

## ADULT EDUCATION & JOB READINESS COURSES

### Computer and Job Skills Courses

Job readiness course with testing for the Microsoft Office Specialist (MOS) professional certification. Course includes professional development, resume writing, interviewing skills, and customer service.

Schedule: Monday—Thursday

Location: 280 Wyckoff, Brooklyn, NY 11237 (Daytime)  
25 Thornton St. Brooklyn, NY 11206 (Evening)

Duration: 7 week cycles, ongoing

### Customer Service “Get Connected” Courses

Job readiness course with testing for the National Retail Federation (NRF) professional certification. Course includes professional development, resume writing, interviewing skills, and customer service.

Schedule: Tuesdays and Thursdays

Location: 280 Wyckoff, Brooklyn, NY 11237 (Daytime)

Duration: 5 week cycles, ongoing

### High School Equivalency (HSE) Courses

As of 2014, TASC has replaced the GED as New York State’s high school equivalency exam as a measure for assessing competency in Reading, Writing, Mathematics, Science, and Social Studies as required by the revised Common Core State Standards.

Schedule: Monday—Thursday

Location: 280 Wyckoff, Brooklyn, NY 11237 (Daytime)  
25 Thornton St. Brooklyn, NY 11206 (Evening)  
2315 Surf Ave., Brooklyn, NY 11224 (Daytime)  
426 Beach 40th St, Queens, NY 11691 (Daytime)

Duration: 16 week cycles, ongoing

## OFFICE FOR NEW AMERICANS (ONA)

### Citizenship Application Assistance

Applicants complete their Citizenship application with OBT staff and have it reviewed by an immigration attorney from CUNY Citizenship Now. Low-income individuals and those receiving government assistance (SNAP, Medicaid) may be eligible to submit the application for free with a fee waiver to USCIS.

### Immigration Legal Consultations

Individuals may meet to receive free immigration legal counsel with an immigration attorney from GMHC, if needed. Deferred Action for Childhood Arrivals (DACA) youth are strongly encouraged to meet with a lawyer to discuss their eligibility.

### English for Speakers of Other Languages (ESOL)

Multiple levels of English courses offered for speakers of other languages.

Schedule: Monday—Thursday

Location: 280 Wyckoff, Brooklyn, NY 11237 (Daytime)  
25 Thornton St. Brooklyn, NY 11206 (Evening)  
783 4th Ave. Brooklyn, NY 11232 (Evening)

### ESOL/Citizenship Exam Course

Course in intermediate English to assist individuals in preparing for the Naturalization interview and 100 question civics

Schedule: Monday—Thursday

Location: 280 Wyckoff, Brooklyn, NY 11237 (Daytime)  
Duration: 12 week cycles, ongoing



## REGISTRATION & ORIENTATION

### ONA IMMIGRATION ORIENTATIONS

For Citizenship, Deferred Action for Childhood Arrivals (DACA) or to make a general appointment to meet with an immigration lawyer, please call 718-381-3222 to make an appointment. BY APPOINTMENT ONLY.

When: Monday, Tuesday and Friday, 10am-3pm  
Location: 280 Wyckoff Avenue, Brooklyn NY 11237

### HSE AND JOB READINESS REGISTRATION

All individuals interested in placing their names on the wait list for the next cycle of any HSE or Job Readiness course must bring their **New York ID**, **birth certificate**, and **social security card**. Students must qualify for courses based on a TABE test.

When: Every Friday at 9:30 a.m.  
Location: 280 Wyckoff Avenue, Brooklyn NY 11237

### ESOL AND ESOL/CITIZENSHIP REGISTRATION

ESOL and ESOL/Citizenship Registration is held two weeks prior to the beginning of each class cycle. Please call to find out about upcoming registrations. To register students must bring a **Photo ID**.

When: Two weeks prior to every cycle, and the 1st and 3rd Fridays of every month  
Location: 280 Wyckoff, Brooklyn, NY 11237 (Daytime)  
25 Thornton St. Brooklyn, NY 11206 (Evening)  
783 Fourth Ave. Brooklyn, NY 11232 (Evening)