

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
HANNAH-PAMPLICO ELEMENTARY/MIDDLE SCHOOL  
May 22, 2017  
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the Media Center of Hannah-Pamplico Elementary/Middle School on Monday, May 22, 2017.

**Those present:**        **Mr. Thadis D. Calcutt, Jr.**  
                                 **Mrs. Angela P. Keith**  
                                 **Mrs. Elleveen T. Poston**  
                                 **Mrs. Mona Lisa A. Andrews**  
                                 **Mr. Johnny R. Jenkins**  
                                 **Mr. Robert B. Singletary**

**Absent:**                **Mr. Raleigh O. Ward, Jr.**

**Call to Order**

Mr. Thadis D. Calcutt, Jr called the meeting to order at 7:00 p.m. by welcoming visitors and staff. Mrs. Elleveen T. Poston served as secretary.

**Declaration of FOIA**

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, local news media and public were notified of the time, date, place, and agenda of the meeting.

**Recognition and Awards**

**2017-2018 Retirees** - Mr. Thadis D. Calcutt, Jr., Mr. Neal Vincent, and Mr. Charles Hyman presented gifts on behalf of the Board and the administration to the following Retirees: Mrs. Dorothy Bostick, Mr. Otis James, and Mr. Thomas James. Mr. Hyman and the retirees expressed kind words and thoughts about their tenure with the District. Before the regular Board meeting, a retirement reception was held at 6:00 p.m. in honor of the retirees.

**Spring Athletic Titles**

**Varsity Baseball** - Mr. Thadis D. Calcutt, Jr., Mr. Neal Vincent, and Coach Hal Lambert presented certificates to the 2016-2017 Varsity Baseball Team for being District VIII Champions and Lower State Runner Up.

**Golf** - Mr. Calcutt, Mr. Vincent, and Coach Michael Donald presented certificates to the 2016-2017 Golf Team for being Class A State Runner-Up.

**Tennis** - Mr. Calcutt, Mr. Vincent, and Coach Rusty Turner presented certificates to the 2016-2017 Boys Tennis Team for being Region VII AA Champions.

**Track** - Mr. Calcutt, Mr. Vincent, and Coach H. M. Dixon presented certificates to the Boys Track Team for being Region VI A Champions.

### **Consent Agenda Items**

A motion was made by Mrs. Elleveen T. Poston to accept Consent Agenda Items: Approval of Agenda, Approval of Board Minutes, Approval of Financial Reports, Approval of 2017-2018 Letter of Agreements, and the Approval of Overnight Fieldtrips, but to pull the Personnel Sheet for Executive Session. Mr. Robert B. Singletary seconded the motion. The motion carried unanimously.

### **Public Participation**

None

### **Superintendent Update**

Mr. Neal Vincent shared that it is always exciting to recognize groups for their service and commitment to the District.

Mr. Vincent shared that Hannah-Pamplico High was recognized on the U.S. News & World Report's 2017 National List of Best High Schools and earned a bronze medal. Schools are ranked based on their performance on state-required tests and how well they prepare students for college. Only high schools that were ranked in the top 30% of all public high schools in the U.S. made the list.

Mr. Vincent recognized Mr. Hyman who introduced Mr. Mark Arnold with GCA Services Group. Mr. Arnold expressed his appreciation for the opportunity to work with the District as the cleaning contractor. He introduced Mr. Justin Sharp as the District's account representative. Mr. Sharp also expressed his appreciation to work with the district. He gave some background about his background and the services his company offers. GCA Services Group will officially take over second shift custodial duties effective July 1, 2017.

Mr. Johnny R. Jenkins left the Board Meeting at 7:42 p.m.

### **Action Items**

**Internet Safety Policy** - Mr. Hyman presented the related policies and procedures for technology resources and internet safeguards to the Board for action. Mr. Hyman shared with the Board that a firewall by SonicWall is in place to prevent outside intrusions. Further, LightSpeed is used by the District to monitor and filter web content for each device. Mr. Robert B. Singletary made a motion to approve the Internet Safety Policy and Acceptable Use Policies (AUP) for 2017-2018 and Mrs. Angela P. Keith seconded. The motion carried unanimously.

**2017-2018 Budget First Reading** - Mr. Vincent presented the 2017-2018 General Fund Budget for first reading. Mr. Vincent stated that a Citizens' Meeting is scheduled for June 15, 2017 at 6:00 p.m. The meeting will be held in the Hannah-Pamplico High School Gym. Mr. Vincent added that during this Citizens' Meeting the District will propose a 2.7 operational millage increase. Mrs. Elleveen T. Poston made a motion to approve the first reading of the 2017-2018 Budget and Mr. Robert B. Singletary seconded the motion. The motion carried unanimously.

**Policy Updates - ADF, EBCE, JKD, JKD.R** - Policy updates were presented by Mr. Vincent for second readings. Policy ADF School Wellness has been updated to comply with new USDA administrative changes. Policy EBCE School Closings and Cancellations has been updated to comply with state regulation on school closings. Policy JKD and JKD.R Suspension of Students has been updated to reflect current procedures and practices. Mrs. Angela P. Keith made a motion to approve the second reading of Policy Updates - ADF, EBCE, JKD, JKD.R and Mrs. Elleveen T. Poston seconded. The motion carried unanimously.

### **Reports and Items for Discussion**

**Capital Update** - Mr. Hyman provided the Board an update on the list of current capital improvement projects in progress. In the overview, Mr. Hyman stated that an activity bus was purchased for \$91,220.00 and will be delivered to the district by the end of July. Five District activity buses approved by the Board as surplus were traded in on the bus for a \$13,500.00 credit. A purchase order has been issued for the athletic field lighting project. Mr. Hyman stated that an initial meeting with Duke Energy, Musco Lighting, and K&B Electric has taken place. In addition, details are being finalized with Frontier for the new VOIP phone system. The District has started to disassemble the football visitor bleachers and will repurpose the metal seats on the home side. A cement pad and bleachers will be added to the football visitor's side. The practice football field and the softball field have been irrigated and premium grass has been planted on both. Mr. Hyman added that he is working with companies for quotes to install a new gym floor. In addition, carpet and tile replacement, and painting are also in progress at both schools.

**Policy Updates EF, EF. R, IHAC, IKA.R, KFA** - Policy updates were presented by Mr. Vincent for first readings. Policy EF and EF. R have been revised to comply with new USDA and SCDE requirements. Policy IHAC Social Studies Education has been revised per the SCSBA with a Veteran's Day procedure if school is not in session on Veteran's Day. Policy IKA.R Grading-Assessment Systems has been revised to reflect changes in the SCDE Uniform Grading Policy. Policy KFA Open Community Use has been updated to develop a policy stating the District's vision for community use of outside recreation spaces.

### **Executive Session**

At 8:20 p.m., Mrs. Elleveen T. Poston made a motion to go into Executive Session to discuss personnel, and contractual matters. Mrs. Angela P. Keith seconded the motion. The motion carried unanimously.

**In open session, the following action was taken:**

At 9:36 p.m., Mrs. Elleveen T. Poston made a motion to come out of Executive Session and Mr. Robert B. Singletary seconded the motion. The motion carried unanimously.

Mrs. Elleveen T. Poston made a motion that, in accordance with the District's Reduction-in-Force (RIF) policy, we accept the Superintendent's recommendation to eliminate a classified position due to a lack of adequate funding and consequently approve the termination of employment of the employee who is affected by this position elimination in the 2017-2018 school year, consistent with District's RIF policy. Mr. Robert B. Singletary seconded the motion. The motion carried unanimously.

Mrs. Angela P. Keith made a motion to approve the Personnel Sheet and Mrs. Elleveen T. Poston seconded. The motion carried unanimously.

**Adjournment**

At 9:38 p.m., Mrs. Angela P. Keith made a motion to adjourn. The motion was seconded by Mrs. Elleveen T. Poston. The motion carried unanimously.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 9:38 p.m.

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Mr. Thadis D. Calcutt, Jr.  
Chairman

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Mrs. Elleveen T. Poston  
Secretary