

**JEFFERSON-MORGAN SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
JANUARY 16, 2017 6:30 P.M.  
LEGISLATIVE MEETING  
JOHN E. MURPHY MEMORIAL ELEMENTARY LIBRARY**

Members Present: John Shaffer , Mark Pochron, Cindy Jento, Bob Mitchell, Donna Brow, Brittany Morrison, Debbie Phillips, Dan Wagner and Lisa Mattish

Mr. Pochron called the meeting to order at 6:30 p.m.

Motion to accept the minutes.

Motion: Mrs. Phillips  
Second: Mr. Shaffer  
Yes: 9  
No: 0

Motion to accept the agenda.

Motion: Mrs. Phillips  
Second: Mr. Shaffer  
Yes: 9  
No: 0

**Public Comments**

none

Motion for the board to enter into executive session at 6:31 p.m. to discuss personnel and legal issue.

Motion: Mr. Shaffer  
Second: Mr. Mitchell  
Yes: 9  
No: 0

The board returned from executive session at 7:02 p.m.

**Financial Report**

Motion to accept the Treasurer's Report as 11-30-2017:

- Revenue YTD 2017-18 \$ 6,138,150.55
- Expenditures YTD 2017-18 \$ 5,193,376.26
- Liquid Funds Available \$ 3,859,290.00
- PLIGIT Acct. \$ 69,535.62
- Donna M. Furnier Scholarship Fund \$ 10,673.78

Treasurer's Report as 12-31-2017:

• Revenue YTD 2017-18	\$ 8,359,803.76
• Expenditures YTD 2017-18	\$ 6,126,428.58
• Liquid Funds Available	\$ 4,575,972.34
• PLGIT Acct.	\$ 69,602.48
• Donna M. Furnier Scholarship Fund	\$ 10,676.75

Motion: Mrs. Phillips

Second: Mr. Shaffer

Yes: 9

No: 0

Motion to accept the transfer of Payroll

November 10, 2017

- \$ 58,666.74 from General Fund to Tax Clearing
- \$ 140,720.14 from General Fund to Payroll

November 24, 2017

- \$ 57,426.41 from General Fund to Tax Clearing
- \$ 136,448.80 from General Fund to Payroll

December 8, 2017

- \$ 55,195.28 from General Fund to Tax Clearing
- \$ 130,077.10 from General Fund to Payroll

December 22, 2017

- \$ 59,727.58 from General Fund to Tax Clearing
- \$ 141,976.27 from General Fund to Payroll

Motion: Mrs. Mattish

Second: Mrs. Brown

Yes: 9

No: 0

Motion to accept the Payment of Bills:

General Fund	\$ 179,998.37
Athletic Fund	\$ 1,335.00
Cafeteria Fund	\$ 11,622.75
Capital Reserve	\$ 0.00
Capital Projects Fund	\$ 0.00
PLGIT/Renovations	\$ 0.00

Motion: Mrs. Phillips

Second: Mr. Shaffer

Yes: 9

No: 0

Request approval to pay the bill for True Value in the amount of \$ 82.83.

Motion: Mrs. Brown  
Second: Mr. Shaffer  
Yes: 8  
No: 0  
Abstain: 1 - Pochron

### **Administrative Reports**

Joseph Orr reported IU mental services are underway and we had a donation to the Library.

Cassandra Bozek reported the RTL final expenditure report was completed.

Jennifer Foringer gave reminders for Ethic Forms.

Brandon Robinson reported changes in the Sciences for testing was discussed at a meeting and formal observations are underway.

Sam Silbaugh - absent

Cassandra Bozek gave a special education update.

Doug Headley reported the motors for unit ventilators are being installed and West Penn Power transformer was replaced.

Jacob Shingle - absent

Sherry Kottke reported the district received donations to pay negative balances.

### **Board Committee Reports**

Athletics & Activities (Mattish) – Met Dec 11, 2017 Jan 10, 2018

Education (Wagner) – Met Jan 9, 2018

JOC (Phillips) – Met Dec 8, 2017 and January 10, 2018 to discuss new class offerings in the evenings.

### **General Authorizations**

#### **Board Agreements, Contracts, Policies and Proposals**

Request approval to transfer \$10,000 from the General Fund to the Cafeteria Fund.

Motion: Mrs. Phillips  
Second: Mr. Shaffer  
Yes: 9  
No: 0

Request approval to accept a proposed sale price in the amount of \$4,577.33, plus fees, for property located in Morgan Township. (PARCEL 17-08-105).

Motion: Mrs. Phillips  
Second: Mr. Shaffer  
Yes: 9  
No: 0

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Request approval to enter into a Dual Enrollment/High School Academies Agreement with CCBC (Community College of Beaver County). (Please see attached agreement)

Motion: Mrs. Phillips  
Second: Mr. Shaffer  
Yes: 9  
No: 0

Request approval to adopt a resolution stating that the Jefferson-Morgan Board of Education certifies that they will not increase any tax in the 2018-2019 school year a rate that exceeds the index as calculated by the Department of Education. (See Attached)

Motion: Mr. Shaffer  
Second: Mrs. Phillips  
Yes: 9  
No: 0

Request approval to accept the donation of an Osmo Classroom kit from Ms. Stephanie MacCartney. The kit will be used in a variety of grade levels as it is appropriate for ages 5-12.

Motion: Mrs. Phillips  
Second: Mr. Wagner  
Yes: 9  
No: 0

Request approval to accept a donation of \$500.00 from Dr. John Folmar for the Jefferson-Morgan MS/HS Library in memory of former Superintendent Donna M. Furnier.

Motion: Mrs. Phillips  
Second: Mr. Wagner  
Yes: 9  
No: 0

Request approval for a Restraint Reporting Form, created by Cassandra Bozek, Director of Special Education. This form will be utilized as a follow-up to any restraint conducted by our crisis team(s). There is not cost associated with this action.

Motion: Mrs. Phillips  
Second: Mr. Shaffer  
Yes: 9  
No: 0

## **Personnel**

### **Instructional Personnel**

Request approval to ratify the actions of Superintendent Joseph Orr in adding Shawn Hughes, Ashley Kapp, Jackie Hainer, Emma Petrosky, and Vincent Wise to the substitute teacher list for the 2017-18 school year. All requirements have been met.

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Motion: Mrs. Phillips  
Second: Mrs. Mattish  
Yes: 9  
No: 0

Request approval for the following Waynesburg University students to complete classroom observation hours followed by volunteering time in the after school reading clinic on Tuesdays and Thursdays beginning January 29, 2018, Michaela Callander, Caroline Frye, Shana Helsley, McKenzie Shaffer, Elizabeth Sible, and Jordyn Wyllie. They will be under the supervision of Kelly Keruskin and Andrea Devecka classroom teachers. All requirements have been met.

Motion: Mrs. Phillips  
Second: Mrs. Mattish  
Yes: 9  
No: 0

### **Support Personnel**

Request approval to ratify the actions of Superintendent Mr. Orr, in accepting the resignation due to retirement of Patricia Kline as a Cafeteria Worker, effective December 21, 2017.

Motion: Mr. Shaffer  
Second: Mrs. Phillips  
Yes: 9  
No: 0

Request approval to ratify the actions of Superintendent, Mr. Orr, in posting for a Cafeteria Worker and any subsequent posting due to bidding.

Motion: Mr. Shaffer  
Second: Mrs. Phillips  
Yes: 9  
No: 0

Request approval to ratify the actions of Superintendent Joseph Orr in adding Cory Collins, Katherine Fine and Kelly Gibbs to the substitute support staff list for the 2017-18 school year. All requirements have been met.

Motion: Mr. Shaffer  
Second: Mrs. Phillips  
Yes: 9  
No: 0

### **Extracurricular Personnel**

Request approval to hire Brandon Robinson as an Assistant Volleyball for the 2017-2018 school year at a salary of \$2,250.00, per the terms of the JMEA collective bargaining unit agreement.

Motion: Mrs. Phillips  
Second: Mrs. Mattish  
Yes: 9  
No: 0

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Request approval to rehire the following coaches and volunteers for the 2018-19 school year:

*Volleyball* – Stephanie Woodruff, Head Coach; Sean Lohrer, Assistant Coach (fall)

*Football* – Aaron Giorgi, Head Coach; Brandon Robinson, Assistant Coach; Dennis Garrett, Assistant Coach; Joseph D’Antonio, Assistant Coach; Dave Devecka, Assistant Coach; Brandon Lawless, Assistant Coach; Bill Phillips, Volunteer; Tim Jones, Volunteer.

*Golf* – John Curtis, Head

Motion: Mrs. Phillips

Second: Mr. Mitchell

Yes: 9

No: 0

### **Staff and Student Activities**

#### **Professional Conferences**

Request approval for Diana Moskola, Lori Gamble, and Brian Virgin to attend the PDE Math content PDE content advisor workshop at Intermediate Unit 1 on Tuesday, February 6, 2018. The total cost of this action \$ 330.00, for three substitute teachers, as budgeted.

Motion: Mrs. Phillips

Second: Mr. Mitchell

Yes: 9

No: 0

#### **Student Activities**

Request approval for Mr. Pratt and Mrs. Boyle to take their PLTW engineering students to the Carnegie Science Center on February 22, 2018 to participate in “Engineer the Future” powered by the EQT Foundation. Registration and transportation costs are paid for by an EQT grant. Cost for this action is \$220.00 for two substitute teachers as budgeted.

Motion: Mrs. Phillips

Second: Mr. Shaffer

Yes: 9

No: 0

Request approval for Mrs. Fulks to take up to 9 Student Council members to the PA Leadership Consortium on February 22, 2018 at The Bible Chapel in McMurray, PA. Registration will be paid for by the Student Council. Cost for this action is \$110.00 for one substitute teacher as budgeted. Transportation provided by school van.

Motion: Mrs. Phillips

Second: Mr. Shaffer

Yes: 9

No: 0

Request approval for 6th grade class under the supervision of the following teachers, Andrea Devecka, Brian Virgin, Barry Mylan, Jamie Piper, Julie Clayton, and School Nurse to attend a field trip to the Carnegie Science Center for Engineer of the Future Day on Friday, February 23, 2018. Approximately 57 students will be attending with 6 additional chaperones. The total cost of the trip is funded by EQT.

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Motion: Mrs. Phillips  
Second: Mr. Shaffer  
Yes: 9  
No: 0

### **Items of Information**

#### Scheduled Meetings:

- Feb. 12, 2018: Buildings, Grounds & Safety – 5:30 PM
- Feb. 13, 2018: Education – 5:30 PM
- Feb. 14, 2018: Athletics & Activities – 5:30 PM
- Feb. 14, 2018: JOC – 6:00 PM
- Feb. 20, 2018: Legislative Meeting--6:30 PM

### **New Business**

Motion for administration to amend current district policy and approve a first policy reading with regards to accepting reports of private physical and dental exams completed within one year prior to a student's entry into a grade where such an exam is required, as allowed by the PDE Secretary of Health.

Motion: Mrs. Phillips  
Second: Mr. Shaffer  
Yes: 9  
No: 0

Motion to accept the resignation of board treasurer Cindy Jento effective February 1, 2018.

Motion: Mrs. Phillips  
Second: Mr. Shaffer  
Yes: 9  
No: 0

Motion to nominate Lisa Mattish as board treasurer by Mrs. Jento, seconded Mr. Mitchell. Motion to close nominations by Mr. Mitchell.

Motion: Mrs. Jento  
Second: Mr. Mitchell  
Yes: 9  
No: 0

Motion to adjourn the meeting.

Motion: Mrs. Phillips  
Second: Mr. Mitchell  
Yes: 9  
No: 0

Meeting was adjourned at 7:28 p.m.

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