

**Livingston Union School District**  
**CITIZENS' BOND OVERSIGHT COMMITTEE**  
**May 18, 2016 – 5:00 p.m.**

**MINUTES**

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**CITIZENS' BOND OVERSIGHT COMMITTEE MEMBERS**

*Ramon Avila*                      *Esthela Martinez*  
*Martha Nateras*                *Carmen Gutierrez-Fuentes*  
*Kaye Greeley*

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MEMBERS PRESENT:            Martha Nateras, Carmen Gutierrez-Fuentes, and Ramon Avila

MEMBERS ABSENT:            Kaye Greeley, Esthela Martinez

DISTRICT STAFF PRESENT:    Andrés Zamora, Superintendent; Sara Crawley, Fiscal Services Director;  
Lupe Maldonado, Recording Secretary

VISITORS:                      None

I.        CALL TO ORDER

The meeting was called to order at 5:10 p.m. The meeting was held in the District Conference Building at Livingston Union School District.

II.       PLEDGE OF ALLEGIANCE

III.      PUBLIC COMMENTS

There were no public comments.

IV.      WELCOME AND INTRODUCTIONS

V.        TERMS OF OFFICE

a. Carmen Gutierrez-Fuentes agreed to stay on the committee for a 2<sup>nd</sup> term. This would extend her 3-year term through January 1, 2019.

b. Superintendent Zamora stated we still have two (2) open seats on the committee. He encouraged members to recruit any interested citizens to apply.

VI.      BOND EXPENDITURES REPORT

Superintendent Zamora reviewed the ballot measure language of the bond that specifies the purpose of the bond funds is for constructing a new elementary school or upgrading existing facilities.

Fiscal Director, Crawley shared the district's expenditure report for fiscal year 2014-2015. The account started the year with a balance of 2.7 million with a total interest of \$16,622.09 received for the year and one expenditure of \$1,400.00 to pay for the bond audit.

VII.     ANNUAL FINANCIAL AND PERFORMANCE AUDIT REVIEW

Members received a copy of the annual audit report. Mrs. Crawley went over key points of the audit. There were no audit findings to report.

VIII. FACILITIES MASTER PLAN

Superintendent Zamora reported on the district's plan to develop a Long Range Facilities Master Plan to guide the upgrading, modernization and management of its school facilities for the next 10 years. The purpose of the plan is to develop and prioritize facility improvements to better accommodate and support its current and future educational programs. He also went over the process of engaging staff, parents, and community in the development stages.

Mr. Zamora explained the intent of the bond is to spend the funds as voters approved, which is to maintain the quality of education and maintain the high standards of the District by constructing a new elementary school and/or improving existing schools that will remain functional for future generations. He mentioned the liability of holding on to bonds funds and tax penalties that could arise if funds are not spent. He stated for the past 10 years, the district has experienced no increase in enrollment, therefore, making it difficult to justify the need to construct a new school, however, there is a greater need to improve and upgrade our existing school buildings.

There was further discussion amongst the committee regarding seeking other outside funding sources, incorporating parking and drop-off safety concerns in the plan, projected growth in the community, the likelihood of needing a new school in coming years and the funding effects of Prop. 30.

IX. NEXT MEETING

The next meeting will be determined at a later time.

X. ADJOURNMENT

The meeting adjourned at 5:50 p.m.

Date: May 20, 2016

*Andrés Zamora*

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Andrés Zamora, Superintendent