

## **Local Control Accountability Plan (LCAP) Committee Meeting Minutes**

**November 4, 2015**

### **A. Introductions**

- Members of the committee introduced themselves and their respective roles in the District and community.

### **B. Purpose of the Committee**

- Fulfillment of Ed Code Requirement for district representation
- Requirement for two committees; Parent Advisory Committee and English Learner Parent Advisory Committee based on percent and/or number of EL students in the PVPUSD

### **C. Background / Review of Notebook Contents**

- Overview of LCAP – 3 primary sections; Conditions of Learning, Pupil Outcomes, and Engagement.
- Overview of State priorities related to LCAP with referenced PVPUSD District Goals.

### **D. Review of Meeting Norms for LCAP committee meetings**

### **E. District Goals – Committee members were directed to the detailed PVPUSD LCAP Template and were asked to review it before the next meeting.**

### **F. CA Education Code/ Administrative Regulations/PVPUSD Board Policy**

- Committee members were directed to these as a reference for specific information regarding the law surrounding the LCAP.

### **G. California Healthy Kids Survey (CHKS)**

- Committee members were informed about the contents and purpose of the California Healthy Kids Survey which is administered every other year to students in grades 5, 7, 9, & 11.
- Questions regarding the privacy of the survey were addressed. The CHKS is an anonymous survey without any direct link to students who complete it. There is an opt-out for anyone not wishing to complete the survey.
- The need for students to take the CHKS seriously was discussed. Results trigger action on the part of the District and are reported to the public.

### **H. LCAP Funding**

- The purpose of LCAP funding was discussed.
- A discussion was held regarding how to compare the use of the funding in other districts compared to the PVPUSD. It was explained that a data-driven baseline will be used as a basis for appropriate funding expenditures.
- The LCAP budget is approximately \$800,000 or less than 1% of the District budget.

- It was explained that our student population, and the lack of students who are on free and reduced lunch along with other categories, results in significantly less LCAP funding than surrounding districts.
- I. **Eight State Priorities / Three District LCAP Goals**
  - Each goal has a three year implementation cycle.
  - Each contains specific regulations regarding percentage of funding that must be put towards direct services for students, administration, etc.
- J. **Survey Administration**
  - The group engaged in a discussion about the best way to administer the student survey; at home or at school.
  - The possibility of others, besides students, accessing and completing the survey was discussed.
  - The elementary survey would be easier to administer during the school day than the secondary survey. Instructional time is valuable and the question arose as to whether the time it would take to administer the survey is a good use of instructional time in light of other interruptions in the school day that already exist.
- K. **LCAP Survey**
  - The LCAP survey will be given to four stakeholder groups with a window of December 2015 - January 2016.
  - The need for a higher response rate than previous surveys was discussed.
  - Committee participants formed two groups; one to examine the parent/community and elementary student surveys and the other to examine the secondary and employee surveys.
  - The two groups will compile suggestions and edits to the existing drafts, and send them to the District to be rewritten before November 20.