

# SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

## Regular Meeting of the Governing Board

### Regularly Scheduled Public Meetings:

3<sup>rd</sup> Thursday of each month: 9:00 a.m.

12850 Muscatel Street, Hesperia, CA 92344

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## AGENDA

November 16, 2017

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### CONVENE PUBLIC SESSION

9:00 a.m.

#### A. Call to Order

Pledge of Allegiance

Roll Call

Board Chairman Kenneth Courtney

Board Vice Chairman Michelle Winkhart

Board Member Robert Jackson

Board Member Colleen Kuhn

**B. Student Representative** – *A student leadership representative will report on student activities and advocacy*

**C. Business Report** – *The Director of Business Services will report on current standing of budget and personnel.*

**D. Construction Report** – *The Board will be apprised of construction progress and timelines.*

**E. Public Comment** – *This is an opportunity for the public to speak on any issue related to the school. Commentary from the public is limited to three minutes per individual. Please notify the Board Chairman of your desire to speak before the public meeting is convened; and be prepared to state your name and city of residence for the record prior to making your statement.*

*Under the provisions of the Brown Act, the Board of Directors is prohibited from taking action on oral comments/requests. However, the Board Chairman may respond briefly or refer the communication to staff. The Board Chairman may also request an item related to your communication to be placed on a future Board Meeting agenda.*

**Note:** *Members who wish to notify the Board of a perceived confidential issue may do so by sending a letter directly to Board Chairman Kenneth Courtney, c/o Summit Leadership Academy, 12850 Muscatel Street Hesperia, CA 92344. The Board Chairman will evaluate the communiqué and determine the appropriate administrative action.*

**F. Items to be Removed from Consent or Action Agendas** – *Board members may request that an item be removed from the current Consent or Action Agendas for clarification, discussion, or correction purposes; or if additional research or information is requested.*

**G. Consent Agenda** – *The consent agenda is reserved for routinely scheduled business of the board; for operational and/or planning reports; and for the review and approval of standard operational and administrative procedures/assignments, protocols, and forms necessary for the efficient operation of the school.*

1. Approval of Board minutes for the October 5, 2017 and October 24, 2017 special board meetings and October 19, 2017 regular board meeting.
2. Approval of Expenditure Report for October 2017 including the General, Reserve, and Fundraising Accounts.
3. Approval of October 2017 Credit Card Statements.

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4. Approval of October 2017 Petty Cash Reconciliations.

**H. Action Agenda** – *The action agenda is reserved for items, issues, and topics that require public notification and/or the opportunity for public comment: including but not limited to revisions of Board Policy and School Administrative Regulations, the award of service and maintenance contracts to outside vendors, and other items not appropriate for the Consent Agenda.*

1. DISCUSSION/APPROVAL OF CHARTER SCHOOL CAPITAL SALE OF RECEIVABLES– The Board may approve the third sale of receivables to Charter School Capital not to exceed \$250,000.
2. DISCUSSION/APPROVAL OF FOOD VENDOR BID– The Board may approve selecting the Preferred Meals proposal for vended meals.
3. DISCUSSION/APPROVAL OF ORGANIZATIONAL CHART – The Board may approve revisions to the organizational chart.
4. DISCUSSION/APPROVAL OF 1<sup>st</sup> INTERIM BUDGET – The Board may approve the 2017-2018 first interim budget to be submitted to the authorizing district.

### **MOVE TO CLOSED SESSION**

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*A closed session of the Board is required when considering staff personnel matters, employment contracts, student disciplinary issues, litigation issues, and/or the acquisition of land, facilities, or fixed assets.*

1. PERSONNEL MATTERS – The Board may discuss matters regarding personnel and employment contracts.
2. PUBLIC EMPLOYMENT APPOINTMENT – The Board may approve new and revised Certificated and Classified Employment agreements.
3. BOARD MEMBER NOMINATION – The Board may discuss and possibly appoint a new board member.
4. LEGAL MATTERS – The Board may discuss potential litigation issues.

### **RECONVENE PUBLIC SESSION**

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**I. Closed Session Report** – *Board will report action taken during closed session.*

**J. Board Member Comments** – *Individual Board members may share general information related to topics not on the agenda, such as school activities, training, conferences, etc.*

**K. Items for Future Board Meetings** – *Board members may request items to be placed on future Board meeting agendas.*

**L. Next Meeting Date** – Regular Meeting: December 21, 2017 at 9:00 a.m.

**M. Adjournment of Meeting**