

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS  
MINUTES  
REGULAR MEETING  
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790  
Elementary Cafeteria

January 12, 2016

5:00 p.m.  
Regular Session

- I. CALL TO ORDER: 5:04 p.m.
- II. CLOSED SESSION (none)
- III. OPEN SESSION 5:04 p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Brad Manning	<u>  x  </u>
Jeff Coronado	<u>  x  </u>
Tony Song	<u>  x  </u>
Matt Smith	<u>  x  </u>
Dave Wallach	<u>  x  </u>

EXECUTIVE DIRECTOR

Dr. Denise Patton	<u>  x  </u>
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- IV. REPORT OF ACTION TAKEN IN CLOSED SESSION (none)
- V. PRESENTATIONS (None)
- VI. BOARD OF DIRECTORS' REPORTS  
Anything individual Board members wish to report out on since the last meeting. This may include school events, visits, community events, etc.

**Mr. Brad Manning reported out on the SJCA faculty breakfast at Christmas. He attended the event and managed the delivery of the food from Taco Bell. He encouraged the administration to send a “thank you” note to the owner of Taco Bell.**

VII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker’s card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during “Items from the Floor/Public Comment” section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VIII. BUSINESS SESSION

A. Organizational

1. **#566** Approval of Agenda and Consent items

**Moved by Mr. Wallach and seconded by Mr. Smith to approve the agenda and consent items for the regular meeting of January 12, 2016.**

Ayes   5   Noes   0   Abstain   0  

Manning   x   Coronado   x   Song   x   Smith   x   Wallach   x  

Consent

2. **#567** Approval of Minutes

**Moved by   NA   Seconded by**

To approve the minutes of the regular meeting of December 8, 2015.

Ayes        Noes        Abstain       

Manning        Coronado        Song        Smith        Wallach

B. Education

3. Report of Information: Update on Acquisition of Curriculum to Support New California State Standards

**Dr. Patton updated the Board of Directors on the acquisition of common core curriculum that has purchased to date.**

4. Report of Information: Update on New Principal Selection Process.

**The Board was updated on the process. Taking information provided by legal counsel into consideration, the Board elected to hold interviews for the new SJCA principal in closed session.**

C. Business

Consent

5. **#568** Purchase Orders

Moved by \_\_\_NA\_\_\_ Seconded by \_\_\_\_\_

To approve/ratify listed purchase orders.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_\_ Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_

Consent

6. **#569** Warrant Approvals

Moved by \_\_\_NA\_\_\_ Seconded by \_\_\_\_\_

To approve Warrants as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_\_ Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_

7. **#570** Donations

**Moved by Mr. Wallach and seconded by Mr. Smith**

**Approved donations made to SJCA.**

Ayes \_\_5\_\_ Noes \_\_0\_\_ Abstain \_\_0\_\_

Manning\_x\_\_ Coronado\_x\_\_ Song\_x\_\_ Smith\_x\_\_ Wallach\_x\_\_

8. #571 Contract Renewal

**Move by Mr. Smith and seconded by Mr. Song**

**To renew the contracts with the following agencies:**

- 1. Funds for Learning**
- 2. Pristine Rehabilitation**
- 3. School Services**

Ayes \_\_5\_\_ Noes \_\_0\_\_ Abstain \_\_0\_\_

Manning\_x\_\_ Coronado\_x\_\_ Song\_x\_\_ Smith\_x\_\_ Wallach\_x\_\_

D. Personnel

Consent

9. #572 Personnel Report

Moved by \_\_NA\_\_ Seconded by \_\_\_\_\_

To approve/ratify the personnel report as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_ Coronado\_\_ Song\_\_ Smith\_\_ Wallach\_\_

IX. INFORMATION SESSION

1. Board of Directors' discussion

- a. **Mr. Smith inquired about the possibility of purchasing team uniforms that the students could wear year after year. Students currently purchase their uniforms and are allowed to keep them. Any student unable to afford a uniform has it purchased for them. Dr. Patton is going to discuss the idea with Mr. Orozco.**
- b. **Mr. Song inquired about the possibility of having staff that coach attend coaching seminars. Dr. Patton is going to discuss the possibility with Mr. Orozco**

2. Dates to remember

- Parent CA Standards Workshops
  - Jan. 13<sup>th</sup>: 5<sup>th</sup> (9:00, 12:00, 6:00p.m.)
  - Jan. 14<sup>th</sup>: Kinder
  - Jan. 20<sup>th</sup>: 2<sup>nd</sup>
  - Jan. 21<sup>st</sup>: 1<sup>st</sup>
  - Jan. 26<sup>th</sup>: JA English Language Arts/Math
  - Jan. 27<sup>th</sup>: 3rd
- Jan. 18<sup>th</sup> – No School (MLK’s Birthday)
- Jan. 27<sup>th</sup> & 28<sup>th</sup> – SJCA Family Night (TBD)
- Next Board meeting: Tuesday, Feb. 2<sup>nd</sup> (interviews)
- Feb. 11<sup>th</sup> – Celebration of Learning

X. There being no further business to come before the Board of Directors, the regular meeting of January 12, 2016 is adjourned at  
\_\_\_\_\_ **6:25** \_\_\_\_\_ p.m. by **Chairman Manning** \_\_\_\_\_.