



## Pleasanton Unified School District Check list for Enrollment of New Student

Enrollment for new students takes place directly at your resident school site. If you are trying to enroll your child **during the summer break**, please visit us at Student Services Dept., 215 Abbie Street between 8 am and 4 pm. **NOTE: Closed on Fridays in the month of July.**

Please bring the following 6 items:

- Online enrollment information**
- Completed PUSD enrollment form #50750 - visit [www.pleasantonusd.net](http://www.pleasantonusd.net) (under 'Enrollment')**
- Birth certificate or passport (ORIGINAL)**
- Immunization records from Doctor (ORIGINAL) and 1 copy of immunization records**
- Proof of residency (two forms of evidence required) (ORIGINALS) and**
  - 1<sup>st</sup> copy of proof of residency**
  - 2<sup>nd</sup> copy proof of residency**

**Proof of residency:** These are the **7 acceptable items**. Please provided any combination of 2. Current utility bill or statement showing service turned on in your name at that address for either:

1. cable
  2. water
  3. landline phone
  4. garbage
  5. PG&E
- or*
6. rental/lease agreement if less than 30 days from origin
- or*
7. close of escrow "Final Buyers Statement" if less than 30 days from move in date

**Additional documents if applicable:**

- Students with an IEP or 504 need to bring a current copy*
- High School Students should bring in latest report card or transcript*
- Emergency Card – available online*