

## CamScanner Directions

1. Download and open CamScanner Free
2. Click on the Camera icon (bottom middle)
3. Swipe to select "batch" (not single)
4. Photograph your documents
5. Click finish (bottom right)
6. Click select (top right)
7. Select each photo to include in one file (left edge)
8. Click email (bottom left)
9. Email to yourself as a PDF
10. Open it in your email and save to your computer. It will then be available to upload to the application.



Thank you to Blair Carroll for your assistance with this guide.