

## Board Meeting April 10, 2013

1. Call to Order
  - a. Meeting began at 6:28 pm
2. Establishment of a Quorum
  - a. Present: D. Price, J. Wood, S. James, J. Gordon, D. Williams
  - b. Quorum Established
3. Pledge of Allegiance
4. Approval of minutes from February 6, 2013 meeting
  - a. Motion: J. Wood moved to approve the minutes from the meeting, J. Gordon seconded.
  - b. 4 Ayes, 0 Nays, motion carries
5. Open floor for public discussion
  - a. No discussion
6. Information/Discussion Items
  - a. CEO's report
  - b. Future meetings
7. Open session action items
  - a. Consider approval of agreements with purchasing cooperatives
    - i. Motion: S. James, Seconded by J. Wood
    - ii. Discussion: D. Williams
    - iii. Question called.
      1. 4 Ayes, 0 Nays motion carries.
8. Closed Session
  - a. Real Estate Discussion (session and code)
9. Open Session
  - a. ( approval motion wording—go back and fix this)
10. Motion to adjourn:
  - a. S. James Moved to Adjourn, J. Wood seconded
  - b. 4 ayes, no nays, motion carries. Meeting adjourned at 7:19 pm

## Regular Meeting Agenda May 17, 2013

1. Call to order and Pledge of Allegiance to US and Texas Flags
  - a. Meeting started at 6:20 AM
2. Establishment of a Quorum
  - a. Members present: D. Price, S. James, D. Wood, J. Gordon, D. Williams
3. Approval of Minutes From April 10, 2013 Board Meeting
  - a. Approval of Minutes Moved for by J. Wood, seconded by S. James
    - i. 4 Ayes, no Nays, Motion Carries 4-0
4. Closed Session
  - a. Discussion of Possible Lease Agreement
    - i. (Pursuant to Texas Government Code 551.072, [Real Property], Texas Government Code 551.074 [Personnel matters] Texas Government Code 551.082 [School Children; School District Employees; Disciplinary Matter or Complaint], Texas Government Code, 551.0821 [Personally Identifiable Information about Public School Student] or other applicable provision of the OPEN MEETINGS ACT.
5. Reconvene In Open Session
  - a. CEO's Report (Presented by David Williams, CEO)
6. Action Items
  - a. Consider and Approve Lease Agreement
    - i. Motion to Give David Williams, CEO, Authority to sign a final ;lease agreement as discussed in closed session
      1. Moved by J. Wood, Seconded by S. James,
      2. Previous Question called.
      3. 4 Ayes, No Nays, Motion Carries 4-0
  - b. Consider and Approve School Calendar
    - i. Motion to consider and Adopt School Calendar
      1. Moved by J. Wood, seconded by S. James
      2. Previous Question Called
      3. 4 Ayes, 0 Nays, Motion Carries 4-0
  - c. Consider and Approve Membership in TCPN Cooperative Purchasing Network
    - i. Motion to Consider and Approve Membership in TCPN Cooperative Purchasing Network
      1. Moved my S. James, Seconded by J. Wood
      2. Previous Question Called
      3. 4 Ayes, 0 Nays, Motion Carries 4-0
  - d. Consider all matters Related to Selecting Architectural Firms through RFQ Process to be interviewed by the board.
    - i. Motion to give CEO Authority to select the top 3 Architects
      1. Moved by J. Wood, Seconded by S. James
      2. Previous Question Called

3. 4 Ayes, no Nays, Motion Carries 4-0
- e. Consider and Approve Membership to "Commit!"
  - i. Motion to Consider and Approve Membership to "Commit!"
    1. Moved by S. James, Seconded by J. Wood.
    2. Discussion
    3. Question Called
    4. 4 Ayes, 0 Nays, Motion Carries 4-0
7. Consider Corporate Resolution
  - a. Corporate Resolution Requesting a Letter of Credit From: Vintage Bank, 300 Highway 77N, Waxahachie, 75165
    - i. Motion to approve a Corporate Resolution requesting a Letter of Credit from Vintage Bank, 300 Highway 77N, Waxahachie TX 75165
      1. Moved by S. James, Seconded by J. Wood
      2. Discussion
      3. Question Called
      4. 4 Ayes, 0 nays, Resolution Passes 4-0
  - b. Corporate Resolution Re: School Bank Account Signatory Designee
    - i. Motion to approve a corporate Resolution With Regards to the School Bank Account Signatory Designee
      1. Moved my J. Wood, Seconded by S. James
      2. Discussion
      3. Question Called
      4. 3 Ayes (D. Price, S. James, J. Wood), no Nays, 1 Abstention (J. Gordon), Resolution Carries 3-0-1
  - c. Corporate Resolution Re: Collateral – A Lien on all Furniture, Fixtures and Equipment (FFE) purchased with funds received from Vintage bank (Hereafter, BANK) under the loan (A Corporate Resolution by the SCHOOL Board of Directors Regarding Such Furniture, Fixtures and Equipment Committing them as Collateral for the Line of Credit to BANK (2) A corporate Resolution from the Lessor Subjugating the claim on furniture, fixtures and equipment in favor of Vintage Bank OR (3) A Letter stating funds will not be used for FFE.
    - i. Motion to adopt a resolution granting A Lien on all Furniture, Fixtures and Equipment (FFE) purchased with funds received from Vintage bank (Hereafter, BANK) under the loan (A Corporate Resolution by the SCHOOL Board of Directors Regarding Such Furniture, Fixtures and Equipment Committing them as Collateral for the Line of Credit to BANK (2) A corporate Resolution from the Lessor Subjugating the claim on furniture, fixtures and equipment in favor of Vintage Bank OR (3) A Letter stating funds will not be used for FFE.
      1. Moved by S. James, Seconded by J. Wood
      2. Discussion
      3. Question Called
      4. 4 Ayes, 0 Nays, Resolution Carries 4-0

- d. Corporate Resolution Re: Depository-The School's Board of Director Designate Vintage Bank the Depository of Texas Education Agency State funds that will be deposited in BANK by direct deposit
    - i. Motion to designate Vintage Bank the Depository of Texas Education Agency state funds that will be deposited in BANK by direct deposit
      - 1. Moved by S. James, Seconded by J. Wood
      - 2. Discussion
      - 3. Question Called
      - 4. 4 Ayes, 0 Nays, Resolution Carries 4-0
8. Adjourn
- a. Motion to adjourn
  - b. Moved by J. Gordon, Seconded by J. Wood
  - c. Question Called
  - d. 4 Ayes, 0 Nays, Motion Carries, 4-0
  - e. Meeting Adjourned at 7:58 pm

Minutes of Regular Meeting: June 12, 2013

Board Of Directors  
Village Tech Schools

A Regular meeting of the Board of Directors of Village Tech Schools was held on June 12, 2013 at Village Tech Schools, 1010 E. Parkerville Road, Cedar Hill, TX 75104

1. Call to order

Chairman Dan Price Called the Meeting to Order at 6:00 PM

Board Members Present were Dan Price, Sharon James and Jeremy Gordon. Board member John Wood was absent.

2. Closed session

a. 551.072-Property

i. Discuss Acquisition of Real Property in Cedar Hill

*Presenter: David Williams*

b. 551.074-Personnel

i. Discuss Hiring Personnel for planning Phase (July/August 2013)

*Presenter: David Williams*

3. Opening Activities

a. Invocation: *Led by David Williams*

b. Pledge to US and Texas Flag

c. CEO Report

*Presented by: David Williams*

i. Summer Calendar

ii. International Travel Opportunities

iii. Hiring Update

iv. Facilities Update

4. Public Comment

5. Action Items

*Motion #1*

Sharon James Moved and Jeremy Gordon seconded that the board "Amend budget for fiscal year ending August 31, 2013"

Motion Passes 3/0

*Motion #2*

Sharon James moved and Jeremy Gordon seconded that the Board "Consider Adoption of Depository Contract for funds of open-enrollment charter schools under Texas education code, chapter 12, Subchapter D"

Moved by S James, 2<sup>nd</sup> jgordon

Passes 3/0

Motion 3

Sharon James moved and Jeremy Gordon Seconded to “to give authority to David Williams to consider, select and approve all matters relating to the selection of land surveying services.”

Passes 3/0

Motion #4

Sharon James moved and Jeremy Gordon Seconded “to Grant Authority to David Williams to select approve and execute contracts for prefabricated buildings.”

Passes 3/0

6. RECONVENE IN OPEN SESSION TO TAKE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION

551.072-PROPERTY

Motion #5

Sharon James moved and Jeremy Gordon seconded “to grant authority to David Williams to select and execute a contract with first ‘Cedar Hill Limited Partnership’”

Passes 3/0

551.074-PERSONNEL

Motion #6

Sharon James moved and Jeremy Gordon seconded “To Approve CEO Selection of Planning Phase Personnel for the summer of 2013”

passes 3/0

7. FURTHER ACTION ITEMS

Motion #7

Sharon James moved and Jeremy Gordon seconded “To approve school calendar with start date of 8/29/2013.”

passes 3/0

Motion 8

Sharon James moved and Jeremy Gordon seconded to “Approve revision to board policy, specifically with regard to FERPA rights”

passes 3/0

Motion 9

Jeremy Gordon moved and Dan Price seconded “to approve minutes from May 29, 2013 Board meeting”

Passes 2/0/1 (sjames abstained)

8. Adjournment

- a. Sharon James moved to Adjourn. Jeremy Gordon seconded.
- b. Passes 3/0 meeting adjourned at 8:15 pm

Minutes of Regular Meeting: July 10 2013

A Regular Meeting of the Board of Directors of Village Tech Schools was held on July 10, 2013 at Village Tech Schools, 1010 E. Parkerville Road, Cedar Hill, TX 75104.

1. Call to order
2. Closed Session
  - a. 551.072-Property
    - i. Discuss Due Dlligence on Real Property in Cedar Hill
  - b. 551.074-Personnel
    - i. Discuss Hiring Personnel for 2013/2014 School Year
3. RECONVENE IN OPEN SESSION- OPENING ACTIVITIES
  - a. INVOCATION
  - b. PLEDGE TO US FLAG AND TEXAS FLAG
  - c. REPORTS
    - i. CEO REPORT- Prepared by: David Williams, CEO
    - ii. KICKBALL TOURNAMENT RECAP- Prepared by: Jenni Thompson, Community Relations
    - iii. FORGE REPORT- Prepared by: Justin Robinson, Forge Director and Brandi Olmstead, Forge Instructor
    - iv. FINANCIAL REPORT- Prepared by: Jerry Cook, CFO
  - d. PUBLIC COMMENT
  - e. ACTION ITEMS
    - i. 551.072 - Property
      1. Delegate Authority to CEO to Select, Negotiate and Execute Contract With Survey and Engeineering Companies
        - a. S. James moved, J. Wood Seconded
        - b. Passes 4/0
    - ii. 551.074 - PERSONNEL
      1. Consider amending draw schedule for line of credit
        - a.



BOARD OF DIRECTORS  
VILLAGE TECH SCHOOLS

A regular meeting of the board of Directors of Village Tech Schools was held on August 14, 2013 at Village Tech @ Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, Texas 75104

1. CALL TO ORDER
  - a. Meeting started at 6:30 PM. Board Members present included D. Price, J. Wood, S. Price, and J. Gordon. A quorum was present.
2. OPEN SESSION-OPENING ACTIVITIES
  - a. INVOCATION
  - b. PLEDGE TO US FLAG AND TEXAS FLAG
  - c. REPORTS/INFORMATION ITEMS
    - i. CEO REPORT – Prepared by David Williams, CEO
    - ii. POLICY DISCUSSION
  - d. PUBLIC COMMENT
3. ACTION ITEMS

*Motion #1*

John wood moved and Sharon James seconded to “Authorize the CEO to secure a revolving line of credit loan in the amount of \$100,000 from Vintage Bank.”

The motion Passed 4-0.

*Motion #2*

John Wood moved and Sharon James seconded “to approve the contract for the CEO of Village Tech Schools as requested.”

The motion passed 4-0.

*Motion #3*

John Wood moved and Sharon James seconded to “Approve Module 200 as presented.”

The motion passed 4-0.

*Motion #4*

John Wood moved and Sharon James seconded to “Approve Module 300 as presented.”

The motion passed 4-0.

*Motion #5*

Sharon James moved and John Wood seconded to “Approve ‘Module 500: Open Government 2012’ as presented.”

The motion passed 4-0.

*Motion #6*

Jeremy Gordon moved and John Wood seconded to “approve the Minutes from the August 7, 2013 Board Meeting.”

The Motion passed 3-0 with one abstention (Dan Price)

4. Adjourn

John Wood moved and Sharon James Seconded to Adjourn.

The motion passed 4-0.

## REGULAR MEETING

### BOARD OF DIRECTORS VILLAGE TECH SCHOOLS

A regular meeting of the Board of Directors of Village Tech Schools was held on August 29, 2013

1. CALL TO ORDER: Meeting started at 6:50 PM. Board Members present were D. Price, S.James and J. Gordon.
2. OPEN SESSION-OPENING ACTIVITIES
  - a. INVOCATION
  - b. PLEDGE TO US FLAG AND TEXAS FLAG
  - c. REPORTS/INFORMATION ITEMS
    - i. CEO REPORT – Prepared by: David Williams, CEO
    - ii. BUDGET REPORT – Prepared by: Jerry Cook, CFO
  - d. PUBLIC COMMENT
3. ACTION ITEMS

#### *Motion #1*

Sharon James moved and Jeremy Gordon seconded to “Adopt Policy 400.160 Section 3 Mandatory Pledges and Observances” as presented.  
The Motion passed 3-0.

#### *Motion #2*

Sharon James moved and Jeremy Gordon seconded to “Adopt the special education policy as presented.”  
The Motion passed 3-0.

#### *Motion #3*

Sharon James moved and Jeremy Gordon seconded to “Adopt the Employee Handbook and adopt the student handbook as written with the expectation of further revisions in the near future.”  
The Motion passed 3-0.

#### *Motion #4*

Sharon James moved and Jeremy Gordon seconded to “approve the evaluation system to meet state requirements in teacher evaluation as presented.”  
The Motion passed 3-0.

*Motion #5*

Sharon James moved and Jeremy Gordon seconded to “approve the minutes from the August 21, 2013 Board Meeting.”

The Motion passed 3-0.

*Motion #6*

Sharon James moved and Jeremy Gordon seconded to “Adopt the Village Tech School’s FY 2014 FUND 420 budget at the FUNCTION Level.”

The Motion passed 3-0.

*Motion #7*

Sharon James moved and Jeremy Gordon Seconded to “Adopt the Village Tech School’s FY 2014 FUND 240 budget at the FUNCTION Level.”

The Motion passed 3-0.

4. Adjourn

Sharon James moved and Jeremy Gordon seconded to adjourn.

The Motion Passed 3-0.

REGULAR MEETING MINUTES

BOARD OF DIRECTORS: VILLAGE TECH SCHOOLS

*A regular meeting of the Board of Directors of Village Tech Schools was held at Village Tech @ Cedar Hill, 1010 East Parkerville Road, Cedar Hill, TX 75104.*

- 1) CALL TO ORDER
  - a. Meeting started at 6:41 P.M.
  - b. Members present were Dan Price, Jeremy Gordon and Sharon James.
- 2) CLOSED SESSION
  - a. 551.072-Property
    - i. Discuss Due Diligence on Real Property in Cedar Hill
  - b. 551.074-PERSONNEL
    - i. Discuss Hiring Personnel for 2013/14 School Year
- 3) OPEN SESSION-OPENING ACTIVITIES
  - a. INVOCATION
  - b. PLEDGE TO US FLAG AND TEXAS FLAG
  - c. REPORTS/INFORMATION ITEMS
    - i. CEO REPORT-Prepared by: David Williams, CEO
    - ii. CAMPUS REPORT-Prepared by: Robert Jhansen, Campus Director
    - iii. DISCUSSION: Employee and Student Handbooks
  - d. PUBLIC COMMENT
- 4) ACTION ITEMS

*Motion #1*

Sharon James Moved and Jeremy Gordon seconded to "Amend the Student and Employer Handbook as presented."

The Motion Passed 3-0

*Motion #2*

Sharon James moved and Jeremy Gordon seconded that "The rates for substitutes for Fiscal Year 2014 as follows: For Teachers, \$55/Day For non-certified Substitute, \$65/Day for Certified Substitute; For Classified Staff, \$55/Day For non-certified Substitute, \$65/Day for Certified Substitute; For Community Relations Coordinator, \$75/Day for non-certified substitute. "

The Motion Passed 3-0

*Motion #3*

Sharon James moved and Jeremy Gordon seconded that “In consideration of the school’s first time operations, Village Tech Schools absorb the increased premiums of Blue Cross/Blue Shield in the amount of \$8277.24, and that the administration be authorized to make the VTS contribution adjustments required for each participant based upon the plan selected by the employee. “

The motion passed 3-0

*Motion #4*

Sharon James moved and Jeremy Gordon seconded to “approve the minutes from the August 29, 2013 Board Meeting.”

The motion passed 3-0

CONSIDER AMENDING AN/OR ADOPTION OF BOARD POLICY-NO ACTION TAKEN

5) ADJOURN

Sharon James moved and Jeremy Gordon seconded to adjourn.

The motion passed 3-0.

MEETING MINUTES  
BOARD OF DIRECTORS  
VILLAGE TECH SCHOOLS

*A regular meeting of the Board of Directors of Village Tech Schools was held on October 26, 2013 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, TX 75104.*

1. CALL TO ORDER:
  - a. Meeting Started at 9:00 p.m.
  - b. Meeting Members present were Dan Price, John Wood and Jeremy Gordon.
2. OPEN SESSION
4. Workshop
5. Adjourn  
Jeremy Gordon moved and John Wood seconded to adjourn. The motion carried 3-0.  
The meeting was adjourned.

## Meeting Minutes

### Board of Directors

### Village Tech Schools

*A regular meeting of the Board of Directors of Village Tech Schools was held on November 15, 2013 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, TX 75104.*

1. Call to Order
2. OPEN SESSION-OPENING ACTIVITIES
  - a. INVOCATION
  - b. PLEDGE TO US FLAG AND TEXAS FLAG
  - c. REPORTS/INFORMATION ITEMS
    - i. SPECIAL RECOGNITION
    - ii. PET POLICY REPORT: Kemistri L. Texada, ME.d.
    - iii. CEO REPORT-Prepared by: David Williams
    - iv. CAMPUS REPORT-Prepared by: Robert Johansen, Campus Director.
    - v. FINANCE REPORT-Prepared by: Amber Robinson, HR/Finance Clerk
  - d. PUBLIC COMMENT
3. CONSENT AGENDA
  - a. APPROVAL OF MINUTES FROM OCTOBER 10, 2013 BOARD MEETNG AS WELL AS OCTOBER 24 AND 26 BOARD WORKSHOPS
    - i. Moved by John Wood, Seconded by Jeremy Gordon. Passed 4-0
4. ACTION ITEMS

#### *Motion #1*

Sharon James moved and Jeremy Gordon seconded to "Give the CEO authority to select/hire a Records Management Officer." The motion passed 4-0

#### *Motion #2*

Jeremy Gordon moved and John Wood seconded to "Adopt the Records Management Policy as Presented.". The motion passed 4-0.

#### *Motion #3*

Sharon James moved and Jeremy Gordon seconded to "Adopt the Pet Policy as presented.". The motion passed 4-0.

Consider selection of members for board nominating committee-TABLED

Consider all matters related to the student handbook-TABLED

Consider amendments to the budget-Tabled

## **ADJOURN**

Sharon James moved and Jeremy Gordon seconded to Adjourn. The motion passed 4-0. The



meeting was adjourned at 8:15 PM.

Village Tech Schools  
General Board Meeting December 12, 2013

*A regular meeting of the Village Tech Board of Directors was held on December 12, 2013 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, TX 75104*

**1. CALL TO ORDER**

**2. OPEN SESSION-OPENING ACTIVITIES**

- a. Establishment of a Quorum
- b. PLEDGE TO US FLAG AND TEXAS FLAG
- c. REPORTS/INFORMATION ITEMS
  - i. CEO REPORT: Prepared by: David Williams, CEO
  - ii. FINANCE REPORT: Prepared by: Jerry Cook, CFO

**3. CONSENT AGENDA**

- a. Approval of Minutes from November 14 Board Meeting
- b. Consider Acceptance of Financial Reports

Sharon James moved and Jeremy Gordon seconded that the items on the consent agenda be passed.

The motion passed 3-0

**4. ACTION ITEMS**

*Motion #1*

Sharon James moved and Jeremy Gordon seconded that the Board authorized the Village Tech Schools CEO, David Williams, to execute all necessary Grant Applications for Title I, Part A, \$30,867; Title II, Part A, \$10,143; IDEA-B Formula, \$59,838; and IDEA-B Preschool, \$971

The Motion Passed 3-0

*Motion #2*

Sharon James Moved and Jeremy Gordon Seconded to select Elizabeth Podany, Jamie Long, Jeri Fry, Justin Robinson, Cassandra Philipps and David Williams for the Board Nominating Committee

The Motion Passed 3-0

CONSIDER ALL MATTERS RELATED TO THE STUDENT HANDBOOK: NO ACTION TAKEN

CONSIDER AMENDMENTS TO THE BUDGET: NO ACTION TAKEN

**5. ADJOURN**

Sharon James moved and Jeremy Gordon seconded to adjourn. Meeting Adjourned at 7:30 PM

Board Meeting Minutes:  
Regular Meeting: Village Tech Schools

*A regular board meeting of Village Tech Schools was held on February 20, 2014 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, TX 75104*

1) CALL TO ORDER:

The meeting started at 6:31 P.M. Members present were D. Price, J. Wood and J. Gordon.

2) Closed Session

a) 551.702-Property

i) Discuss Leasing Property in Cedar Hill

b) 551.074-Personnel

i) Discuss Hiring Personnel for 2013/2014 School Year

3) OPEN SESSION-OPENING ACTIVITIES

a) Invocation

b) PLEDGE OF ALLEGANCE TO US AND TEXAS FLAGS

c) REPORTS/INFORMATION ITEMS

i) CEO REPORT-Prepared by: David Williams, CEO

ii) FINANCE REPORT-Prepared by Amber Robinson, Business Manager

iii) BOARD NOMINATING COMMITTEE-Prepared by: Jeremy Gordon,  
VTS Board Secretary

d) PUBLIC COMMENT: Mike Weber

4) CONSENT AGENDA

*Motion #1*

John Wood Moved and Jeremy Gordon Seconded to "Approve the consent agenda as presented."

The Motion passed 3-0

5) ACTION ITEMS

*Motion #2*

John Wood moved and Jeremy Gordon seconded to "Approve the hiring of employees as presented in closed session."

The Motion Passed 3-0.

*Motion #3*

John Wood moved and Jeremy Gordon seconded to "approve all budget amendments as presented."

The Motion passed 3-0

*Motion #4*

John Wood moved and Jeremy Gordon seconded to "approve the increase in pay rate for a non-certified substitute from the current rate of \$55/day to a rate of \$60/day."

The Motion passed 3-0.

*Motion #5*

John Wood moved and Jeremy Gordon seconded “to dispense retroactive payments for previous substitute teachers at the \$55/day rate be given a supplemental payment of \$5/day for each day worked.”  
The motion passed 3-0.

*Motion #6*

John wood moved and Jeremy Gordon seconded “to approve delegating authority to CEO to negotiate and execute contracts for leasing property on additional lease space.”  
The Motion passed 3-0.

6) ADJOURN

John Wood moved and Jeremy Gordon seconded “to Adjourn.” The motion passed 3-0. The meeting was adjourned.

Board Meeting Minutes  
Regular Board Meeting: Village Tech Schools

*A regular board meeting of Village Tech Schools was held on March 31, 2014 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, TX 75104*

**1. CALL TO ORDER**

The Meeting started at 6:40 P.M. Members present were D. Price, J. Wood, S. James and J. Gordon

**2. OPEN SESSION-OPENING ACTIVITIES**

- a. Invocation-Led by J. Wood
- b. Pledge of Allegiance to US and Texas Flags

**3. CLOSED SESSION**

- a. 551.074-PERSONNEL
  - i. Interview Potential Board Candidates
  - ii. Discuss Matters Relating to personnel
- b. 551.072-PROPERTY
  - i. Discuss leasing property in Cedar Hill

**4. RETURN TO OPEN SESSION**

- a. REPORTS-INFORMATION ITEMS:
  - i. There are no reports for this meeting
- b. PUBLIC COMMENT-NONE

**5. ACTION ITEMS**

*Motion #1:*

John Wood Moved and Sharon James seconded "to approve the new hires as presented."

The motion Passed 4-0

CONSIDER ALL MATTERS RELATED TO THE SELECTION OF NEW BOARD MEMBERS—TABLED

APPROVAL OF MINUTES FROM THE FEBRUARY 20, 2014 BOARD MEETING—TABLED

**6. ADJOURN**

Sharon James moved and Jeremy Gordon seconded to Adjourn.  
The Motion passed 4-0. The meeting was adjourned.

Village Tech Schools  
General Board Meeting Minutes, April 10, 2014

*A regular board meeting of Village Tech Schools was held on April 10, 2014 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, TX 75104*

**1. CALL TO ORDER**

The Meeting started at 6:30 P.M. Members present were D. Price, S. James and J. Gordon

**2. OPEN SESSION-OPENING ACTIVITIES**

- a. Invocation-Led by J. Gordon
- b. Pledge of Allegiance to US and Texas Flags

**3. CLOSED SESSION**

- a. 551.072-PROPERTY
  - i. Discuss Leasing Property in Cedar Hill
- b. 551.072-PERSONNEL
  - i. Discuss Matters Pertaining to Personnel

**4. RETURN TO OPEN SESSION**

- a. REPORTS-INFORMATION ITEMS:
  - i. CEO REPORT – Prepared By: David Williams, CEO
  - ii. FINANCE REPORT – Prepared by: Amber Robinson, Business Manger
  - iii. BOARD NOMINATING COMMITTEE – Prepared by: Jeremy Gordon, VTS Board Secretary
- b. PUBLIC COMMENT-NONE

**5. ACTION ITEMS**

*Motion #1:*

Sharon James Moved and Jeremy Gordon Seconded that “The Consent Agenda be Approved as Presented.”  
The motion Passed 3-0

*Motion #2*

Dan Price moved and Sharon James seconded “To Accept Melissa Stephens and Lucy Hale from the recommendation of the Board Nominating Committee as board members with terms starting Immediately.”  
The Motion passed 3-0

*Motion #3*

Sharon James moved and Jeremy Gordon seconded “to approve a waiver for the third inclement weather day with the Texas Education Agency.”  
The Motion passed 3-0

CONSIDER ALL MATTERS RELATED TO THE SELECTION FO A  
CONSTRUCTION PROCUREMENT METHODOLOGY – TABLED

*Motion #4*

Sharon James moved and Jeremy Gordon seconded “To approve the  
Instructional Materials allotment and TEKS certification for the 2014/2015  
Academic Year.”

The Motion Passed 3-0

CONSIDER ALL MATTERS RELATED TO LEASING PROPERTY IN CEDAR HILL  
- TABLED

**6. ADJOURN**

Sharon James moved and Jeremy Gordon seconded to Adjourn.  
The Motion passed 3-0. The meeting was adjourned.

Village Tech Schools  
General Board Meeting Minutes, May 2, 2014

*A regular board meeting of Village Tech Schools was held on May 2, 2014 at Village Tech at Cedar Hill, 1010 E. Parkerville Road, Cedar Hill, TX 75104*

**1. CALL TO ORDER**

The Meeting started at 6:30 P.M. Members present were D. Price, J. Wood, L. Hale, M. Stephens and J. Gordon. J. Wood arrived at the meeting at 7:12 PM, after the meeting begun. No votes on business had been taken at that time.

**2. OPEN SESSION-OPENING ACTIVITIES**

- a. Invocation-Led by J. Gordon
- b. Pledge of Allegiance to US and Texas Flags
- c. REPORTS-INFORMATION ITEMS:
  - i. CEO REPORT – Prepared By: David Williams, CEO
  - ii. CAMPUS REPORT – Prepared by: Robert Johansen, Campus Director
  - iii. FINANCE REPORT – Prepared by: Amber Robinson, Business Manger
- d. PUBLIC COMMENT-NONE

**3. ACTION ITEMS**

*Motion #1:*

Jeremy Gordon moved and John Wood Seconded “to approve the 420 budget as presented.”

The Motion Passed 5-0.

*Motion #2*

John Wood moved and Melissa Stephens seconded “to accept the graduation requirements as presented.”

The Motion passed 5-0.

*Motion #3*

John Wood moved and amended and Lucy Hale seconded ”to approve Village Tech Summer camp and to approve the Salary Rate of Teachers at \$20 per hour and student workers at \$8 per hour.”

The Motion passed 5-0.



*Motion #4*

John Wood moved and Jeremy Gordon seconded to “approve a rate of \$25 per hour for teachers who instruct during summer school as presented.”  
The Motion passed 5-0.

*Motion #5*

Jeremy Gordon moved and John Wood seconded “to adopt basic internship handbook, a foundation to the formation to the formal Internship program that will award High School Credits, to use for this internship opportunity.”  
The Motion passed 5-0.

**CLOSED SESSION**

- a. 551.072-PROPERTY
  - i. Discuss Leasing Property in Cedar Hill
- b. 551.072-ATTORNEY
  - i. Discuss Matters With Attorney.

**RETURN TO OPEN SESSION**

*Motion #6*

Melissa Stephens moved and John Wood seconded to Amend the Charter to include a Waiver under Education Code 7.056 of Feb. 1 expansion amendment deadline, a waiver under Education Code 7.056 of TAC Rule requiring three years of operations before expansion and charter expansion amendment to add three campuses.”  
The Motion passed 5-0.

**4. ADJOURN**

John Wood moved and Lucy Hale seconded to Adjourn.  
The Motion passed 5-0. The meeting was adjourned.

## Meeting Minutes

Regular Board Meeting: Village Tech Schools

*A Regular Meeting of the Board of Directors was held at Village Tech @ Cedar Hill, 1010 E. Parkerville Road, on June 12, 2014*

- 1) CALL TO ORDER
  - a) The meeting started at 6:45 PM. Board members present were D. Price, J. Wood, and M. Stephens. L. Hale was in attendance via Teleconference. J. Gordon arrived at the meeting at 7:00 PM. No items had been voted on at that time.
  - b) INVOCATION
  - c) PLEDGE TO US FLAG AND TEXAS FLAG
- 2) CLOSED SESSION
  - a) 551.072-PROPERTY
    - i) DISCUSS PURCHASING PROPERTY IN CEDAR HILL
  - b) 551.071-DONATION
    - i) Discuss Prospective Donation
  - c) 551.074-PERSONNEL
    - i) Discuss CEO/Superintendent Contract
- 3) OPEN SESSION-OPENING ACTIVITIES
  - a) REPORTS/INFORMATION ITEMS
    - i) CEO REPORT-Prepared by: David Williams, CEO
    - ii) HB5 COMMUNITY ENGAGEMENT COMMITTEE REPORT - Prepared by: David Williams, CEO
    - iii) FINANCE REPORT-Prepared by Amber Robinson, Business Manager
  - b) Public Comment
- 4) Action Items
  - Motion #1*

John Wood moved and Jeremy Gordon seconded "to approve the Consent Agenda."  
The motion passed 4-0 (L. Hale voted via teleconference).
  - Motion #2*

Jeremy Gordon moved and John Wood seconded "To adopt a resolution to create Cook Hall."  
The motion passed 4-0 (L. Hale voted via teleconference).
  - Motion #3*

John Wood moved and Jeremy Gordon seconded "To approve the repayment terms on the line of credit for vintage bank at 5 years at 5% according to the amortization schedule as presented."  
The motion passed 4-0 (L. Hale voted via teleconference).

*Motion #4*

John Wood moved and Jeremy Gordon seconded “to approve the budget amendments to funds 420 and 199 as presented.”

The motion passed 4-0 (L. Hale voted via teleconference)

*Motion #5*

Melissa Stephens moved and John Wood seconded “To approve the RFQ as presented.”

The motion passed 4-0 (L. Hale voted via teleconference)

*Motion #6*

Melissa Stephens moved and Jeremy Gordon moved “To approve the salary scale for 2014/2015 as presented.”

The motion passed 4-0 (L. Hale voted via teleconference)

Approve the contract for CEO/Superintendent for 2014/2015: TABLED

5) Adjourn

John Wood moved and Jeremy Gordon seconded “to Adjourn.”

The motion passed 4-0 (L. Hale voted via Teleconference)

Regular Board Meeting Minutes  
Village Tech Schools: July 16 2014

*A regular board meeting of The Board of Directors of Village Tech Schools was held on July 16, 2014 at 6:30 PM at Village Tech at Cedar Hill, 1010 E. Parkerville Road Cedar Hill, TX*

**1) CALL TO ORDER**

- a) The meeting called to order at 6:40 PM. Members present are D. Price, L. Hale, M. Stephens and J. Gordon. J. Wood was absent.

**2) CLOSED SESSION**

- a) 551.072 - PROPERTY
  - i) Discuss Capitalized Leasing from Mobile Modular
- b) 551.071 - DONATION
  - i) Discuss Prospective Donation
- c) 551.074 - PERSONNEL
  - i) Discuss CEO/Superintendent Contract

**3) OPEN SESSION - OPENING ACTIVITIES**

- a) INVOCATION
- b) PLEDGE TO US FLAG AND TEXAS FLAG
- c) REPORTS/INFORMATION ITEMS
  - i) CEO REPORT - Prepared by: David Williams, CEO
  - ii) FINANCE REPORT - Prepared by: Amber Robinson, Business Manager
- d) PUBLIC COMMENT-None

**4) ACTION ITEMS**

*Motion #1*

Melissa Stephens moved and Jeremy Gordon seconded "to approve the Consent Agenda."

The motion passed 4-0

CONSIDER AMENDING THE BUDGET FOR FISCAL YEAR 2014-NO ACTION

CONSIDER ALL MATTERS RELATED TO THE RFQ FOR AUDITORS-NO ACTION

*Motion #2*

Melissa Stephens moved and Jeremy Gordon seconded "to approve the CEO contract as amended to Recognize the CEO's authority for the full fiscal year."

The motion passed 4-0

CONSIDER ALL MATTERS RELATED TO THE CREATION OF THE JOHN AND SANDRA MITCHELL INTERNATIONAL LEADERSHIP SCHOLARSHIP-NO ACTION

CONSIDER ALL MATTERS RELATED TO LEASEHOLD IMPROVEMENTS AT 1010 E. PARKERVILLE RD.-NO ACTION

CONSIDER ALL MATTERS RELATED TO A CAPITAL LEASE WITH MOBILE  
MODULAR-NO ACTION

**5) ADJOURN**

Melissa Stephens moved and Jeremy Gordon seconded to adjourn.  
The vote passed 4-0. The meeting was adjourned.