

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, October 29, 2012
7:45 PM – EDUCATION CENTER

- A.** CALL TO ORDER
- B.** SILENT COUNT OF BOARD MEMBERS PRESENT
- C.** ANNOUNCEMENT OF MEETING NOTICE

On May 16, 2012, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

- 1. Regular Meeting of October 8, 2012
- 2. Closed Meeting of October 8, 2012

E. PRESENTATION

- 1. 2011-12 EVVRS and HIB Report

F. BOARD PRESIDENT'S REPORT

G. BOARD COMMITTEE REPORTS

- 1. Finance Committee Report
- 2. Personnel Committee Report
- 3. Program Committee Report
- 4. Property Committee Report

H. SUPERINTENDENT'S REPORT

I. ASSISTANT SUPERINTENDENT'S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

K. DISCUSSION

1. 2013-14 Budget Development Timeline and Events.

L. PUBLIC COMMENTS (not to exceed 30 minutes) – Agenda Items Only

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolution to accept students from out of district schools for the SY 2012-2013:

Student # 14760, PSD PreSchool - Berkeley Heights	\$31,524.00
Student # 14117, ABA PreSchool- Livingston	\$51,266.00
Student # 13597, Middle School - SO-Maplewood	\$43,093.30
Student # 88888, High School - SO-Maplewood	\$32,469.19
Student # 12996, High School - SO-Maplewood	\$39,725.56

- b. Resolution to approve revised tuition fees due to change of location from The Children's Institute in Verona to The Children's Institute in Livingston, thus affecting the per diem rate for the following students sent to out of district schools:

Student # 11834	The Children's Institute	SY 2012-13	\$53,293.26
Student # 11836	The Children's Institute	SY 2012-13	\$76,168.26

(These placements were previously approved at the June 11, 2012 meeting and the original tuition rates were approved at the July 30, 2012 meeting).

- c. Resolution to approve an agreement with Leif Albright to provide behavior therapy services in the amount of \$23,275.00 for the period October 30, 2012 through June 30, 2013.
- d. Approval of Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.

2. Personnel Agenda Items

Approval of Personnel Report, dated October 29, 2012

M. 3. Business Agenda Items

- a. Approval of budget transfers for the month of September, 2012.
- b. Approval of Treasurer of School Moneys report for period ending September 30, 2012.
- c. Approval and Certification of Board Secretary's Report for period ending September 30, 2012.
- d. Approval of Bill Schedule # 5 dated October 29, 2012 in the amount of \$7,828,589.58.
- e. Resolution to revise the Resolution M.3.c. dated July 30, 2012, to read as follows:

Resolution to approve the third additional term of possible four additional terms of a contract with Aramark School Support Services of Philadelphia, PA in the amount of \$62,523 (based on an administration flat fee of \$43,780 and a management fee based on \$.0316 per meal) and a guarantee surplus of \$26,510 to provide food management services for the 2012-2013 school year. This agreement includes the district's participation in the National School Lunch Program.
- f. Resolution to approve Dr. Christine Burton as Affirmative Action Officer, Title IX Coordinator and 504 Officer for the SY 2012-13.
- g. Resolution to approve a lease agreement with Atlantic Tomorrow's Office for two Savin 9002SP Digital Copier Systems, with a term of 60 months at \$304 per month per copier, machines to be located at Millburn Middle School and Deerfield School.
- h. Resolution to approve a lease agreement with Stewart Business Systems:
 - (1) Two Xerox 5765APT Digital Copier Systems with a term of 60 months at \$185 per month per copier, machines to be located at Millburn Middle School and Glenwood School.
 - (2) One Xerox 5150PTQ Digital Copier System with a term of 60 months at \$89 per month, machine to be located at the Education Center.

Business Agenda Items continued:

- i. Resolution to approve the purchase of a Student Accident Insurance Policy through Bollinger Inc., at a cost of \$22,850 per year, prorated to actual start date. This will provide coverage for all students while under the care/supervision of the Board of Education and is an endorsement to the existing Athletic Accident Insurance coverage.

4. Policy Agenda Items

Second Reading and Approval of Policies:

- a. Policy 3232 - "Private Tutoring"
- b. Policy 7510 - "Use of School Facilities"
- c. Bylaws
 1. 0131 - "Bylaws and Policies"
 2. 0144 - "Board Member Orientation and Training"
 3. 0147 - "Board Member Compensation and Expenses"
 4. 0147A - "Board Member Compensation and Expenses - Appendix A"
 5. 0148 - "Board Member Indemnification"
 6. 0152 - "Board Officers"
 7. 0153 - "Annual Appointments"
 8. 0155 - "Board Committees"
 9. 0155.1 - "Preamble to Board Committee Guidelines"
 10. 0155.2 - "Committee Guidelines"
 11. 0157 - "Board of Education Website"
 12. 0161 - "Call, Adjournment and Cancellation of Board Meetings"
 13. 0162 - "Notice of Board Meetings"
 14. 0164 - "Conduct of Board Meetings"
 15. 0164.2 - "Standing Rules of the Board of Education"
 16. 0167 - "Public Participation in Board Meetings"
 17. 0174 - "Duties of Board Attorney"

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS (not to exceed 30 minutes)

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, October 29, 2012, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

At the time of Agenda development, there is no planned discussion. If a need arises, the topic will be announced at the meeting.

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

S. ADJOURNMENT