

**UKIAH UNIFIED SCHOOL DISTRICT  
PRIVATE VEHICLE USE FORM**

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As a driver of a vehicle, I understand that I must have:

1. A valid California driver's license. Drivers with moving infractions within one year's time of the court declaration date could be denied authorization to transport students.
  - 1.1. UUSD only accepts a DMV printout (H4) for verification of driving record.
2. Required liability insurance on my car (specified in School Board Policy below):
  - 2.1. Each parent utilizing a private vehicle must show evidence of insurance carrying liability of a minimum of \$100,000/\$300,000 split limit or combined limit of \$300,000. Evidence of insurance requires a photocopy of the coverage. (AR 402.6.3.b)
  - 2.2. Each parent utilizing a private vehicle must be informed that in the event of an accident, the parent's insurance would be responsible for liability up to the limit of \$100,000/\$300,000 split limit or combined limit of \$300,000. This District's insurance will be liable for any amount in excess of the \$100,000/\$300,000 carried by the parent (not to exceed \$1,000,000 limit of the District's liability coverage). (AR 402.6.3.c)
  - 2.3. Permission and medical treatment forms must be carried in private vehicles for student passengers.
3. A vehicle in safe operating condition:
  - 3.1. Brakes are good; windshield wipers, head lights, tail lights, brake lights work; tires have adequate tread; operational seat belts are available and a worn by all passengers. (BP 608)
  - 3.2. Five passengers plus driver – transportation limit for 6 passenger sedan.  
Eight passengers plus driver – station wagon/SUV transportation limit.  
Beyond the above capacity requires a special driver's license (vans for 10-15 persons).
  - 3.3. Current Driver's License Number: \_\_\_\_\_
  - 3.4. Driver's Vehicle License Number: \_\_\_\_\_
  - 3.5. Vehicle Model and Year: \_\_\_\_\_

I understand that it is my responsibility to provide a copy of my DMV printout, a copy of insurance as specified in 2.1 above and this form completed and signed prior to the event.

I also understand that drivers shall not use tobacco products per Board Policy AR 402.6.3.d while transporting students.

I hereby acknowledge that as a driver providing my own vehicle, I have read and understand the information provided herein. My signature below hereby affirms that I fully accept and agree to the terms and obligations as stipulated.

**PRINT NAME:** \_\_\_\_\_  
*Driver of Car*

**DRIVER'S SIGNATURE:** \_\_\_\_\_ *Date*

**SCHOOL NAME:** \_\_\_\_\_

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**FOR DISTRICT USE:** APPROVED  / DENIED

**REASON FOR DENIAL:** \_\_\_\_\_

**PRINCIPAL'S SIGNATURE:** \_\_\_\_\_ *Date*

**DISTRIBUTION: Signed original on file at School Site ~ Signed copy to Driver**