

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
October 26, 2015

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the meeting at
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CALL TO ORDER

The meeting was called to order at 8:16 a.m. by the President, Mr. Samuel Van Hamblen.

FLAG SALUTE

MEMBERS PRESENT

Mr. Samuel Van Hamblen; Mrs. Barbara Michel; Mrs. L. Carole Jensen;
Mr. Brian Chambers; Mrs. Rochelle Smith (absent).

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunezumi, Assistant Superintendent, Administrative Services; Dr. Ramon Miramontes, Assistant Superintendent, Educational Services; Mrs. Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Jensen requested that Item VIII. Action Calendar, .01 Consolidated School Site Safety Plans (CSSP): All Schools be tabled. The agenda was approved as amended.

Mrs. Jensen made the motion, seconded by Mrs. Michel, to approve the agenda as amended.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, October 26, 2015 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF OCTOBER 12, 2015

Agenda Exhibit A.

Mrs. Michel made the motion, seconded by Mrs. Jensen, to approve the Minutes of the Regular Meeting of October 12, 2015.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. GOVERNING BOARD TOUR OF SCHOOLS

- Welcome and Introduction - BPSD Citizen's Oversight Committee

Mr. Tsunozumi introduced members of the Citizens' Oversight Committee who were joining Mr. Magnuson, Dr. Miramontes and the Governing Board on the annual Tour of Schools to review site conditions, summer deferred and continuing maintenance projects and Phase I facilities/technology modernization projects at all District sites.

IV. ADJOURN FOR LUNCH

At 11:44 a.m., Mrs. Michel made the motion, seconded by Mrs. Jensen, that the Governing Board adjourn for lunch.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

V. RECONVENE - 12:45 P.M.

Mrs. Jensen made a motion to move Item XIII. Closed Session forward to follow reconvening at 12:45 pm.

At 12:45 p.m., Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board reconvene the meeting as amended.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, October 26, 2015 (Continued)

XIII. CLOSED SESSION

At 12:45 p.m., Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board go into closed session.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIV. RECONVENE

At 1:02 p.m., Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board reconvene.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

XV. REPORTING OUT OF CLOSED SESSION

.01 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE BUENA PARK TEACHERS ASSOCIATION (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Buena Park Teachers Association (Government Code #54957.6).

.02 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #569 (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the California School Employees Association, Chapter #569 (Government Code #54957.6).

.03 PUBLIC EMPLOYEE PERFORMANCE EVALUATION-SUPERINTENDENT

Discussion was held regarding Public Employee Performance Evaluation-Superintendent.

.04 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Discussion was held regarding Public Employee Discipline/Dismissal/Release.

VI. HEARING SESSION

No comments.

Minutes, October 26, 2015 (Continued)

VII. PROGRAMS AND REPORTS

- .01 GANG REDUCTION INTERVENTION PARTNERSHIP (GRIP) REPORT
The Orange County Gang Reduction Intervention Partnership (GRIP) partners include the Orange County District Attorney's office, investigators, Buena Park police and probation officers, community partners, teachers and parents who work together to help deter at-risk students between fourth and eighth grade from joining gangs. GRIP partners with local agencies to provide families with counseling, parental classes, after-school education and many other services. Students from Whitaker, Gilbert and Buena Park Junior High (BPJH) schools participated in the 2014-15 GRIP program. Good behavior earns rewards such as a day at the Ford Motor Company's Design Center, soccer camps, Angels baseball game, and turkey dinner incentives. Additions to the program for the 2014-15 school year included BPJH students, a Girls Club at BPJH and summer camps. Twenty students participated in a three-day camp with a former Angel's baseball player and eight students attended the Pythian Youth six-day camp adventure in Northern California.
- .02 PROPOSITION 39 ENERGY EFFICIENCY REPORT
Proposition 39, passed in 2012, closes a tax loophole that creates \$550 M for the Clean Energy Job Creation Fund. This 5-year grant program, started with fiscal year 2013-2014, requires submission of an Energy Expenditure Plan that meets a 1.05 Savings to Investment Ratio (SIR) and approval by the California Energy Commission (CEC). PacificWest Energy Solutions was engaged by the district in April 2015 to coordinate the Proposition 39 program by conducting an ASHRAE Level 2 Energy Audit, and submitting a 5-year energy expenditure plan with prioritized and sequenced projects as approved by the Governing Board for CEC approval. Mr. Robert Cho, President of PacificWest Energy Solutions, presented audit results and a recommended energy expenditure plan that meets the SIR requirements. Next steps include Governing Board approval and submission of the Energy Expenditure Plan at the November 23, 2015 Board meeting.
- .03 SECURITY CAMERA OPERATIONS
Mr. Trey Cox, Campus Security Specialist with Digital Networks Group, presented live video feed of the security cameras installed at Pendleton and Emery schools. Also, demonstrated through the use of footage from the recent break-in attempt at Pendleton School was the system's capability to pull historical footage dating as far back as 20-30 days, night vision and zoom-in capabilities. Motion detection cameras have been placed at both schools to provide surveillance of the campus to help deter

vandalism/break-ins and protect district assets.

Minutes, October 26, 2015 (Continued)

VIII. ACTION CALENDAR

- .01 ACCEPT CONSOLIDATED SCHOOL SITE SAFETY PLANS (CSSP): ALL SCHOOLS

Agenda Exhibit B.

This item was Tabled by the Governing Board.

- .02 REVISED JOB DESCRIPTION: GRADE 7-8 COUNSELOR

Agenda Exhibit C.

Under direction of the school Principal, and in coordination with the Director of Special Services and the District's counseling program, the Grade 7-8 Counselor will provide a comprehensive counseling and guidance program to students addressing academic, career, social/emotional and/or behavioral needs, as assigned. They will administer and support student service programs and student referral services and consult and collaborate with administrators, teachers, parents, outside agencies and support staff to enhance the effectiveness of students and their ability to meet academic and behavioral standards to successfully transition to high school.

This position requires any combination equivalent to the completion of an earned Master of Arts degree or higher in psychology, counseling, or guidance; possess a valid California Pupil Personnel Services Credential authorizing service as a school counselor and have two years successful public school counseling experience or three years successful classroom teaching.

Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board approve Revised Job Description: Grade 7-8 Counselor.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, October 26, 2015 (Continued)

IX. DISCUSSION CALENDAR

.01 Proposed Job Description: Chief Technology Officer

Agenda Exhibit D.

Discussion was held regarding the proposed job description for the Chief Technology Officer who, under the supervision of the Assistant Superintendent Educational Services, will provide collaborative and forward-thinking vision, leadership and management of technology systems and services to support the mission and goals of the District. This position requires five years of teaching experience and two years administrative experience, current valid California Teaching and Administrative credentials with a preference for administrative experience in information systems management with educational technology, technology support, and/or communications. A Master's degree from an accredited college or university with major coursework or extensive experience in Technology, Educational Technology, Computer Science, Information Systems or Business Administration or a related field; Apple Distinguished Educator (ADE) certification is highly desirable.

.02 School/Grade Level Reconfiguration

Agenda Exhibit E.

Discussion was held regarding a proposed approach to evaluating the grade level expansion of Beatty and Buena Park Junior High with Beatty assuming a Fundamental Magnet Program for 7/8 eighth grade students, incorporating 80-110 seventh grade students in 2016 and 80-110 eighth grade students in 2017. Buena Park Junior High School would convert to a 6/7/8 middle school with a 6th Grade Academy Program of 120 students. Board members instructed staff to proceed with a survey of all district fifth and sixth grade parents to ascertain their feelings for the proposed reconfiguration and report survey results in December.

.03 Classified and Management Job Description Review

The California School Employees Association, Chapter #569 is currently conducting a review of all classified job descriptions and believe there are inequities. District administration would like to engage an outside consultant to study existing job descriptions and the duties being performed to validate the need to re-evaluate classified and management job descriptions and make modifications

where necessary.

Mr. Chambers excused himself from the meeting at 2:30 p.m.
Minutes, October 26, 2015 (Continued)

X. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

.09 APPROVAL OF CONSENT CALENDAR

Mrs. Michel made the motion, seconded by Mrs. Jensen, that the Governing Board approve Consent Calendar Items .02 through .08, according to the Education Code.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #15-16-08

Agenda Exhibit F.

CERTIFICATED PERSONNEL

I. NEW HIRES

The following certificated candidate has been selected for hire effective as indicated for the 2015-16 school year, subject to contract stipulations, employment conditions, and, if applicable, grant requirements. Position is 1.0 FTE unless otherwise indicated.

Villavicencio, Catherine - 10/26/2015 (Ratification)
Teacher #08100W022

II. NEW HIRES - CERTIFICATED SUBSTITUTES (Ratification)

Holm, Isabel - 09/30/2015
Substitute Teacher

Jorge, Zachary - 10/16/2015
Substitute Teacher

Wright, Benjamin - 10/15/2015
Substitute Teacher

III. CHANGE OF ASSIGNMENT

Gomez, Vanessa - 10/20/2015 (Ratification)

Current Assignment(s):

Teacher #080109J009

Delete: Teacher #080109J009

Add: Teacher on Special Assignment #080112D005

Minutes, October 26, 2015 (Continued)

X. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-08 (Continued)

CERTIFICATED PERSONNEL (Continued)

III. CHANGE OF ASSIGNMENT (Continued)

Williamson, Stephanie - 10/27/2015

Current Assignment(s):

Teacher #08010W017

Delete: Teacher #080100W017

Add: Teacher on Special Assignment #080112D006

IV. SEPARATIONS

#0800000279 - 10/27/2015
Substitute Teacher

#0800000555 - 10/08/2015
Substitute Teacher

#0800001961 - 10/08/2015
Substitute Teacher

#0800001991 - 10/27/2015
Substitute Teacher

#0800001994 - 10/27/2015
Substitute Teacher

#0800002104 - 10/27/2015
Substitute Teacher

#0800002160 - 10/27/2015
Substitute Teacher

CLASSIFIED PERSONNEL

I. NEW HIRES

Guadalupe, Martinez - 10/27/2015
Substitute Cafeteria Worker I
Substitute Playground Supervisor

Leyva, Socorro - 10/21/2015 (Ratification)
Substitute Worker I
Substitute Playground Supervisor

II. CHANGES OF ASSIGNMENT

Escamilla, Margarita - 10/27/2015

Current Assignment(s):

Playground Supervisor #081137E003

Substitute Instructional Assistant
 Substitute Playground Supervisor
Add: Substitute Instructional Assistant II
 - Bilingual

Minutes, October 26, 2015 (Continued)

X. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-08 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. CHANGES OF ASSIGNMENT (Continued)

Ford, Brittany - 10/13/2015 (Ratification)

Current Assignment(s):

Playground Supervisor #081137C006

Breakfast Supervisor #081149C005

Substitute Playground Supervisor

Delete: Playground Supervisor #081137C006

Breakfast Supervisor #081149C005

Kim, Aye Ree - 10/30/2015

Current Assignment(s):

Playground Supervisor #081137E010

Substitute Instructional Assistant

Substitute Playground Supervisor

Delete: Playground Supervisor #081137E010

Lee, Jee Soo - 10/27/2015

Current Assignment(s):

Instructional Assistant I (Kindergarten)
 #081158E003

Substitute Instructional Assistant

Substitute Playground Supervisor

Add: Substitute Instructional Assistant II

- Bilingual

Substitute Bilingual Services Provider

Nasreen, Fatema - 10/27/2015

Current Assignment(s):

Playground Supervisor #081137G002

Playground Supervisor #081137G011

Substitute Playground Supervisor

Add: Playground Supervisor #081137G016

Somilleda, Enif - 10/27/2015

Current Assignment(s):

Substitute Cafeteria Worker

Substitute Playground Supervisor

Add: Substitute Instructional Assistant

Somilleda, Mizar - 10/27/2015

Current Assignment(s):

Substitute Cafeteria Worker
Substitute Playground Supervisor
Add: Substitute Instructional Assistant

Minutes, October 26, 2015 (Continued)

X. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-08 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. CHANGES OF ASSIGNMENT (Continued)

Vargas, Lourdes - 10/27/2015

Current Assignment(s):

Bilingual Services Provider #081105G001

Playground Supervisor #081137G009

Substitute Instructional Assistant

Substitute Instructional Assistant II

- Bilingual

Substitute Bilingual Services Provider

Substitute Playground Supervisor

Add: Playground Supervisor #081137G012

III. SEPARATIONS

#0800000727 - 10/30/2015

Cafeteria Cook Manager #081107W001

#0800000239 - 10/27/2015

Substitute Instructional Assistant

#0800001941 - 10/08/2015

Substitute Instructional Assistant

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit G.

October 22, 2015 - "Where is the Crossroad Between Section 504 and IDEA? and Developing Defensible Programs for Students with IEPs Workshop" (Ratification) - J. Sherrill

November 20, 2015 - "Quality Start OC Early Childhood Education Pre Conference Event" - T. Bunn, L. Castellanos

November 21, 2015 - "Quality Start OC Early Childhood Education Conference Event" - T. Bunn, L. Castellanos

.04 INTER-DISTRICT TRANSFERS, 2015-2016

Agenda Exhibit H.

Permits granted to date: In: 190
Out: 181

Minutes, October 26, 2015 (Continued)

X. CONSENT CALENDAR (Continued)

.05 BUSINESS SERVICES REPORT

Agenda Exhibit I.

- a. Purchase Orders dated 10/13/15-10/26/15 were approved in the total amount of \$138,455.02.

.06 BOARD POLICY 5145.3 NONDISCRIMINATION/HARASSMENT

Agenda Exhibit J.

.07 BOARD POLICY 5146 MARRIED/PREGNANT/PARENTING STUDENTS

Agenda Exhibit K.

.08 BOARD POLICY 6145.2 ATHLETIC COMPETITION

Agenda Exhibit L.

XI. BOARD COMMENTS

Mrs. Michel is looking forward to being a mentor to a Buena Park Junior High School student this year.

Mr. Magnuson expressed appreciation to everyone involved in the Footsteps2Brilliance Kick-Off event at Pendleton School on October 23, 2015.

Dr. Miramontes shared news from the Debate Tournament held on October 24, 2015. Three students placed in the top ten and a seventh grade student received a scholarship to compete in the Debate Tournament in New Orleans.

Mr. Magnuson shared a list of community service activities/projects by school site with the Governing Board as previously requested.

XII. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

Governing Board members were provided with a letter from the Orange County Department of Education thanking staff

for the thorough and timely preparation of the 2014-15 Unaudited Actuals. As required by Education Code Section 42100, the Orange County Superintendent of Schools has verified the mathematical accuracy of the Unaudited Actuals financial data.

Minutes, October 26, 2015 (Continued)

XII. INFORMATION/CORRESPONDENCE (Continued)

.02 Major Topics for Governing Board

Agenda Exhibit M.

Mrs. Michel requested Foundation Sponsor Awards be included on the November 9, 2015 Board Agenda.

Mrs. Jensen requested Board Bylaw 9250 Remuneration, Reimbursement, and Other Benefits be included on the November 9, 2015 Board Agenda.

.03 School Site Activity Calendar

Agenda Exhibit N.

XVI. ADJOURNMENT

At 2:44 p.m., Mrs. Michel made the motion, seconded by Mrs. Jensen, that the Governing Board adjourn the meeting.

AYES: 3; NOES: 0; ABSENT: 2.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____President

_____Clerk

_____Member

_____Member

_____Member