

WATERVLIET MIDDLE SCHOOL

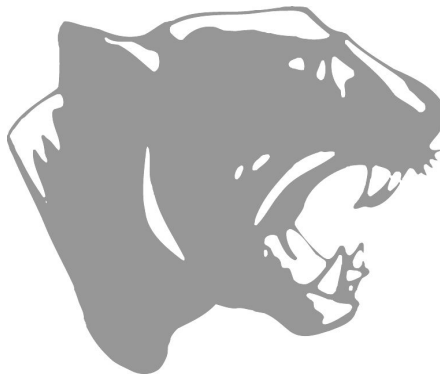
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WATERVLIET, MI 49098

PHONE 269-463-0780

WEBSITE www.watervlietps.org

WATERVLIET MIDDLE SCHOOL

STUDENT HANDBOOK 2018-2019



Principal's Message

Welcome to Watervliet Middle School. Learning is our goal; however, participating in school activities and having fun is an important aspect of our school. Use this handbook as a guide and discover that we have three basic expectations: **RESPECT FOR SELF, RESPECT FOR OTHERS, and RESPECT FOR PROPERTY.** Middle school is a time to grow and develop, to expand your interests and opportunities. Teachers and support staff are here to assist and guide in that process. Being an active participant in education will offer rewards for both parents and students.

Welcome to WMS.

All visitors please remember to sign in at the office when entering the building and sign out prior to leaving the school building.

I. GENERAL INFORMATION

COUNSELING AND GUIDANCE: A counselor is available to assist students with academic or personal matters. Parents are also encouraged to contact the counselor if needed.

CONFERENCES: Fall and Spring conferences will be held. Conferences are based on first come first served basis. For times and dates please contact the middle school office or check the calendar at www.watervlietps.org.

CURRICULUM: A course syllabus will be distributed for each class. Course descriptions are available for each grade.

DAILY SCHEDULE: Classes begin at 7:55 AM and end at 2:55 PM. Teachers are available from 7:40 AM to 3:15 PM. Half-day dismissal is at 11:15 AM. Early Release day dismissal is 12:55 AM. Students need to report to cafeteria or remain in lobby upon entering the building in the morning. Students may not go to lockers before 7:45 AM.

ENTERING OR WITHDRAWING FROM SCHOOL: A parent/guardian should contact the WMS office in writing when a student is entering or withdrawing from WMS so that records can be updated and/or transferred.

FIRE AND TORNADO DRILLS: Fire, tornado and other emergency preparedness drills will be held. Students are to follow staff instructions exactly and without question. Proper practice could prevent a catastrophe.

LUNCH AND BREAKFAST PROGRAMS: Good conduct demands that students do everything possible to make breakfast and lunch pleasant. Cafeteria supervisors appreciate cooperation in: depositing refuse in wastebaskets; leaving tables and floor clean; and following directions. Students are not allowed to drink beverages or eat food in the halls. Energy drinks (Monster, Red Bull, etc) are not allowed in school.

Payment Procedures: Deposits may be made into the student's account before classes begin or during lunch. Parents can pay online at www.lunchapp.com or www.sendmoneytoschool.com. Students may also pay at the time of purchase. Prices for the cafeteria are released at the beginning of each school year. Applications for free or reduced meals are available in the office and will also be sent home on the first day of school. Breakfast will not be served on DELAYED STARTS.

PARENT/GUARDIAN INVOLVEMENT: The Watervliet School Board strongly encourages and welcomes the involvement of parent(s)/guardian(s) in all of the District's educational programs. It is recognized that the parents/guardians are the "first teachers" of their children, and that their interest and involvement in the education of their children is encouraged. For information concerning the parent(s)/guardian(s) involvement plan please contact your child's school for a copy of Board Policy 9250.

SCHOOL CLOSING: When inclement weather conditions occur, or are predicted, listen to local radio or television stations for school closing information. Also, the Instant Alert System will contact parents of school closing, delay, cancellations, or early dismissal. Depending on conditions, school will either be cancelled for the day or the start time will be DELAYED 2 HOURS, UNTIL 9:55 AM. PLEASE DO NOT CALL

THE SCHOOL. Lines must be open for emergency messages. Breakfast will not be served on DELAYED START days.

SMOKE FREE SCHOOLS: Watervliet School District enforces the Tobacco-Free Schools law with Board Policy 7434, which prohibits use of any tobacco product by any visitor or volunteer on school property until after 6:00 PM. Use is also prohibited in the presence of students while supervising any school sponsored student activity off school grounds.

UNIVERSAL PERMISSION SLIP: This permission slip covers all field trips that occur during the school day. Field trip information will be provided to the student to take home before each outing.

II. SCHOOL PROPERTY

CLASSROOM: Teachers and students are responsible for the appearance of their classroom. The room will be neat and orderly.

LOCKERS: DO NOT GIVE YOUR LOCKER COMBINATION TO ANYONE! Student lockers are the property of the school. Administration reserves the right to inspect lockers at any time. You are responsible for any damage to the lock or locker. Gym lockers are provided, but you will need to supply a combination lock.

TEXTBOOKS: All textbooks are LOANED to students for their use during the school year. These books are to be kept clean and handled carefully. Fines will be levied for lost, destroyed, or defaced books. Unpaid fines will result in end of year student report cards being held until fines are paid.

MEDIA CENTER RULES:

A student must have a pass to come to the media center. During regular class time a pass is issued by the teacher. Lunch passes are issued by the media center personnel. Food and drink are not permitted in the media center, no exceptions.

MEDIA CENTER PROCEDURES:

1. All books and reference materials may be checked out. Books are available for two weeks. Reference materials may be checked out overnight.
3. Food and drinks are not allowed in the media center.
4. The charge for lost books will be the current replacement value. Report cards will be held until overdue books are cleared.

COMPUTER REGULATIONS: Computers are available for students to use in the library. The use of computers is a privilege and students must adhere to the regulations.

1. You must have a signed Acceptable Use Policy form on file before they can log on to a computer.
2. Network Chat, E-mail and games are prohibited unless specifically authorized by the teacher.
3. Subject matter access is at the discretion of the WMS staff.
4. Students have access to printers and paper.
5. Use of obscenity, deletion or alterations of others' work, cheating, vandalism to hardware and/or software, and failure to follow the rules will result in disciplinary action.
6. A student who has his/her account shut off due to disciplinary actions is responsible for his/her work. No make-up time is given.

III. ATTENDANCE PROCEDURES

MICHIGAN STATE LAW: requires all students under the age of 18 to be in class regularly. Students will receive an attendance letter after every 5 absences. After the tenth absence in a semester the principal or counselor will contact the parents to discuss attendance and consequences concerning attendance. A letter will also be sent to the BRESA's truancy officer. After this meeting if attendance does not improve, the truancy officer will be given a second notice and the Berrien County Children's Court will be notified. Students may be placed on probation and be required to attend the Berrien County Truancy Academy. Parents will also be responsible for their child's attendance. Consequences may include a visit by the truancy officer and/or having to appear in court, and receiving consequences for their child's poor attendance.

STEPS TO FOLLOW WHEN ABSENT: **1.** Parent or guardian calls school before 9:00 AM. **2.** Bring note on day of return that lists: Today's date; student name; date(s) of absence; reason for absence; parent or guardian signature. **3.** Bring the note to office before classes begin the day you return. **4.** Excuses not received by the third day after the absence will be considered unexcused. **5.** Ask each teacher for make-up assignments. Two (2) days to make up the work is allowed for each day of absence. **6.** Work that is due the first day of an absence is NOT considered make-up work, it is due the day a student returns. Quizzes and tests which are scheduled for the first day of an absence will be given the first day the student returns to school. **7.** Work missed on days of unexcused absences should be made up, but not for credit. **YOU WILL RECEIVE A "0" FOR THE DAY IN YOUR CLASSES.** **EXAMPLES OF EXCUSED ABSENCES INCLUDE:** illness, death in family; doctor or dental appointments; religious holidays; authorized school activities; pre-arranged family trips. Specific grades may have a homework folder attached to their school website. Homework folders will contain homework assignments. It will help students and parents locate assignments which may have been missed. Please read classroom syllabus for more information.

PRE-ARRANGED and EARLY DISMISSAL ABSENCES: Parents/guardians are encouraged to make doctor or dental appointments and take vacations during non-school time. Pre-arranged absences are discouraged during final exams. If an absence must occur during school time the student must: **1.** Bring a note from parent or guardian giving date, time and reason for the pre-arranged absence to the office at least a day before the absence. **2.** Obtain a PRE-ARRANGED/EARLY DISMISSAL FORM from the office. **3.** Obtain signatures from the principal and each of your teachers. **4.** Upon completion, it is the student's responsibility to return the form to the parents/guardian. **5.** School work is due upon return to school or when designated by individual teachers.

TARDY TO SCHOOL or CLASS: When arriving late to school: Sign-in in the office; bring a note from parent/guardian stating reason for tardiness; and receive a late pass to class. Over ten minutes late to class is considered an absence. ***When a student reaches five absences to their first hour class due to "lateness", a discipline referral will follow along with disciplinary consequences (detention, suspension, etc.)** Students who are tardy three or more times to a class in a marking period will be given a referral and the parent will receive contact from the teacher.

CHECKING OUT OF SCHOOL: The office must have written permission for a student to leave during the school day. Verbal permission may be given to office personnel directly from the parents/guardian. Students must check out in the office before leaving, and sign-in when returning

UNEXCUSED ABSENCES: Skipping all or part of one class or school day is an unexcused absence. Work or tests missed should be made up, but not for credit.

IV. STUDENT CONDUCT

Students are expected to show respect and courtesy toward others at all times, in all areas of the school, and while participating in school activities.

ATHLETIC EVENTS and EXTRA-CURRICULAR ACTIVITIES: All WMS rules are in effect at athletic events and extra-curricular activities.

BUS REGULATIONS: Bus riding is a privilege. Any pupil involved in violation of bus regulations shall be warned. If difficulty continues, that student's riding privilege will be suspended. Bus drivers will distribute detailed rules.

CLASSROOM CONDUCT

Consideration for others is the key to conduct that is characteristic of a mature student. Misconduct that indicates lack of consideration/respect of other students or teachers will result in disciplinary action and notification of the student's parents. If a student is sent to the office, the student should go there directly and remain there for direction. It should be clear to all students and parents that any student behaving in such a way as to be a disruptive influence upon the normal operation of the school or behaving in a manner that creates a danger to the health, safety, and welfare of themselves, other students, or any school employee, will be subject to Out-of-School Suspension (OSS). The teacher will dismiss the students, not the bell. Students will not line up by the door prior to dismissal.

RESPECT TO SCHOOL PERSONNEL

School personnel will be treated with respect at all times. This includes administrators, teachers, secretaries, bus drivers, cooks, and maintenance personnel. School personnel are addressed as Mr., Mrs., or Miss. Vandalism of a school employee's personal property or home, and physical or mental harassment of a school employee will not be tolerated. This includes something as simple as verbal disrespect. If any of this happens, it will result in disciplinary action (see consequence table). Even if such acts are committed after school hours, or via the internet, they violate the student code of conduct. As per school board policy, suspension or expulsion may result. (School Board Policy 2111)

ELECTRONIC DEVICES USAGE: Students, upon the request, and with permission of their parent/guardian, may be in possession of a cellular telephone or other electronic communication device. Use of the device shall be limited to before classes begin in the morning and after the student's last class in the afternoon. Such devices shall be turned off and placed in the student's locker between 7:55 and 2:55. The devices may not be used during instructional time, a lunch period, or in the passing time between classes unless there is a bona fide health or safety emergency. In no case will any personal communication device that provides for a wireless, unfiltered connection to the Internet or that allows for photo imaging be used in restrooms, locker rooms, or classrooms. **Student cell phones are not allowed on field trips unless it is pre-approved by staff or is an overnight trip.**

DISCRIMINATION OR HARASSMENT: Inquiries or complaints made by middle school students (grades 6-8) and/or their parent(s)/guardian(s) related to discrimination or harassment should be directed in writing to the building principal.

BULLYING: It is the policy of Watervliet Public Schools to provide a safe and nurturing educational environment for all of its students. This policy is intended to protect all students from bullying/aggressive behavior regardless of the subject matter or motivation for such impermissible behavior. Bullying or other aggressive behavior toward a student, whether by other students, staff, or third parties, including, but not limited to, Board members, parents, guests, contractors, vendors, and volunteers, is strictly prohibited. This prohibition includes written, physical, verbal, and psychological abuse, including hazing, gestures, comments, threats, or actions to a student, which cause or threaten to cause bodily harm, reasonable fear for personal safety or personal degradation. Demonstration of appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment or bullying is expected of administrators, faculty, staff, and volunteers to provide positive examples for student behavior. This policy applies to all “at school” activities in the District, including activities on school property, in a school vehicle, and those occurring off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school’s control, or where an employee is engaged in school business. Misconduct occurring outside of school may also be disciplined if it interferes with the school environment. Any student who believes they are being bullied should speak to the principal or guidance counselor as soon as possible. The Principal or designee shall promptly investigate and document all complaints about bullying, aggressive or other behavior that may violate this policy. The investigation must be completed as promptly as the circumstances permit after a report or complaint is made. If the investigation finds an instance of bullying or aggressive behavior has occurred, it will result in prompt and appropriate remedial action. This may include up to expulsion for students, up to discharge for employees, exclusion for parents/guardians, guests, volunteers and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement or other appropriate officials. Retaliation or false allegations against any person who reports, is thought to have reported, files a complaint, participates in an investigation or inquiry concerning allegations of bullying or aggressive behavior (as a witness or otherwise), or is the target of the bullying or aggressive behavior being investigated, is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy, independent of whether a complaint of bullying is substantiated. Suspected retaliation should be reported in the same manner as bullying/aggressive behavior. For additional information see Board Policy 5517.01.

HAZING: Hazing means any intentional, knowing, or reckless act meant to induce physical pain, embarrassment, humiliation, deprivation of rights, or that creates physical or mental discomfort, and is directed against a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any organization, club, or athletic team sponsored or supported by the District and whose membership is totally or predominately other students from the District. For additional information see Board Policy 5516.

DRESS CODE: Appropriate dress displays respect for one's self and for others. While styles change, traditional values and good taste are the standard. Attire is to be clean, neat, and modest. Clothing that causes distraction will NOT be allowed including: tank tops, spaghetti straps, pajamas, slippers, bare midriffs, short shorts, see-through shirts, bare chests; clothing that depicts, advertises, or displays drugs, alcohol, tobacco, sex, violence, vulgarity, death, gang style dress, “SAGS”, coats or jackets or back packs in class; sun glasses, chains, distracting make-up, bandanas or hats in class or building. Students are not to wear pants with rips, tears, or holes above the knee. All shirts must have sleeves. The exception may come into play for female students or staff members who want to wear a sleeveless business/professional shirt. In this case the shirt must extend from the tip of the shoulder to the neckline. WMS dress code is applicable to physical education classes and is at the discretion of the

teacher and principal. The above list is not all-inclusive and the administration reserves the right to determine the appropriateness and acceptability of appearance. **NON-COMPLIANCE**--Students who disregard the dress code will be sent to the office and asked to change into (clean) clothes provided by the office. Refusal will result in disciplinary action for insubordination.

BUS REGULATIONS: All school rules apply to transportation of students on any school vehicle. Students who are given a bus referral will receive appropriate discipline. Administration discretion may be used based on severity of infraction. Please see page 9 for guidance. If a student is on bus suspension he/she is suspended from all district vehicles. Students who are currently suspended when there is a field trip or athletic event may not ride transportation to that event and may not attend that event even if the transportation is a charter bus hired by the district.

FIELD TRIP REGULATIONS: All school rules apply on field trips. Individual teachers or grade levels will set criteria for field trip attendance or other activities. No cell phones allowed on a day trip unless pre-approved by staff. Cell phones are allowed on overnight trips and use is at the discretion of the staff chaperones. This will be communicated well in advance of the activity.

TEACHERS' LOUNGE AND TEAM ROOM: Students are not permitted in the teachers' lounge/team room.

TELEPHONES: Office telephones are available for emergency calls. Students may not use the office phone to inform parents of social plans.

V. ATHLETIC CODE

Athletes must be in good standing academically and exhibit good citizenship. A complete Athletic Code is provided separately.

VI. STUDENT ACTIVITIES

Many of the opportunities for WMS students include: **ATHLETICS** - football, basketball, wrestling, track, cross country, volleyball, and cheerleading; **HONOR CLUB** - participation based on high academic and citizenship standards; **PERFORMING ARTS PRODUCTIONS** - variety show; **STUDENT COUNCIL** - elected by the students; and **QUIZ BOWL**

VII. ACADEMIC INFORMATION

ADVISORY CLASS: Each student will be assigned an advisory class based on NWEA/MSTEP scores. Advisory class assignment may change at marking period or semester. Advisory is a CR/NC class.

EXAMS SEMESTER: Exams will be given on the last three days of the first and second semesters. Pre-arranged absences are discouraged during finals. Exams will be given in: Language Arts, History, Science and Math. Exams are optional in: Band, P.E., Art, and 6th grade. Exams count as 20% of a student's semester grade.

GRADING SYSTEM: The grading system is as follows: 100-97%= A+; 96-94% = A; 93-90% = A-; 89-87% = B+; 86-84% = B; 83-80% = B-; 79-77% = C+; 76-74% = C; 73-70% = C-; 69-67% = D+; 66-64% = D; 63-60% = D-; 59-0% = F; N=No Mark; Cr=Credit; X=No Credit and W=Withdrawal.

HOMEWORK POLICY: Students are required to do homework assignments. Research shows that students should be able to work on homework for at least an hour each night. WMS teachers do assign

homework occasionally but not an hour each day. All assignments should be of the highest quality work and completed. Homework assignments should be turned in on time and be neat and orderly.

HONOR ROLL: The Honor Roll program is designed to encourage and recognize high standards of scholarship, good citizenship, responsibility, and to stimulate a desire for achievement. The three levels of the Honor Roll are: Principals' list - All A's, Maroon list - All A's and B's, White list - 3.0 average with no grade lower than a C. (A=4, B=3, C=2, D=1)

POWER SCHOOL PARENT VIEWER: This is a new software technology that allows a parent to access your child's information reported directly from teachers' records via any internet connection. All students are issued a unique ID number and PIN Code for accessing current classroom information including grades, attendance, and future assignments. If you have not received an ID and PIN code please contact the office via a written and signed letter and we will gladly send you the code. Direct access is <http://watervlietpowerschool.berrienresa.org/public> or visit the district website at www.watervlietps.org.

PROGRESS REPORTS: These notices are mailed at the midpoint of each marking period.

PROMOTION/RETENTION POLICY: A student will be promoted if his or her year-long grade point average is 1.0 in three of the four academic classes and also in all elective and rotation classes. Grade point averages will be based on a semester average. Great care is taken to inform parents of possible retention beginning in February with a parent/student conference. Retention letters will be mailed immediately after the close of the school year.

REPORT CARDS: Report cards are available approximately one week after the end of each marking period. All report cards will be mailed. Report cards will not be released to any student with an overdue library book or who owes fund raising money or other fines. Report card errors should immediately be reported to the guidance office.

WEBSITE AND EMAIL: Teachers' personal websites and email addresses can be accessed easily by logging onto the WMS website at www.watervlietps.org. Also available on the website are athletic schedules, school calendar, and additional school information.

VIII. WATERLIET MIDDLE SCHOOL DISCIPLINE CODE

SCHOOL AUTHORITY: Per School Board Policy, under Michigan Law, the Board of Education and school employees have the legal authority to make reasonable rules and regulations relative to pupil conduct in attendance at school or en route to and from school. The school stands in loco parentis and may enforce reasonable rules or administer punishment that is not cruel or excessive.

RESTORATIVE DISCIPLINE

Behavior, whether appropriate or inappropriate, is a learned behavior. We are in the business of educating. When deemed appropriate, our initial course of action to address inappropriate behaviors is to educate the student in how to appropriately act in certain situations. As a staff, we approach each incident in a proactive educational manner. When these approaches have not been effective, we then rely on our Discipline Table. If a student changes his/her behaviors through restorative discipline, then learning has occurred and the student is making better, more mature decisions; which in the end, is our goal. Please note that serious behaviors call for immediate attention from the discipline table and those consequences will be assigned immediately.

EXCLUSIONS / DEFINITIONS AND PROCEDURES:

Under Michigan law, the Board of Education may authorize or order the suspension or expulsion from school of any pupil, whenever in its judgment, the interests of the school may demand it. Every effort should be made by the staff to solve disciplinary problems within the school setting and without exclusion. These exclusions may fall in the following categories:

- Suspension - exclusion from school for a specific period of time, up to ten days, ending at a specific period or upon fulfillment of a specific set of conditions. Suspension beyond ten days shall be at the discretion of the Board of Education. Assignments missed while suspended may be picked up by the parents and returned completed by the end of the second day of returning.
- Expulsion - exclusion for more than 10 days. Parents shall be informed and involved in any case of a student exhibiting a history of unacceptable conduct. The administration shall be responsible for documentation to support any action of suspension or expulsion as well as efforts to solve the problem.
- All students shall have a right to due process.

APPELLATE PROCEDURES: Upon suspending a student, the administration shall notify the parents by telephone (if possible) and shall expeditiously transmit a referral including the reason for disciplinary action and consequence. Appeal may be made at that time to the principal and/or Superintendent of Schools and through him to the Board of Education, which has final authority concerning all suspensions from school. In the event of appeal, a written notification of the final action will be transmitted to all parties.

THE 2018/2019 DISCIPLINARY PROGRAM FOLLOWS:

The following rules concerning students' behavior are presented. IF MORE THAN ONE VIOLATION OCCURS, INDIVIDUAL PENALTIES MAY BE ASSESSED FOR EACH VIOLATION. All consequences listed are minimum penalties. In no way is this set of rules intended to be all-inclusive. It is presented as an example of the most common types of violations. Any action that is not covered below, but is considered disruptive, shall be handled as a violation. Proper authorities will be notified as deemed appropriate. **Suspended students may not participate in, or be a spectator at, any extracurricular activities.** Note: Any teacher may retain students after school for a maximum of one hour, with 24-hour notice. Abbreviations used are: After School Detention (**after school from 3-5 on the pre-assigned Tuesday or Thursday**) - ASD; Out of School Suspension OSS.

1. Cafeteria Violations	1st Offense: 1 ASD
2. Tardy – 3 tardies in a marking period in one class	1 st Offense – referral and parent contact 4 Tardies or more = ASD
3. Homework – students must turn in quality assignments which meet classroom deadlines	Students not turning in work may receive a referral for insubordination for excessive missing assignments.
4. Excessive Showing of Affection (anything other than holding hands)	1st or 2nd Offense: Parental Contact 3rd Offense or more: 2 days OSS
5. Violation of Dress Code	Change to Appropriate Attire Possible call to parents (see page 4)
6. Skipping Class/School	1 st Offense – 1 ASD
7. Bus Discipline – Inappropriate Behavior	1 st Offense – Warning; 2 nd offense, 3 day bus suspension; 3 rd offense, 7 day bus suspension, 4 th offense, 90 days/rest of semester suspension. All referrals are at administration discretion.
8. Food or Drink in unauthorized area	1 st Offense – 1 ASD
9. Refusal to Attend ASD	1 st Offense - 1 day OSS 2 nd Offense – 2 days OSS
10. Use or Possession of Tobacco, E-Cigarette, Vap, ETC.	1 st Offense – 3 days OSS, Law Enforcement Contact possible
11. Use of Electronics devices during instructional time, lunch period, or passing periods. Cell phones are prohibited on same day field trips.	1 st Offense or more – Confiscation until picked up by parents and 1 ASD (See page 4)
12. Use of cell phones or electronic devices that provide internet access or photo imaging in restrooms, locker rooms, or classrooms.	1 st Offense – Confiscation until picked up by parent and ASD 2 nd Offense – 2 days OSS
13. Possession, use, delivery or sale of alcohol, drugs, or look alike drugs. This includes huffing, markers, glue, etc.	1 st Offense – 10 days OSS plus Law Enforcement Contact 2 nd Offense or more – 180 day expulsion
14. Misconduct/Disruption of the learning process	1 st Offense – 1 ASD 2 nd Offense – Possible OSS
15. Defiance of Authority/Insubordination	1 st Offense – 1 ASD 2 nd Offense – Possible OSS
16. Obscenity (profane language or gesture)	1 st Offense – 1 ASD 2 nd Offense – 1 day OSS
17. Obscenity directed towards a staff member	1 st Offense – 1-10 days OSS depending on severity
18. Misconduct in ASD	1 st Offense – 1 day OSS 2 nd Offense – 2 days OSS
19. Throwing ice, snow, rocks, or other harmful objects on school property.	1 st Offense – 1 ASD

20. Disrespect to Staff (insult, derogatory names, including on internet)	1 st Offense – 3 days OSS
21. Harassment of students (bullying, slurs: racial/gender/religious, etc.), sexual harassment, hazing of students or school employees (verbal or physical)	1 st Offense – 1-10 days OSS (administration discretion) (see page 4)
22. Harassment of teachers on or off school property and/or on internet	1 st Offense – 1-10 days OSS, possible expulsion
23. Fighting (physical)	1 st Offense – 4-10 days OSS depending on severity (possible Law Enforcement contact)
24. Fighting – 3 rd person in	1 st Offense – 4-10 days OSS
25. Verbal and Physical Assault (on student or staff member)	1 st Offense – 1-10 days OSS (possible Law Enforcement Contact – possible expulsion)
26. Firearm (gun of any kind; BB gun, air gun, etc.)	Expulsion and Law Enforcement Contact
27. Making false threats with weapon possession	1 st Offense – 1-10 days OSS
28. Possession or use of dangerous weapon (for example: dagger, iron bar, knife, pocket knife opened by mechanical device, brass knuckles, etc.)	1 st Offense – 10 days OSS – Law Enforcement Contact – possible expulsion 2 nd Offense – expulsion
29. False alarm or Bomb Threat	1 st Offense – 10 days OSS, possible expulsion, Law Enforcement Contact 2 nd Offense – Law Enforcement Contact – Expulsion
30. Possession or use of explosives (firecrackers, smoke bombs, etc.)	1 st Offense – 3-10 days OSS, Possible Expulsion
31. Misconduct at extra-curricular activities	1 st Offense – 1 ASD 2 nd Offense- Loss of extra-curricular privileges
32. Theft or destruction of property	1 st Offense or more – Depending on Severity 1 ASD to 10 days OSS. Return of goods or payment of damages, possible expulsion, possible prosecution
33. Arson	1 st Offense – Depending on Severity 1 ASD to 10 days OSS. Return of goods or payment of damages, possible expulsion, possible prosecution
34. Possession of lighter or matches	1 st Offense – 1 ASD 2 nd Offense – 1-3 days OSS
35. Computers and other equipment – failure to follow proper procedures stated in the technology guidelines and classroom rules	1 st Offense – Denial of access to equipment for 5 days and 1 ASD 2 nd Offense – Denial of access to equipment for 10 days and 1 day OSS 3 rd Offense – Denial of access to equipment for remainder of school year and OSS
36. Bus Misconduct/referral	Consequences listed on bus referral
37. Persistent disobedience	Expulsion

TITLE IX - SEX DISCRIMINATION - PUBLIC NOTICE

Title IX of the Education Amendments of 1972 prohibits sex discrimination and segregation in education and became effective July 21, 1975.

Please be advised that the Watervliet Public School District does not discriminate on the basis of sex in the educational programs or activities which it operates, and that it is required not to so discriminate by Sections 901 and 902 of title IX of the Education Amendment Act of 1972 (86 Stat. 373, 374-20 U.S.C. 1681, 1682) and by the regulations issued by the Secretary of the United States Department of Health, Education and Welfare, on June 4, 1975 (45 C.P.R. 86. 1 et Seq.) This law and these regulations also prohibit discrimination on the basis of sex with respect to employment in educational programs and activities operated by school districts subject thereto. "The Watervliet Public School District affirms the commitment to provide equal opportunity for all students in all its programs and activities with no exclusion on the basis of race, color, national origin, sex, or handicap." The Title IX and section 504 of the Rehabilitation Act of 1973 coordinator for Watervliet Public Schools is Kevin Schooley, Superintendent, 450 E. Red Arrow Hwy., Watervliet, MI 49098, phone (269) 463-0300.

FERPA - FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy act of 1975 gives parents or guardians or the eighteen-year-old student the right to review and challenge the student's educational record. This may be done by contacting the school for an appointment. The school may not disclose information in a student's records without prior consent of the parent, guardian or adult student, except in the case of directory information such as used in honor rolls, athletic program, school newspapers, and yearbooks. Directory information could include a student's name, address, birth date, and place of birth, dates of school attendance, participation in school activities, and honors and awards. This information will routinely be released unless the parent or guardian or adult student requests otherwise.

Watervliet Public Schools 2018 - 2019 Calendar

Aug 27 M No Students - New Teachers Only
Aug 28 T No Students - Floating Teacher Work Day
Aug 29 W Welcome Back Breakfast - Teacher PD Back To School Night 4:00 - 6:00 pm
Aug 30 TH Floating PD - Staff Development
Aug 31 & Sept 3 F & M No School - Labor Day
Sept 4 T ½ Day for Students/Teacher PD if floating PD not complete
Sept 26 W 2 Hour Early Release - Teacher PD
Oct 5 F Mid Marking Period Progress Report
Oct 17 W ½ Day Elementary Only- afternoon/evening conferences
Oct 18 TH ½ Day Elementary Only for Students & Staff (comp time for teachers) Full Day for MS/HS - evening conferences
Oct 19 F ½ Day for Students & Staff (comp time for teachers)
Oct 31 W ½ Day for students/Teacher PD if floating PD not complete
Nov 2 F End of 1st Marking Period
Nov 14 W 2 Hour Early Release - Teacher PD
Nov 21 W ½ Day for Students & Staff
Nov 22 & 23 TH & F No School - Thanksgiving Break
Dec 7 F Mid Marking Period Progress Reports
Dec 12 W 2 Hour Early Release - Teacher PD
Dec 24 - Jan 4 M - F No School - Holiday Break
Jan 7 M Students Return
Jan 16-18 W - F ½ Day for Students & Staff - HS/MS exams, virtual records
Jan 21 M 2 Hour Early Release - Teacher PD
Feb 15 F ½ Day for Students & Staff
Feb 22 F Mid Marking Period Progress Reports
Mar 13 W 2 Hour Early Release - Teacher PD
Mar 22 F ½ Day Elementary Only/Virtual Records/End of 3rd MP
Mar 29 F ½ Day for Students & Staff
Apr 1 - 5 M-F No School - Spring Break
Apr 19 F No School - Good Friday
Apr 24 W 2 Hour Early Release - Teacher PD
May 3 F Mid Marking Period Progress Reports
May 15 W 2 Hour Early Release - Teacher PD
May 27 M No School - Memorial Day
June 5 & 6 W & TH ½ Days for all Students - HS/MS exams, Elem EOY Parent Meetings
June 7 F ½ Day for all Students/Last Day of School

The floating Teacher Professional Development, 12 hours total (to replace 6 hours of PD on Aug 30th, 3 hours on Sept 4th, and 3 hours on Oct 31st) must be completed between July 1, 2018 and Aug 27, 2018 to count as part of the District Provided Professional Development (DPPD) time. Floating PD must be pre-approved by the building principal using the form provided. For any hours less than 12 not completed between July 1st and Aug 27th, teacher must be in attendance on Aug 30th and/or Sept 4th and/or Oct 31st for amount of time needed to reach 12 hours of PD.