



# **American Indian Model Schools**

## **BOARD MEETING MINUTES**

**Tuesday, February 16, 2016 at 6:00 PM**

**171 12th Street 3rd Floor**

**Oakland, CA 94607**

### **CALL TO ORDER:**

The meeting was called to order by President Leung

### **ROLL CALL:**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

Quorum Established

### **I. ADOPTION OF AGENDA:**

### **II. PUBLIC COMMENT:**

Public Comment is set aside for members of the Public to raise issues that are not specifically on the agenda, The Board of Directors will not respond or take action. These presentations are limited to two (2) minutes per person, and a total time allotted for non-agenda items will not exceed twenty (20) minutes.

### **III. RECESS TO CLOSED SESSION:**

The meeting recessed to closed session at 6:17PM

### **Conference with Legal Counsel – Existing Litigation (Gov. Code § 54956.9)**

Name of Case: Lumbee Holdings, LLC v. AIMS, Case No. RG15788943

Name of Case: Walker v. AIMS, Case No. RG14724770

**Conference with Legal Counsel – Anticipated Litigation**

Initiation of litigation (Gov. Code § 54956.9(d)(4)): 1 potential case

Significant exposure to litigation (Gov. Code § 54956.9(d)(2)): 2 potential cases

**Real Property Negotiations (Gov. Code § 54956.8)**

Property: 746 Grand Ave, Oakland, CA 94610

Agency Negotiator: Superintendent, Woods-Cadiz

Prospective Negotiating Party: Oakland Unified School District

Under Negotiation: Prop. 39 Requests

**Real Property Negotiations (Gov. Code § 54956.8)**

Property: 5000 Macarthur Blvd, Oakland, CA 94619

Agency Negotiator: Superintendent, Woods-Cadiz

Prospective Negotiating Party: Mills College

Under Negotiation: Price in Terms of Payment

**IV. RECONVENE FROM CLOSED SESSION:**

The session reconvened at 8:10PM

**V. ROLL CALL:**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

**VI. REPORT FROM CLOSED SESSION:**

Nothing to report.

**VII. NON ACTION ITEMS:**

1. President’s Report- President Leung  
**Nothing to report.**
2. Superintendents Contract Committee Report- Director Thompson and Director Cook  
**The committee had no information to report as of yet.**
3. Superintendent’s Report- Superintendent, Woods-Cadiz  
**Superintendent, Woods-Cadiz, discussed college opportunities available to AIMS students, staff training and recognition, and she reported a list of tasks completed for the month.**

4. AIPCS/AIPCS II Monthly Report- Mr. Chiu  
**Mr. Chiu reported attendance, enrollment, and progress reports for AIPCS & AIPCSII. He also reported that he along with several staff members have been continuing to research lunch programs in an effort to provide lunch to AIMS students. Grants and funding sources are also being researched.**
5. AIPHS Monthly Report- Mr. Julien  
**Mr. Julien reported attendance, enrollment, and progress reports for AIPHS. He also provided a verbal report on the Teach for America Conference that he attended along with the superintendent. He stated that they received valuable educational resources while attending the conference.**
6. Charter Renewal Update- Superintendent, Woods-Cadiz  
**Superintendent, Woods-Cadiz provided a verbal update on the charter renewal.**
7. Financial Report- Mrs. Schickman & Ms. Costen  
**Ms. Costen and Mrs. Schickman provided a current report of AIMS finances.**
8. Charter Vision Report (CSMC)- Ms. Afdahl-Rice  
**Ms. Afdahl-Rice provided an in-depth financial report.**

#### **VIII. ACTION ITEMS:**

1. Consent Calendar
  - Board Meeting Minutes, January 19, 2016
  - Special Board Meeting Minutes, January 26, 2016
  - Personnel Report, February 2016

**Motion Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present
  
2. Discussion and Possible Action Regarding Board Retreat Saturday, April 16, 2016- Superintendent, Woods-Cadiz  
**Tabled: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present
  
3. Discussion and Possible Action Regarding Audit Approval- Superintendent, Woods-Cadiz  
**Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

4. Discussion and Possible Action Regarding Job Description- Security Guard- Mr. Mayfield  
**Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

5. Discussion and Possible Action Regarding Job Description- Chief Financial Officer- Mr. Mayfield

**Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

6. Discussion and Possible Action Regarding Employment Contracts- Mr. Mayfield

- Three Teacher Positions and One Security Guard Position

**Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

7. Discussion and Possible Action Regarding Modification to Administrative Policy #0001- Mr. Mayfield

**Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

8. Discussion and Possible Action Regarding Loan Renewal- Superintendent, Woods-Cadiz  
**Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**  
**President Leung requested that everything is operational before getting the building appraised for the loan renewal.**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

9. Discussion and Possible Action Regarding Final Approval of Amended Conflict of Interest Code- Ms. Yamakawa

**Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

10. Discussion and Possible Action Regarding MOU China Student Collaboration- Mr. Wu

**Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

11. Discussion and Possible Action Regarding Leasing Additional Xerox Machine(s) for AIPHS & AIPCS- Ms. Tung

**Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

12. Discussion and Possible Action Regarding Procopio Invoices- Mrs. Schickman

**Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent

Director Thompson	Present
Director Wan	Present

13. Discussion and Possible Action Regarding Past Due Invoice(s) from Previous Year(s)- Mrs. Schickman

**Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

14. Discussion and Possible Action Regarding Out-of-State Travel for AIPHS Teachers- Mr. Julien

**Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

15. Discussion and Possible Action Regarding the Sale of the Volvo- Superintendent, Woods-Cadiz

**Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

16. Discussion and Possible Action Regarding the Purchase of a Van to Replace the Volvo Used to Transport Staff and Students not to Exceed \$35,000- Superintendent, Woods-Cadiz

**Approved: 1<sup>st</sup> by Director Thompson, seconded by Director Wan**

President Leung	Present
Director Cook	Absent
Director Mitchell	Absent
Director Thompson	Present
Director Wan	Present

**IX. ITEMS FOR NEXT AGENDA:**

**Discussion and Possible Action Regarding Board Retreat Saturday, April 16, 2016**

**X. ADJOURNMENT**

**The meeting was adjourned at 10:05PM**

**NOTICES**

The next regular meeting of the Board of Directors Meeting will be held on March 22, 2016 at 6pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

Submitted by Sheila Pullum

Interim to Board Secretary