

Medical Lake School District's 14th Annual

READING FESTIVAL

Medical Lake High School Gym

Monday, November 5, 2012

5:30 ~ 7:00 p.m.

Fun for the whole family. Please come and

Fish for books

Shoot hoops for books

Bowl for books

Dollars for Scholars will give away books

Enjoy the book walk

Enter to win door prizes



**EVERY CHILD WILL LEAVE WITH A NEW BOOK, FREE
ALL AGES ARE WELCOME**



MEDICAL LAKE SCHOOL DISTRICT

ANNUAL NOTIFICATIONS TO PARENTS

State or Federal Law requires these annual notifications. We always strive to provide accurate and timely communication.

Child Find Screening

Medical Lake School District will provide a preschool screening for those who live in this district. The screening is offered at no cost to all children birth through five years of age in order to prepare for their future educational needs. Appointments are necessary. If parents would like more information about the screening or would like to make an appointment to have their preschooler screened, they should contact the Educational Support Services office at 565-3145.

Firearms or Dangerous Weapons Prohibited



It is a violation of district policy and state law for any person to carry a firearm or dangerous weapon on school premises, school provided transportation, or areas of other facilities being used exclusively for school activities.

Transfer of Education Records

Parental consent is not required when sending educational records to a school district in which the student seeks or intends to enroll. RCW 280.225.330

Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that school districts, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, schools may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary. If you do not want Medical Lake School District to disclose directory information for your child, you must notify the District in writing within 30 days of the start of the school year.

Medical Lake School District has designated the following information as directory information: student names, address, home e-mail address, telephone listing, photograph, honors and awards received, date and place of birth, dates of attendance, weight and height of members of athletic teams, most recent previous school attended, participation in officially recognized activities and sport/grade level.

Nondiscrimination Rules

The Medical Lake School District complies with all federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, sex, disability, or religion. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities and district employment opportunities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/RCW 28A.640 compliance officer and or Section 504/ADA Coordinator: Dr. Pam Veltri, Medical Lake School District, P.O. Box 128, Medical Lake, WA 99022, phone: (509) 565-3100.

Guidelines for Children with Life-threatening Conditions

Prior to attendance at school, each child with a life-threatening health condition shall present a medication or treatment order addressing the condition. A life threatening health condition means a condition that will put the child in danger of death during the school day. If a medication or treatment order providing authority to a registered nurse and nursing plan are not in place, your child could be at risk. Following submission of the medication or treatment order, a nursing plan shall be developed. Students who have a life-threatening health condition and no medication or treatment order presented to the school shall be excluded from school, to the extent that the district can do so consistent with federal requirements for students with disabilities under the Individuals with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. Please contact the Educational Support Services office at 565-3145 if you have any questions or would like further clarification.



Homeless Assistance

Students who become homeless may receive assistance to remain at their school as well as receive other assistance. Please contact the school counselor or the Educational Support Services Director - Homeless Liaison at 565-3145.

Policies and Procedures

Parents and other members of the public have the right to request policies and procedures and any required evaluations, plans, and reports relating to the Special Education Part B Program. Requests may be sent in writing to Director, Educational Support Services, Medical Lake School District, P. O. Box 128, Medical Lake, WA 99022.

Special Education Public Participation Information

Those interested in attending a meeting and/or reviewing the IDEA application and related surveys and reports may call the Educational Support Services office at 565-3145 for specific information.

Notification of Rights Under the Family Education Rights and Privacy Acts (FERPA) for Elementary and Secondary Institutions

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the school receives a request for access.* Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the school to amend a record that they believe is inaccurate or misleading. They should write the school principal and clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605.

*State Law Qualification: Although FERPA allows 45 days to honor a request, the state policy records law requires an appropriate response to a "public records" request within five business days. RCW 42.17.320. For further information regarding FERPA or for other questions for special needs students, please call the Educational Support Services office at 565-3145.

Message from Food Services

Your child's allergies are of serious concern to us. Our menus will list peanuts or peanut butter if it is being used. Also, a sign will be posted by the product in the serving line if a peanut product is being served that day. Otherwise, there will not be peanut products in the meals. If your child is allergic to any food, please contact Charlotte Cook, Food Services Supervisor at 565-3131 or send an e-mail to: ccook@mlsd.org to receive a "dietary needs form" for your doctor to complete. This form needs to be updated annually at your child's school. If your child has any other allergies, please contact the principal or school nurse.



Highly Capable Program

The Medical Lake Highly Capable Program is for students in grades two through six who represent the top 3% of their norm group. Students are selected on the basis of academic, intellectual, and creative ability. Information from parents and teachers combined with objective test data determines eligibility. All students who meet the set criteria are accepted into the program. It is the philosophy of the Highly Capable Program to provide a differentiated curriculum and learning environment which allows identified students to develop their specific intellectual abilities.

Currently, the District uses flexible grouping in kindergarten through 8th grade. Advanced learners receive more open-ended, long-term, and complex assignments that require a balance of independent and collaborative thinking with like-peers. Gifted and talented students at the high school are served by an exemplary honors and advanced placement (AP) program.

Asbestos Hazard Emergency Response Act (AHERA)

In compliance with federal legislation, the Medical Lake School District has contracted with accredited personnel to complete AHERA inspections and management plans for all district buildings. The inspection discovered some friable and, or, non-friable Asbestos Containing Building Materials (ACBM) in district buildings. Friable ACBM has been removed, encapsulated, encased, or otherwise protected in accordance with federal AHERA and state WISHA laws. Non-friable ACBM are being regulated in accordance with all federal and state laws.

All friable and non-friable ACBM discovered during the inspections are recorded in the AHERA management plan along with the approved response actions for each. Copies of the AHERA inspection report and management plan for the entire school district are available for public review at the Administration Office during regular business hours. Each school office also has available a copy of their respective building report. All questions regarding asbestos in the school district should be directed to Gary Hartman, Maintenance Supervisor.

Pesticide Notification

At least 48 hours before the application of a pesticide to school facilities or school grounds, the District shall notify parents and staff of the planned application in writing, including the heading, "Notice: Pesticide Application." This notice shall be posted in a prominent place in the building office in addition to being provided to parents and staff. This pre-notification is not required if the school grounds or facilities will not be occupied by students for two days following the application of the pesticide. If the application is not made within 48 hours of the notification, another notification shall be made prior to the application. This pre-notification is not required in the case of any emergency application of pesticides to a school facility, such as an application to control stinging pests, but full notification shall be made as soon as possible after the application.



Following the application of a pesticide to school facilities (structures and vehicles) a sign shall be posted at the location of the application. The notice shall be at least 8.5 x 11 inches in size, shall include the heading, "Notice: Pesticide Application," and shall state the product name; date, time and specific location of the application; the pest for which the application was made; and a contact name and telephone number. The notice shall remain posted for 24 hours, or longer if required by the label of the pesticide.

Following the application of a pesticide to school grounds, notice shall be posted at the location of the application and at each primary point of entry to the grounds. The notice shall be at least 4 x 5 inches in size and state that the landscape recently has been treated with a pesticide and provide a contact name and telephone number. The notice shall remain posted for 24 hours, or longer if required by the label of the pesticide. These notices are not required for the application of antimicrobial pesticides (substances used to sanitize or disinfect for microbial pests: viruses, bacteria, algae and protozoa). They are not required for the placement of insect or rodent bait that are not accessible to children.

ADA Notice



To be in compliance with the Americans with Disabilities Act, the District wishes to announce the following: Individuals with disabilities who may need a modification to participate in programs and/or meetings held in the district should contact the Administration Office (565-3100) no later than three (3) days prior to the meeting arrangements so the modification can be made.

Use of Tobacco Products Prohibited

Current school laws of the State of Washington and Medical Lake School District policy prohibit the use of tobacco in any form on school district property. The Board of Directors and your school staff realizes that this will be an inconvenience for some patrons. Thank you for your cooperation and understanding.

