

POLICY

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BY-LAWS

SUBJECT: EXECUTIVE SESSIONS

Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the area or areas of the subject or subjects to be considered, the Board of Education may conduct an executive session for discussion of the below enumerated purposes only. Such sessions can be requested by any member of the Board or the Superintendent of Schools. In most cases, only the Board and the Superintendent will be present; however, the President or designee may invite person(s) other than Board members to attend an executive session if in his/her judgment such person(s) may furnish special information on the topic to be discussed. For all other purposes, the action by formal vote shall be taken in open meeting and properly recorded in the minutes of the meeting.

Purposes of Executive Session:

- a) Matters that will imperil the public safety if disclosed;
- b) Any matter that may disclose the identity of a law enforcement agent or informer;
- c) Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- d) Discussions regarding proposed, pending or current litigation;
- e) Collective negotiations pursuant to Article 14 of the Civil Service Law;
- f) Medical, financial, credit or employment history of any particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of any particular person or corporation;
- g) Preparation, grading or administration of examinations;
- h) Proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities, but only when publicity would substantially affect the value thereof.
- i) Discussions concerning a confidential student matter as per Section 108.3 of the NYS Open Meetings Law.

The Board may not take action in executive session except to vote on disciplinary charges against a tenured teacher. The Board shall reconvene in open session to take final action on other matters discussed, and to adjourn the meeting. Matters discussed in executive sessions must be treated as confidential; that is, never discussed outside of that executive session.

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Minutes shall be taken at executive sessions of any action that is taken by a formal vote and should consist of a record or summary of the final determination of such action and the date and vote thereon, provided, however, that such summary shall not include any matter which is not required to be made public by the Freedom of Information Law. Minutes taken shall be available to the public within one week from the date of the executive session.

Public Officers Law Article 7
Education Law Section 3020-a

Adopted: 4/18/16