



# UNION SCHOOL DISTRICT

5175 Union Avenue, San Jose, CA 95124

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[www.unionsd.org](http://www.unionsd.org)

## STUDENT CHANGE OF ADDRESS NOTICE

Effective Date \_\_\_\_\_

Student Name \_\_\_\_\_

Current School \_\_\_\_\_ Grade \_\_\_\_\_

New Address \_\_\_\_\_

New City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Old Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

I, \_\_\_\_\_, verify that the above information is true and correct.  
(Print Name of Parent/Guardian)

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

Proof of Residency verification must be in the parent or guardian's name and not exceed 60 days. Attach the 3 proofs of residency\* to this Change of Address form and submit to your school office.

### **\*PROOF OF DISTRICT RESIDENCE**

**One (1) document must be your property ownership papers or your rental agreement.**

- Property ownership papers (Grant, Title Deed, Closing statements, Tax bill).
- Rent/Lease agreement showing the name/residence address and contact information for the landlord (name and phone number).

**Two other (2) documents must be one of the following: (If Joint Residency is being filed, parent must provide three proofs from this section.)**

1. Current or recent bank statement.
2. Current utility bill with name and address printed on the bill showing usage or receipt of payment.
3. Government business document which reliably establishes current residence.
  - a. This cannot be a Driver's License.
4. Current auto insurance bill or car registration.