



Learning About the Library Program

The library in the LMC is a place for children to hear stories, read, and enjoy books. But it is also a place to learn. While we strive to surround children with books and immerse them with a love of literature and reading, the LMC is also a place to teach the children about information literacy--which is the ability to locate and evaluate information from a variety of diverse sources. Books remain an important resource to meet this goal. Throughout the year, all students will receive instructions on reference and/or library skills. Students will learn how to locate books, use the computerized card catalog, and acquire information literacy skills.

The library's program stresses The Illinois State Standards for English/Language Arts. Read and understand literature representative of various societies, eras and ideas and use the language arts to acquire, assess and communicate information.

The library schedule at Evergreen is designed to be open and flexible. While all grade levels have a scheduled library book check-out time once a week, children are always welcome in the LMC to exchange books and browse. Likewise, teachers may bring their entire class to the LMC to use the resources we have available whenever it fits into their classroom curriculum. We are part of the collaborative teaching team here at Evergreen.

All library items (books and magazines) are checked out for one week. Students may renew a book twice, but they must bring the item to the LMC to be renewed. We are always reminding the children about the importance of returning their books on time and how forming this habit helps the students as well as the LMC staff. Books will circulate more often and the staff can better track the book's location resulting in fewer lost books. Notices are sent home as a reminder to return any books that are overdue. We do not charge overdue fees, but children will not be able to check out any books until an overdue book is returned.

If your child loses a book, he or she needs to notify the LMC staff so the book can be marked lost in our circulation computer. Once we are notified, your child will again be able to check out books. A lost book notice will be sent home with the cost to replace the book. Please have your child bring us a check made out to Evergreen, or the exact amount in cash to pay for a replacement book. We ask that you continue looking for the book and if it's found, to return it to us. If you find a lost book that was paid for, the LMC will issue a refund.