

Community Member	Vacant										
Family Member from K-3 Grade Cluster	Ah Lan Esteban										
Family Member from 4-6 Grade Cluster	Vacant										
Family Member from 7-8 Grade Cluster	Shar Corpuz										
Family Member from 9-12 Grade Cluster	Leilani (Penny) Silva	NA	X	X	X				X		
Student Rep	Precious Gepford	NA	NA	X							
Student Rep	Vacant										
Student Rep	Vacant										
Eric Wyand (AP)	NA	X	NA	A	A						
Raven Sylva(12th)	NA	NA	X	A	A						
Dakota Kalama (11th)	NA	NA	X	X	X						
Barbara Kalipi (GBM)	NA	NA	NA	NA	X						
Nancy Barry (GBM)	NA	NA	NA	NA	X						
Kumau Pineda-Akiona (GBM)	NA	NA	NA	NA	X						

Kamaile Academy Local Advisory Panel Meeting Agenda/Notes

Date: March 13, 2017 Time: 4:00 pm - 5:30 pm Room: Nav Center

LAP Mission:

LAP Norms:

- Be present - mentally & physically committed to the task
- Be clear - objectives for meeting are specific and relevant
- Be on time - stay on time, on task, and know your role
- Be practical - think deeply about school issues in a way that allows you to create a solution or action plan in the meeting
- Be visionary - do not lose sight of "Yes, and ..." mindset
- Be student-focused - deliberate use of the word "student"

Outcomes:

- *I will know our WASC goals (main overarching).*
- *I will know my role and who I will be working with to achieve goal(s).*
- *I will understand the kuleana of our team.*
- *I can answer the driving question: How are we supporting KA to improve teaching and learning?*

Facilitator:

Minutes:

Time Keeper:

Process Checker:

Meeting Participants:

Meeting Objectives

Duration	Topic	Discussions	Outcome/Decision
5 min	Warm Up <i>(Denise)</i>	What is one thing you always wanted to do, but never had the chance to do yet?	
2 min	Welcome & Call to Order <i>(Denise)</i>	Time Keeper: Bethani Note Taker: Cabana till 4:30pm Process Checker: Castro Facilitator: Anna & Denise	
15 min	Community Concerns <i>(Denise)</i>	<p>What are your community concerns?</p> <ul style="list-style-type: none"> ● Uniforms - When some parents go through the trouble of ensuring that their student is in dress code and in uniform, but when parents come onto campus they see A LOT of students out of uniform ● Abandoned cars (across the street) - Cedric Gates has started an initiative to clean that up ● Walkway Awning - could this be something we start to look at as a potential capital project for Kamaile? ● PreK Playground Area - how exactly will this be utilized? It will only for PreK. There may be a rotation of Kinder classrooms that could make use of those facilities. Still working with our neighbors to see how we can use the 2 acres that we will be getting from them. We may need to do an EPA test on the grounds we are receiving before building on that ● Perpetuating Welfare Mentality - Is Kamaile doing this by giving away so many things? - free lunch, slippers, etc. ● PBIS and Kalo Cards - Ensure next year that system is explained to all, especially new teachers. 	<p>Anna will talk to the Kinder teachers about the potential playground/field usage for recess. - 3/14: Anna reached out to AP Zisko and K teachers. Will discuss at a PLC.</p> <p>Create community service mind-set. If students get free slippers, then the next day, they should do something to benefit the school (e.g., picking up trash</p>

			to beautify the campus, etc.). Need to have parents in this conversation.
10 minute	School Supply List (Anna)	Navigator Center Should we add slippers to the school supply list? PreK-6th: Yes 7th-12th: No need	
25 min	10-Year Anniversary Planning (Denise & Anna)	<p>Updates from Location Events & Selection of dates</p> <ul style="list-style-type: none"> ○ Ka‘aha‘aina Cafe (Chase to ask Kat to contact) <p>Committee Formation</p> <p>-----</p> <ul style="list-style-type: none"> ● Intent: <ul style="list-style-type: none"> ○ Celebrate our 10 year of Charter School ○ Publicity for Kamaile ○ Fundraising for safety ● Location: ● Dates: 9/5 - 9/8 <ul style="list-style-type: none"> ○ 9/6 -- BBQ Celebration for Family & Staff (Wednesday) ○ 9/8 -- Gala for Community Members & Teachers with Silent Auction <ul style="list-style-type: none"> ■ Waianae Reps ■ Ho`okako`o Board Members ■ Funders ■ Partners ■ Local Principals 	<p>Gala has been postponed to March/April 2018. Begin with BBQ and then build excitement and market Gala throughout the year.</p> <p>Contact businesses for silent auction items: Hawaiian Airlines for free tickets/vouchers, boat cruises, dolphin tours, tickets to UH</p>

		<ul style="list-style-type: none"> ○ Kamaile 10-year Anniversary sell tickets ○ Committee <ul style="list-style-type: none"> ■ Entertainment <ul style="list-style-type: none"> ● Students from Kamaile ■ Food ■ Decorations ■ Ticket Sales ■ Silent Auctions 	<p>games, free nights at hotels, SF, SD, Titans: team sports memorabilia, etc.</p> <p>Build a stakeholder list: former teachers and students who would like to donate</p>
10 min	School Wide Updates <i>(Anna)</i>	<ul style="list-style-type: none"> ● WASC Mid-Cycle Review: One day visit on April 10 ● 3 Year Charter Contract Renewal - May 3rd final draft submission ● Title I funding for schools transitioning from Priority status in ESSA (Every Student Succeeds Act) 	
5 min	Adjourn <i>(Denise)</i>	Meeting dates-- 2nd Mondays at 4pm <ul style="list-style-type: none"> ● April 10 ● May 8 	

Kamaile Academy Local Advisory Panel Meeting Agenda/Notes

Date: [February 6, 2017](#) Time: [4:00 pm - 5:30 pm](#) Room: [Nav Center](#)

LAP Mission:

LAP Norms:

- Be present - mentally & physically committed to the task
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- Be on time - stay on time, on task, and know your role
- Be practical - think deeply about school issues in a way that allows you to create a solution or action plan in the meeting
- Be visionary - do not lose sight of "Yes, and ..." mindset
- Be student-focused - deliberate use of the word "student"

Outcomes:

- *I will know our WASC goals (main overarching).*
- *I will know my role and who I will be working with to achieve goal(s).*
- *I will understand the kuleana of our team.*
- *I can answer the driving question: How are we supporting KA to improve teaching and learning?*

Facilitator: Denise Della

Minutes:

Time Keeper:

Process Checker:

Meeting Participants:

Meeting Objectives:

Duration	Topic	Discussions	Outcome/Decision
5 min	Warm Up <i>(Denise)</i>	What is one thing no one knows about you?	

2 min	Welcome & Call to Order <i>(Denise)</i>	Time Keeper: Paul Note Taker: Denise Della Process Checker: Anna Facilitator: Denise Della	
15 min	Community Concerns <i>(Denise)</i>	What are your community concerns? <ul style="list-style-type: none"> ● Night Light Automation - Timers are off <ul style="list-style-type: none"> ○ Not on at 5:30 am ● Fence - Where will it extend? <ul style="list-style-type: none"> ○ Paul sent the RFP to 5 of the major fencing companies ○ Mele asked for local bids ● Level Portables <ul style="list-style-type: none"> ○ It is sinking, but for the most part it is safe. ○ Invest in house jack (need to find one for cheap) ● Safety <ul style="list-style-type: none"> ○ Field got funded \$350,000 ○ How to address the erosion? Build it up? 	
10 minute	Recap on Action Items <i>(Denise)</i>	<ul style="list-style-type: none"> ● Grass on the kinder recess field (Paul) <ul style="list-style-type: none"> ○ Between now & next year there will be a new fire lane, fire hydrant, and jungle gym type structure built at an estimated cost of \$20,000 by Kamaile (through partnership with DOE ○ We can put top soil & grass after those things are set - that should help with the dust issues ● More plants on the side of F building through eurus (Joe) <ul style="list-style-type: none"> ○ Anna & Kepka will be talking to Eurus next Monday - they have a meeting already scheduled 	
25 min	10-Year Anniversary	Updates from Location Events & Selection of dates <ul style="list-style-type: none"> ○ UH West Oahu (Chase) 	

	<p>Planning <i>(Denise & Anna)</i></p>	<ul style="list-style-type: none"> ○ Hampton Inn (Denise) ○ Ka'aha'aina Cafe (Chase to ask Kat to contact) ○ Pu'u Kahea Conference Center (Anna) <p>Committee Formation</p> <hr style="border-top: 1px dashed black;"/> <ul style="list-style-type: none"> ● Intent: <ul style="list-style-type: none"> ○ Celebrate our 10 year of Charter School ○ Publicity for Kamaile ○ Fundraising for safety ● Location: ● Dates: 9/5 - 9/8 <ul style="list-style-type: none"> ○ 9/6 -- BBQ Celebration for Family & Staff (Wednesday) ○ 9/8 -- Gala for Community Members & Teachers with Silent Auction <ul style="list-style-type: none"> ■ Waianae Reps ■ Ho`okako`o Board Members ■ Funders ■ Partners ■ Local Principals ○ Kamaile 10-year Anniversary sell tickets ○ Committee <ul style="list-style-type: none"> ■ Entertainment <ul style="list-style-type: none"> ● Students from Kamaile ■ Food ■ Decorations ■ Ticket Sales ■ Silent Auctions 	
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10 min	School Wide Updates <i>(Anna)</i>	<ul style="list-style-type: none"> ● Senior Trip <ul style="list-style-type: none"> ○ Plan 1 <ul style="list-style-type: none"> ■ Banquet @ hotel ■ Stay over @ hotel ■ Tour bus the next day ■ Too expensive! ○ Plan 2 <ul style="list-style-type: none"> ■ Grace Chapel of Honolulu offering their grounds for our seniors' use ■ 9 out of 15 seniors visited the space with Anna ■ A parent concern was raised about it being associated with a religious space even though there aren't any religious symbols/purpose present ■ Anna checking with Attorney General ● WASC Mid-cycle Visit - April 10th 	Anna: to ask WASC to attend LAP meeting that day
5 min	Adjourn <i>(Denise)</i>	Meeting dates-- 2nd Mondays at 4pm: <ul style="list-style-type: none"> ● March 13 ● April 10 ● May 8 	

Kamaile Academy Local Advisory Panel Meeting Agenda/Notes

Date: [January 9, 2017](#) Time: [4:00 pm - 5:30 pm](#)

Room: [Nav Center](#)

LAP Vision:

LAP Norms:

- Be present - mentally & physically committed to the task
- Be clear - objectives for meeting are specific and relevant
- Be on time - stay on time, on task, and know your role
- Be practical - think deeply about school issues in a way that allows you to create a solution or action plan in the meeting
- Be visionary - do not lose sight of "Yes, and ..." mindset
- Be student-focused - deliberate use of the word "student"

Outcomes:

- *I will know our WASC goals (main overarching).*
- *I will know my role and who I will be working with to achieve goal(s).*
- *I will understand the kuleana of our team.*
- *I can answer the driving question: How are we supporting KA to improve teaching and learning?*

Facilitator: Denise Della

Minutes:

Time Keeper:

Process Checker:

Meeting Participants:

Meeting Objectives:

Duration	Topic	Discussions	Outcomes/Decisions
5 min	Warm Up <i>(Denise)</i>	What did you do during the Holiday Break?	

2 min	Welcome & Call to Order <i>(Denise)</i>	Time Keeper: Anna Winslow Note Taker: Denise Della Process Checker: Kendra Singletary Facilitator: Denise Della	
15 min	Community Concerns <i>(Denise)</i>	What are your community concerns that you experience? <ul style="list-style-type: none"> ● The dust is a problem (Kendra) ● Kinder recess field needs more grass to be planted (Mele) 	<i>(Paul)</i> - Look into kinder recess field for more grass to be planted .
10 minute	Recap on Action Items <i>(Denise)</i>	<ul style="list-style-type: none"> ● Bathroom ● Lockers ● Plants on the side to help with the dust 	<i>(Joe)</i> - F/U with Eurus to get more plants on the side of F building to help with the dust.
25 min	10-Year Anniversary Planning <i>(Denise & Anna)</i>	<p>What do you want to see for our 10-year anniversary?</p> <ul style="list-style-type: none"> ● Intent: <ul style="list-style-type: none"> ○ Celebrate our 10 year of Charter School ○ Publicity for Kamaile ○ Fundraising for safety ● Location: ● Dates: 9/5 - 9/8 <ul style="list-style-type: none"> ○ 9/6 -- BBQ Celebration for Family & States ○ 9/8 -- Gala for Community Members & Teachers with Silent Auction <ul style="list-style-type: none"> ■ Waianae Reps ■ Ho`okako`o Board Members ■ Funders ■ Partners ■ Local Principals ○ Kamaile 10-year Anniversary sell tickets ○ Committee 	<p>Look for gala events</p> <ul style="list-style-type: none"> ○ UH West Oahu (Chase) ○ Hampton Inn (Denise) ○ Monkey Pod (Kendra) ○ Pu`u Kahea Conference Center (Anna)

		<ul style="list-style-type: none"> ■ Entertainment <ul style="list-style-type: none"> ● Students from Kamaile ■ Food ■ Decorations ■ Ticket Sales ■ Silent Auctions 	
10 min	School Wide Updates <i>(Anna)</i>	<ul style="list-style-type: none"> ● See Weekly Bulletin <ul style="list-style-type: none"> ○ Contact Anna Winslow at awinslow@kamaile.org ● Meeting with 1/11 with Kamehameha School <ul style="list-style-type: none"> ○ Talk story where is Kamaile headed and where we can align ○ KS will provide professional development. Requesting for 6 days = 2 days before the start of the school year & some long Wednesday, & PLC time. ● Bingo-- 2/24 5:30 -7 pm <ul style="list-style-type: none"> ○ 4th - 8th Family 	
5 min	Adjourn <i>(Denise)</i>	<p>Meeting dates-- 2nd Mondays at 4pm:</p> <ul style="list-style-type: none"> ● Feb. 6 (1st Monday) ● March 13 ● April 10 ● May 8 	

Kamaile Academy Local Advisory Panel Meeting Agenda/Notes

Date: December 12, 2016 Time: 4:00 pm - 5:30 pm Room: Nav Center

Meeting Norms:

- Be present - mentally & physically committed to the task
- Be clear - objectives for meeting are specific and relevant
- Be on time - stay on time, on task, and know your role
- Be practical - think deeply about school issues in a way that allows you to create a solution or action plan in the meeting
- Be visionary - do not lose sight of “Yes, and ...” mindset
- Be student-focused - deliberate use of the word “student”

Outcomes:

- *I will know our WASC goals (main overarching).*
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- *I will understand the kuleana of our team.*
- *I can answer the driving question: How are we supporting KA to improve teaching and learning?*

Time	What	Notes	Action Items
5 min	Warm-Up	If you could have 1 present in the world what could it be?	
2 min	Norms	Time Keeper: Chase Note Taker: Denise Facilitator: Denise	

20 min	Community Concern	<p>What are community concerns that you experience?</p> <ul style="list-style-type: none"> --Staff Parking is a problem; possible for field parking --Need to increase Fire Alarm volume -- Phone Calls <ol style="list-style-type: none"> 1) Direction 2) School Hours -- Made \$200 from Aloha Aina Drive -- Do Medical Fragile students belong in FSC? 	
15 min	Recap	<ul style="list-style-type: none"> ● Lockers ● Restroom care & Hand Towels in F- building(Paul) <ul style="list-style-type: none"> ○ No soap ○ No napkin ○ No toilet paper ● Plants on side gate (Joe) <ul style="list-style-type: none"> ○ Possible plant things for May Day! 	<p>Paul: Fix Soap, Napkin, Toilet paper in bathroom</p> <p>Joe:</p>
5 min	School Wide Updates	<ul style="list-style-type: none"> -- WASC- Mid term report Draft- in bulletin.. Looking for feedback. -- 2017 10 year celebration! Do it when we come back for 2017-- Celebration Year Long! <ul style="list-style-type: none"> - Celebration during the school day -- 2017 Fundraising Development with 10th Year! <ul style="list-style-type: none"> - LAP & Parent Involvement (Friends of Kamaile) -- Development team needs to meet- re: development and marketing (Let's consider a brunch/dinner fundraising gala) 	

		<p>-- Directional sign needed for Farrington Hwy</p> <ul style="list-style-type: none"> - BERCC-- Evaluation to be conducted on teacher growth in Powerful teaching and learning criterion. 73/80 teachers participated . - - Possible lead on Kamaile BOD member <p>-- Exhibitions are coming up! 12/16- Secondary 12/15- Elementary</p> <p>January 11 - Kamehameha (2 Departments are coming in)</p> <ul style="list-style-type: none"> - Capped schools at \$900,000 for 2016-2017 - Current year \$890,000 	
5 min	Wrap Up	<p style="text-align: right;">Next Meeting dates: 2nd Mondays at 4pm:</p> <ul style="list-style-type: none"> ● Jan. 9 ● Feb. 6 (1st Monday) ● March 13 ● April 10 ● May 8 ● June? As needed 	

Kamaile Academy Local Advisory Panel Meeting Agenda/Notes

Date: **November 14, 2016** Time: **4:00 pm - 5:30 pm** Room: **Nav Center**

Meeting Norms:

- Be present - mentally & physically committed to the task
- Be clear - objectives for meeting are specific and relevant
- Be on time - stay on time, on task, and know your role
- Be practical - think deeply about school issues in a way that allows you to create a solution or action plan in the meeting
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Outcomes:

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- *I will understand the kuleana of our team.*
- *I can answer the driving question: How are we supporting KA to improve teaching and learning?*

Time	What	How	Notes	Action Items
5 min	Warm-Up		What is one thing you are grateful for this year?	
2 min	Norms		Time Keeper: Anna Note Taker: Paul Facilitator: Denise	

20 min	Community Concern	Denise	<p>What are community concerns that you experience?</p> <p>--Is the fire over?</p> <p>-- Solar panels screening on Mauka of school--</p> <p>-- AARD- Aloha Aina Recycle Drive-- Dec 3. 9-12 AM Batteries, computers, cans, Metals, etc. Flier... Sponsored through Student council -AARD December 3rd (Cabana)</p> <p>-- Student concern-- Is this solar farm safe?</p> <p>-- Student concern-- toilet paper-- T restrooms--</p> <p>-- Student concern-- Vandalizing the restroom? Flying toilet paper..</p> <p>How can malama our restrooms?</p> <p>Banners needed for Kamaile Marketing..</p>	<p>Joe talk with EE re: Planting on the side of the gate</p> <p>Kepka will investigate the toilet paper...</p> <p>How can students help us to educate peers on malama restrooms?</p>
15 minutes	Recap		<ul style="list-style-type: none"> ● Lockers ● Student Safety ● Attendance <p>-- on target to have 45% chronic absenteeism</p> <p>-- most chronic absenteeism (15 more days) is in K-3.</p> <p>-- 96792 alliance - 3 big reasons.</p> <p>-- uku</p> <p>-- parent obligations</p>	<p>Hoku and Kepka need to meet re: lockers</p>

			<p>Are there other afterschool programs that would support students/ parents with after-school care.</p> <p>Kamaile Uku- students must be cleared the following day.</p> <p>-- court interventions have limited impact</p> <ul style="list-style-type: none"> ● Paul talk to Kumu Kahoonei <p>-- the wa'a visual..</p> <p>-- parnership-- with HS art and facilities developement</p>	
5 min	School Wide Updates	Anna	<p>-- WASC- Mid term report Draft- in bulletin.. Looking for feedback.</p> <p>-- 2017 10 year celebration! Do it when we come back for 2017-- Celebration Year Long!</p> <p>-- 2017 Fundraising Development with 10th Year!</p> <p>-- Development team needs to meet- re: development and marketing (Let's consider a brunch/dinner fundraising gala)</p> <p>-- Directional sign needed for Farrington Hwy</p> <p>- BERC-- Evaluation to be conducted on teacher growth in Powerful teaching and learning criterion. 73/80 teachers participated</p>	

			<ul style="list-style-type: none">- Possible lead on Kamaile BOD member-- Exhibitions are coming up! 12/16- Secondary 12/15- Elementary	
5 min	Wrap Up		<p>Meeting dates: 2nd Mondays at 4pm:</p> <ul style="list-style-type: none">• Dec. 12• Jan. 9• Feb. 6 (1st Monday)• March 13• April 10• May 8• June? As needed	

Kamaile Academy Local Advisory Panel Meeting Agenda/Notes

Date: **October 17, 2016** Time: **4:00 pm - 5:30 pm** Room: **Nav Center**

Meeting Norms:

- Be present - mentally & physically committed to the task
- Be clear - objectives for meeting are specific and relevant
- Be on time - stay on time, on task, and know your role
- Be practical - think deeply about school issues in a way that allows you to create a solution or action plan in the meeting
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Outcomes:

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Time	What	How	Notes	Action Items
5 min	Warm-Up		What is one thing you did during fall break to take care of yourself?	

2 min	Norms		Time Keeper: Note Taker: Cabana Facilitator: Winslow	
20 minutes	Recap		<ul style="list-style-type: none"> ● Attendance Data Dive <ul style="list-style-type: none"> ○ We still don't have IC system taken care of, so tabling for November ● Spirit Week Attendance <ul style="list-style-type: none"> ○ Same as above ● How to celebrate KA 10 years as a charter school? <ul style="list-style-type: none"> ○ Who to include - Student Council, Nav Center, Aloha Club ○ We want to include whole school as well as community ○ Celebration at the end of the year! ○ Aunty Mele (general account) - Hot dog & Hamburger ○ Student Council - Water, soda, juice ○ Lecher goes first - Dunk tank?! ○ Safe water balloon activities ○ Silent auction ○ Musical acts/guests - Mana mele, Jack Johnson, Paula Fuga, parents ○ Students get out at 11am, Teachers stay till 2pm ○ Craftivities (Lecher) ○ Teacher vs Student sports/games 	

			<ul style="list-style-type: none"> ○ Start at 10am-2pm 	
10 min	Community Concern		<p>What are community concerns that you experience?</p> <p>Lecher - It's a LOT safer in Kamaile. Old student came to visit that left KA and is now at WIS</p> <p>Lockers are needed (per students) - Kepka & Dakota have locker committee</p>	
5 min	School Wide Updates	Anna	<ul style="list-style-type: none"> ● IFWs - Teacher Feedback Reports <ul style="list-style-type: none"> a. Just delivered today; email going out to teachers soon if they want to pick it up b. Anna & coaches to meet with BEREC rep to be walked through a report so that they are able to help support ● Final enrollment count 900 students (930 was projected enrollment) <ul style="list-style-type: none"> a. Count taken on Oct 15 b. \$210,000 short of budget c. We should be okay because of our reserves d. Anna will still look at each line item ● Survey Grades 9-12 (High School) Questions: 1. What made you want to come to Kamaile? 2. What makes you want to stay at Kamaile? 3. What can the high 	<p>Kepka: To talk to Kumu Kaho'onei</p>

			<p>school improve on? 4. How can we increase school spirit?</p> <ol style="list-style-type: none"> a. Administrators will be doing surveys 1-to-1 b. Precious - Students have said that we need more school spirit activities c. Kepka - We need to really pep and celebrate what we have d. Anna - Wyand has said WE NEED KAMAILE BLING e. Dakota - Students have already brought up the idea of Kamaile apparel f. Student Council - Let's do Kamaile Apparel! Women like v-necks, Kepka was 100 trucker hats, Lecher - personalized w/ names, g. Student Council - Coffee in the morning h. School Spirit Bus? - Paddling Support <ul style="list-style-type: none"> ● WASC Mid-Cycle Progress Report and Visit on April 10 <ol style="list-style-type: none"> a. Anna is continuing to work on it (now 30 pages) b. It is now in 2nd draft, once HAIS rep reviews it, Anna will share it with EVERYONE for feedback c. Then it goes into Final Draft ● October 24th Culture Based @ Kahaaina Cafe @5:30pm ● May Day Theme - is 'Aha coming up with it? 	
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5 min	Wrap Up		<p>Next Meeting dates: 2nd Mondays at 4pm:</p> <ul style="list-style-type: none">• Nov. 14 (Board Meeting at KA)• Dec. 12• Jan. 9• Feb. 6 (1st Monday)• March 13• April 10• May 8• June? As needed	

Kamaile Academy Local Advisory Panel Meeting Agenda/Notes

Date: **September 12, 2016** Time: **4:00 pm - 5:30 pm** Room: **Nav Center**

Meeting Norms:

- Be present - mentally & physically committed to the task
- Be clear - objectives for meeting are specific and relevant
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- Be practical - think deeply about school issues in a way that allows you to create a solution or action plan in the meeting
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Time	What	How	Notes	Action Items
5 min	Warm-Up		<p>What is one thing you are proud of this school year?</p> <p>L.C. - Tension in the classroom has declined from both students and teachers.</p>	

			<p>P.S. - Parking lot has been handled. Going well except for buses parked.</p> <p>A.W. - Morning oli every day.</p> <p>C.C. - Working on 3 new tasks for math and science</p> <p>J.H. - Students are maturing</p> <p>E.W. - Structures allowing for positive behaviors and students with goals to graduate</p> <p>K.S. - Front loading with training: more proactive</p> <p>M.C. - Proud of my life</p>	
2 min	Review Norms		<p>Time Keeper:</p> <p>Note Taker:</p> <p>Facilitator:</p>	
5 min	Welcome New LAP parent grades 9-12 Member		<p>Leilani (Penny) Silva - introductions</p>	

20 minutes	Recap		<ul style="list-style-type: none"> ● Attendance <ul style="list-style-type: none"> ○ Data Dive ○ Strategy to increase attendance ○ Is it an expectation that teachers communicate w/ parents re: student absences. ○ Perfect attendance for the week: students have extra recess on Friday afternoon ○ Penny booths/Field Day ○ Have teachers/students create a proposal (attendance grant) ○ 	<p>Data dive tabled till October</p> <p>Anna will talk with counselors about a spirit week with attendance</p>
10 min	Community Concern		What are community concerns that you experience?	
5 min	School Wide Updates	Anna	<p>Enrollment: 911 for PK-12. 888 for K-12 which is 42 students lower than 930 projection which will impact budget. HS enrollment is low.</p> <p>Do we need to look at the HS program itself? How can we make it sustainable?</p> <ul style="list-style-type: none"> ● Language via online ● Why are kids leaving from 9th through 12th? ● What is our tenants of secondary? ● How do we define college prep? We need to define this on paper. ● Individual student Sail Plans 	Focus groups of students to happen.

			Most updates are in the weekly bulletins that are shared with LAP members. Any questions?	
5 min	Create agenda for Oct meeting		<ul style="list-style-type: none"> • How to celebrate KA 10 years as a charter school? 	
5 min	Wrap Up		<p style="text-align: right;">Next Meeting dates: 2nd Mondays at 4pm:</p> <ul style="list-style-type: none"> • Oct. 17 • Nov. 14 • Dec. 12 • Jan. 9 • Feb. 6 (1st Monday) • March 13 • April 10 • May 8 • June? As needed 	

Kamaile Academy Local Advisory Panel Meeting Agenda/Notes

Date: August 8, 2016 Time: 4:00 pm - 5:30 pm Room: Nav Center

Meeting Norms:

- Be present - mentally & physically committed to the task
- Be clear - objectives for meeting are specific and relevant
- Be on time - stay on time, on task, and know your role
- Be practical - think deeply about school issues in a way that allows you to create a solution or action plan in the meeting
- Be visionary - do not lose sight of “Yes, and ...” mindset
- Be student-focused - deliberate use of the word “student”

Outcomes:

- *I will know our WASC goals (main overarching).*
- *I will know my role and who I will be working with to achieve goal(s).*
- *I will understand the kuleana of our team.*
- *I can answer the driving question: How are we supporting KA to improve teaching and learning?*

Time	What	How	Notes	Action Items
5 min	Warm-Up		<p>How was your summer? What was one fun thing you did this summer?</p> <ul style="list-style-type: none"> ● Chase-Got to teach. ● Mele - Taught how each student how to make money on the side and worked Waianae store. 	

			<ul style="list-style-type: none"> • Yvonne says to ask her in 2 weeks. • Lisa C. - filled with grandkids from the mainland. Went camping. • Anna - Spent time with my family. Jamie S. -Thematic instruction at Hanahauoli. • Steven M.-Back to NY since I moved here. • Maralyn - Paddling. • Denise - went to Vegas 	
2 min	Review Norms		<p>Time Keeper: Note Taker: Denise Della Facilitator: Anna</p>	
10 min	Community Concern		<ul style="list-style-type: none"> • Solar Farm • DHHL Meeting - Mele went to this meeting. 	
20 min	School Wide Updates	Anna	<ul style="list-style-type: none"> • Recap of Fundraiser <ul style="list-style-type: none"> ○ Golf Fundraiser Raised \$8,000 for Green AC for ○ Phase 1: Portable 1-9 ○ Phase 2: Other 34 Classroom • Uku Policy <ul style="list-style-type: none"> ○ According to DOH & DOE students are to stay in class when ukus & knits are found. ○ We will keep Kamaile LAP policy and not follow the DOH & DOE because we are a charter school 	<p>Create a Survey</p> <p>Do a Data Dive for Attendance</p> <p>Homework: -Find 1 strategy to increase attendance rates</p>

			<ul style="list-style-type: none"> ● Hawaiian Focused- Arts Integrated <ul style="list-style-type: none"> ○ Used to be Hawaii-Focused Charter School ● Open House/Back to School Night <ul style="list-style-type: none"> ○ August 18 ○ All staff and teachers in the cafeteria ○ Introduce Staff ○ Blessing of School: Kahu Kauila Clark ○ Classroom Visitation ● Accreditation Update <ul style="list-style-type: none"> ○ 6 year plan ○ Mid Cycle Visit in April ○ Waianae Representative for the Governing Board ● What is the Focus of the LAP? <ul style="list-style-type: none"> ○ We are an advisory board ○ We talk about community issues ○ Attendance 91% rate <ul style="list-style-type: none"> ■ 40% are missing 20 days or more ○ STRIVE HI <ul style="list-style-type: none"> ■ Elementary = Absentee ■ Middle = Absentee ○ Next Steps is to focus on Absent Rates <ul style="list-style-type: none"> ■ 1) Data Dive (Longitudinal Data System) ■ 2) Focus Group ■ 3) Create a Culture to value education <ul style="list-style-type: none"> ● Students = Strive for 5 ● Teachers = ● Admin is creating a culture for 	
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			celebration <ul style="list-style-type: none"> • School Spirit 	
5 min	Wrap Up		Next Meeting dates: 2nd Mondays at 4pm: <ul style="list-style-type: none"> • Sept. 12 • Oct. 17 • Nov. 14 • Dec. 12 • Jan. 9 • Feb. 6 (1st Monday) • March 13 • April 10 • May 8 • June? As needed 	