

The Long-Range Facilities Master Plan Oversight Committee (“LRFMPOC”) of San Gabriel Unified School District (“SGUSD”) in Los Angeles County met in regular session at the time and on the date above with attendance as follows:

Present:	Jerry Schwartz	Chairman
	Mickey Scannell	Vice Chair
	Kathay Feng	Member, Taking notes
	Hugo Correa	Member
	Robert Fujisaki	Member
	Quyen Phan	Member
Absent:	Lee Freeman	Member
	Armando Pacheco	Member
Others Present:	Bill Gile	Director of Maintenance
	George Carney	Energy Manager

I. GENERAL FUNCTIONS

A. Call to Order

Chair Jerry Schwartz called the meeting to order at 7:08 p.m., George Carney led Pledge of Allegiance.

B. Minutes

Mickey Scannell moved and Quyen Phan seconded, minutes of April 10, 2014, Meeting unanimously approved with corrections (Add Hugo Correa to the list of members absent (he and Rob Fujisaki were being honored at a City event; II.D. add Juvinal, delete Schwartz from the list of people who will present the Technology Subcommittee; III.B Add Armando Pacheco, delete George Carney as the maker of the motion to schedule a recognition event).

C. Public Comment

None.

D. Next Regular Meeting

June 19, 2014, 7:00 p.m., at San Gabriel Unified School District (“SGUSD”).

II. REPORTS

A. Chairman’s report – Jerry Schwartz

- a. Nonette Martin is on a leave of absence until the end of June 2014.
- b. Phil Hu has resigned off the School Board. The Board decided to appoint, rather than hold a special election. The process and the term still need to be determined.
- c. On May 27, the Board appointed Matt Arnold the Principal of Jefferson High School.

- d. In April, the Board appointed James Symonds the Principal of McKinley Elementary School.
- e. Mickey Scannell did an excellent job presenting the Technology Subcommittee Report to the Board. We will make sure the report goes up on the District website.

B. Construction Report –Bill Gile

a. Gabrielino High School

Gile met with Department of Toxic Substance Control (DTSC) with completed Hydrologue report. They want the tanks to be removed and additional testing. Depending on the results of the additional soils testing, additional California Environmental Quality Act (CEQA) procedures may be required or not.

We got our letter from California Geological Survey (CGS) two weeks ago. We may be 70% done on construction plans. The best case scenario is for us to get bids out in 7 months.

b. McKinley Elementary School

Woodcliff withdrew their bid in April, after the LRFMPOC had voted to recommend their bid, a day before the Board meeting. The LRFMPOC discussed and voted via email to update the recommendation to approve the next bidder, G2K Construction.

The construction has started on April 28. The area for the new cafeteria / Multipurpose Room has been fenced, the asphalt has been removed, and excavation of the ground is underway. The goal is to get the parking lot portion of the drop off completed by the end of summer. The construction team was surprised to find that San Gabriel Water wanted to charge \$36,000 for tapping into the water main.

c. Jefferson Middle School

The new Administration Building is 65% complete; air conditioning is installed, roofing is nearing completion; they have started on the stucco. The old Administration Building has been painted and is 90% completed.

The goal is to have the buildings occupied by the end of summer.

d. Washington Elementary School

There will be work done on the cafeteria over the summer. Major maintenance money out of the Measure S bond will be used.

e. Coolidge Elementary

The school will be painted this summer. There are also plans for a new clock system, new phone system which will mean a new PA system, to be installed this summer.

C. Technology Subcommittee Report – Mickey Scannell

The District has a 1-to-1 initiative. They are piloting the Google Chrome computers through November (tablet-sized computer with keyboard), with a lot of professional development of teachers at all schools. The funding comes from Common Core funds. The next phase would start in late Fall if the teachers opt in. The early adopters amongst the teachers will help train other teachers.

Garvey School district has e-rate funding, and Khai Nguyen is arranging with them to have them donate 180 access point which could save us \$80,000. The Garvey School Board

may be meeting to vote on this at an upcoming meeting. This may be implemented this summer.

III. PRESENTATION

A. Audit Report – Jeff Nigro of Nigro & Nigro.

The Independent Auditors' Report reflects an unqualified opinion on financial statements.

Page 14 -16 is the Performance Audit, in which the Auditor looks to see that there is actual construction going on, bidding process, change orders, and expenditures to make sure there are no irregularities. The two observations are that there is no person representing the business community on the committee and the District should not be charging their accounting software maintenance fee to the bond money. The Committee authorized the District to purchase the software but not the ongoing maintenance fee; the District staff recommended the maintenance fee be paid out of bond funds and the District Board agreed.

IV. ACTION ITEM

A. Audit Report

Hugo Correa moved and Mickey Scannell seconded, a recommendation to the Board to approve the Audit Report for the Fiscal Year ending June 30, 2013; the motion was unanimously approved.

V. ADJOURNMENT

Chair Schwartz adjourned the meeting at 9:08 p.m.