

LLT Academy

Executive Board Meeting

August 12, 2015

Members present: Mr. Jim Eggert, Mr. Jack Metz, Mr. Dave Magann, Mrs. Shirley Thompson, Mrs. Olga Nasthas and Mrs. Kim Edel.

Lesley Logan, Christina Buck, Sharla Austin, Joannie Rutherford, Shana Flores and Craig Eaton were also present.

Meeting was called to order at 5:30 p.m. and was properly noticed. Location: LLT Academy

The agenda for this board meeting was approved by common consent. The minutes from the May 18, 2015 meeting were also approved by common consent.

Mrs. Logan gave the board a tour of the new building, Jefferson Hall and Craig Eaton advised us that the temporary Certificate of Occupancy has been approved. The building was completed ahead of schedule and is ready for the new 2015-2016 students.

Mrs. Austin, Mrs. Rutherford and Mrs. Shana Flores presented to the board that a new position of Behavior Specialist, be created which they feel is a necessary piece for student success. Mrs. Flores, academic support administrator, presented the behavior piece. Mrs. Erin McGuire presented her proposed program to the board. The board made a motion to hire Mrs. McGuire to the position of Behavior Specialist, on a part-time basis dependent on the legal opinion be obtained from Kathleen Schoenburg, that the hiring would not violate any nepotism laws. Motion was seconded and approved.

Mrs. Logan updated the board on her progress with the University of Tampa Nonprofit Management Certification course.

Mrs. Logan also informed the board that the student enrollment to date is 595 with a goal of 609. We are currently on track of reaching that goal. She also presented to the board the data assessment dashboard which compared LLT to the state and district score pass rates on FCAT Sciences scores as well as Florida Standards and End of Course scores.

Mrs. Logan also informed the board that a fire took place at the school under the pavilion. The damages will be repaired prior to school opening.

Mrs. Austin presented to the board the District Crisis Compliance Plan. The final plan will be updated and ready for final review in October. Mrs. Austin also informed the board that all teacher certification updates will also be ready for final board review at the next board meeting.

The Student and Employee Handbooks were updated with minor adjustments. A motion was made, seconded and approved by common consent to approve both Student and Employee Handbooks.

Mrs. Buck sent the financial reports to the board on July 23, 2015. Mrs. Buck also presented to the board the flood insurance concerns. A motion was made, seconded and approved to add the \$4 million flood insurance coverage to the current policy. She also presented to the board the ACTS 360 maintenance contract. The contract renewal would include FIREWALL protection at no additional cost if the contract was renewed for 3 years. A motion was made, seconded and approved to accept the updated ACTS 360 Maintenance contract.

Meeting adjourned at 8:15 p.m. Next meeting is September 14.

LLT Academy

Executive Board Meeting

September 14, 2015

Members present: Mr. Jim Eggert, Mr. Jack Metz, Mr. Dave Magann, Mrs. Shirley Thompson, Mrs. Olga Nasthas and Mrs. Kim Edel.

Lesley Logan, Christina Buck and Sharla Austin were also present.

Meeting was called to order at 5:40 p.m. and was properly noticed.

Location: LLT Academy

The agenda for this meeting was approved by common consent. The August 12 board minutes were also approved by common consent.

Mr. Eggert gave a report to the board on the hiring status of Mrs. McGuire. The item has been tabled until further notice.

Mrs. Logan presented to the board the completed audit from King&Walker Auditors for the school year 2014-2015. Page 20 reflects FDIC protection. Mrs. Buck has taken care of the accounts so that all school funds are protected. Mrs. Buck will contact Bob Walker to make sure the rent amount on P. 24 is corrected to reflect the new rent including Jefferson Hall.

Mrs. Logan advised the FSA (Florida State Assessment) was found to be a valid assessment by an outside company the state legislature and Governor Scott retained even though the company said there were flaws in the test itself. She discussed the Value Added Model and the fact that teachers will be evaluated on test scores this year. The scores for the students and school grades will not count as a baseline is being set. The VAM will count as one-third of scores in the category FSA State Assessment, MAP scores and Instructional scores will provide the other two-thirds. Mrs. Logan also presented the Digital Plan. A motion was made, seconded and approved to accept the 2015-2016 Digital Plan.

Mrs. Austin updated the board on teacher certifications and those teachers out of field. Attached is a list of LLT teachers Out Of Field. The board made a motion, seconded and approved the teacher certifications as listed.

TEACHER	CLASSES TAUGHT ASSIGNMENTS	ASSIGNMENT START DATE	CERTIFICATION (S) HELD	OUT-OF-FIELD AREA/CLASSES	HIGHLY QUALIFIED
Brantley, LaTavia	8th Grade Language Arts	8/25/15	Elementary Education K-6, English 6-12	ESOL	Yes
Hawkins, Lynn	6th Grade Language Arts	8/25/15	English 5-9	ESOL	Yes
Hinzdl, Cheryl	6th-8th Grade Language Arts	8/25/15	Middle Grades Integrated Curriculum 5-9, Elementary Education K-5, ESOL	Language Arts	Yes
Iden, Amanda	ESE Math & Language Arts	8/25/15	English 6-12, Elementary K-6, ESE K-12	ESOL	Yes
Johnson, Carrie	Art & Language Arts 2nd-5th grade	8/25/15	Elementary K-6, ESE K-12, Art K-12, Reading, Endorsement	ESOL	Yes
Kessler, Bailey	1st Grade Language Arts	8/25/15	Elementary Education, (Grades K - 6), Preschool Education, (Birth - Age 4)	ESOL	Yes
Miller, Daniel	7th Grade Language Arts	8/25/15	English 5-9, Social Science 6-12	ESOL	Yes
Morris, Iris	4th Grade Language Arts	8/25/15	Elementary Education K-6	ESOL	Yes
Spicer, Marcus	7th Grade Science	8/25/15	Physics 6-12	Gifted Endorsement	Yes
Wood, Tina	5th Grade Language Arts	8/25/15	English 5-9, Social Science 6-12, Gifted	Element. K-5/ESOL	Yes

Mrs. Buck sent the financials to the board on August 26, 2015. Mrs. Buck also presented to the board the purchase of 20 additional laptops at a significant savings. Mrs. Buck also informed the board that the FTE student count will finalize on October 13. Mrs. Buck informed the board that there was an increase in the janitorial costs. This was due to the increase in the school facilities.

Mrs. Buck presented to the board the 401K match program. A motion was made, seconded and approved to expand the current 401K program to include a 3% match.

Mrs. Buck also informed the board that the mold insurance claim for Lincoln Hall is \$14,334 and the pavilion fire insurance claim is \$66,000. LLT Academy has a \$5,000 deductible on each claim. We are waiting for confirmation on the insurance payout from PGIT Insurance Company. The pavilion concrete repair will have to be done when school is closed either for Thanksgiving or winter break.

Meeting adjourned at 7:20 pm

Next meeting November 16, 2015