



OAK GROVE SCHOOL DISTRICT
SAFETY COMMITTEE MINUTES
MARCH 15, 2016

In attendance:

Neil Rauschhuber
Fred Dickey
Miguel Cruz
Lorie Poublon-Rameriz
Karen Lemm
Yolanda Jauregui
Colleen Fanciullo
Mariane Pham
Michael Thomas
Jeannette Edwards

Neil called the meeting to order at 3:05 p.m. and welcomed all.

The committee reviewed and approved the February Safety Committee minutes. Yolanda will post the minutes on the internet after Colleen makes the corrections.

Neil called for reports from the teams.

- a. Risk Management –Karen reported on preventable accidents in February. There were 10 accidents. 5 accidents could have been prevented.
 - a. The committee review the accidents to see if any were preventable and what measures can be taken to train employees.
 - i. Restraining training will be addressed
 - ii. Work orders have been submitted to correct the door stop and hinge at Herman.
 - iii. Karen reported the Nurse Company is very successful. Everyone is pleased with the added benefit
 - b. Neil asked Karen if she could submit a report in June comparing the accidents from 2014 – 2015 to this year. Are we improving?
- b. Student Accidents: Mariane Pham stated there were 231 student accidents for the month of February. The committee reviewed the accidents to see if any were preventable. 26 accidents were outside; 5 accidents were inside.
 - a. Baldwin had an accident on February break. Paperwork has not been submitted by the coach. Per Maria G., Health Clerk, incident happened during the February break, as student ran into a pole, passed out briefly. Mom took him to Kaiser.
 - b. Baldwin had an accident on 2/12/16 on the field. Student twisted her ankle in a hole on the playground, grassy area. Neil asked Fred to follow up to see if a work order was submitted to fill the hole.

- c. Operations: Fred Dickey - The M&O Handbook was reviewed by Fred. Corrections have been submitted to Colleen. Colleen is waiting for the work schedules.

Maps have been installed at most sites. A few of the Middle School maps are missing the gym. The will be revised to include the gym and reposted. Davis was also missing the Community Center.

Flip Charts – Still missing at a lot of the sites. Fred and Colleen stated they are not visible at many sites. Oscar will check with Ruth to see which sites signed and which did not receive the charts.

Alarm System –The system connecting all buildings is pending. The quote that was given to the District just to access the system was very high. A fire drill will be conducted after the system is working.

March 29th the M&O will attend the third quarter training. The topics will be Hazardous Material, Hazardous Waste Disposal, Global Harmonized System changes, SDs, Chemical Hygiene, Fire Prevention, Fire Extinguisher, PPE and Excavation/Trenching. The four quarter training will be June 13th. The topics will be Scaffolding, Scissor Lift, Hand & Portable Tool Safety, Pest Management, Lock Out Tag Out, Machinery and Machine Guards, General First Aid, Hearing Conservation, and Electrical Safety.

- d. Transportation/Custodial: Miguel Cruz - The Custodian Handbook is being reviewed by Miguel.

Training –The next quarterly M&O training to meet OSHA compliance requirements will be during the Spring break. The topics will be Hazardous Material, Hazardous Waste Disposal, Global Harmonized System changes, SDs, Chemical Hygiene, Fire Prevention, Fire Extinguisher, PPE and Excavation/Trenching.

The four quarter training will be June 13th. The topics will be Scaffolding, Scissor Lift, Hand & Portable Tool Safety, Pest Management, Lock Out Tag Out, Machinery and Machine Guards, General First Aid, Hearing Conservation, and Electrical Safety. All departments are invited.

Bus drivers is conducting an evacuation training for students in the month of March.

Accidents – There were no bus accident.

- e. Site Liaison – Lorie Poublon-Ramirez -
Lorie reporting for Becky: No information on the red bags. Colleen submitted a draft of the red bag check off list for sites.

Lorie asked about the lighting outside now that it is daylight savings time. It is dark in the morning when everyone arrives. Neil will take care of the timing.

Fred told Lorie there will be water in the science room N-1.

Weed control – Neil stated there are two new positions in M&O. Building Maintenance Worker. This position takes care of HVAC. Lead Grounds Worker will be responsible for weed control and pest management. Colleen stated the pest management position needs to follow the IPM regulations and training. Neil stated as soon as he is on board and credentialed he will sit down with Colleen to train and to understand the regulations. Colleen will updated the IPM program with the changes this week.

Neil stated three schools will be going through modernization this summer: Miner, Ledesma and Anderson. Neil introduced Michael Thomas the Constuction Coordinator.

Neil asked Fred to conduct lead testing for the water at 5 school sites and the DO.

- f. 5 year plan review – Neil reported nylon straps will be purchased for all sites with the SCSIG Safety Dollars for lockdown. Colleen reported each strap with metal buckle is \$2.07. Fred stated there are approximately 65 doors at a site. The color of the strap was discussed and where to store the strap. Red was agreed on and the strap will be hung on the wall next to the red bag. Neil asked Colleen to send information to Fred and he will use his credit card to purchase. He will put the item on the March Principals Meeting agenda. Neil asked Colleen to supply him with a sample of the strap. She will drop it off tomorrow.

The Summer Newsletter was approved. Colleen will send to Yolanda in PDF so print comes out ok.

The Back Safety Plan was approved. The PPE Plan was given out for review. Will be approved next month,

Meeting was adjourned at 3:58 pm

The next meeting will be April 12, 2016 at 3:00pm.