outside recreation spaces. Mrs. Elleveen T. Poston made a motion to approve Policy Updates – EF, EF.R, IHAC, IKA.R, and KFA. Mrs. Mona Lisa Andrews seconded the motion. The motion carried unanimously.

2017-2018 Board Meeting Dates & Locations - A motion was made by Mrs. Elleveen T. Poston and seconded by Mr. Johnny R. Jenkins to approve the 2017-2018 Board Meeting Dates and Locations. The motion carried unanimously.

Reports and Items for Discussion

Capital Update - Mr. Hyman provided the Board an update on current capital improvement projects in progress. In the overview, Mr. Hyman stated that a new activity bus will be delivered to the district by the end of July. In addition, details are being finalized with Frontier for the new VOIP phone system. The District has disassembled the football visitor bleachers and will work with Reace Shird to pour a cement pad. Mr. Hyman added that he is working with Southern Flooring to install a new gym floor at the high school. An HVAC drain pan overflowed on HPEM’s gym floor causing some damage to the floor. The district’s insurance provider will cover the cost to refinish the gym floor. The delivery for the lights for the athletic fields will be during the first and second weeks in July. In addition, carpet and tile replacement, and painting are also in progress at both schools.

Executive Session

At 8:00 p.m., Mrs. Angela P. Keith made a motion to go into Executive Session to discuss personnel, and contractual matters. Mrs. Elleveen T. Poston seconded the motion. The motion carried unanimously.

In open session, the following action was taken:

At 8:50 p.m., Mr. Raleigh O. Ward, Jr. made a motion to come out of Executive Session and Mrs. Elleveen T. Poston seconded the motion. The motion carried unanimously.

Mr. Raleigh O. Ward, Jr. made a motion to approve the Professional Employment Agreement of the Superintendent to increase his salary by four percent effective July 1, 2017. Mr. Johnny R. Jenkins seconded the motion. The motion carried unanimously.

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Adjournment

At 8:55 p.m., Mr. Raleigh O. Ward, Jr. made a motion to adjourn. The motion was seconded by Mrs. Elleveen T. Poston. The motion carried unanimously.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:55 p.m.

Mr. Thadis D. Calcutt, Jr.
Chairman

Mrs. Elleveen T. Poston
Secretary