

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

Big Horn County School District No. 3

I. The regular meeting of the Board of Education, Big Horn County School District No. 3, was called to order at 7:00 p.m., March 10, 2015, by the chairman, Jamie Flitner.

II. Roll Call: David Haller, Steve Hoblit, Dale Nuttall, Jamie Flitner, Cheri Edeler, Eddie Johnson, Selena Brown, Barry Bryant, Paula Scott

Absent: None

Guests: Ty Flock, Sandra Menke, Darla Haller, Brett Suiter, Lee Clucas, Scott McBride, Claudia Vandersloot, Lynae McBride, Steve and Traci Dixon, Sara Schlattmann

III. Approval of Consent Agenda (*Items)

It was moved by Steve Hoblit and seconded by Selena Brown to approve the consent agenda as presented. Motion carried unanimously.

IV. *Reading and Approval of Minutes of Previous Meeting

Approved regular board minutes of February 10, 2015 and the special board minutes of February 18, 2015 as presented.

V. Agenda Additions/Deletions/Adoption

None

VI. Audience and Communication

1. Student Government Update

None

2. Community Remarks

Darla Haller thanked the Board for 32 great years with the district. She hoped support for the students and music program would continue. Mrs. Haller accompanied Lynae McBride as she performed "Summertime" for the Board. Chairman Flitner thanked Darla Haller, on behalf of the Board, for the lives she has touched and her service to the school and community.

Claudia Vandersloot submitted her letter of resignation to Superintendent Bryant and the Board, stating that she was retiring after 22 successful years. She thanked the Board for the opportunity. Mrs. Vandersloot stated that last year a \$500 stipend was offered if notice of resignation was turned in to the Board by February 15. She waited for a reminder email to come from central office for the stipend this year. Mrs. Vandersloot stated that there is confusion over the issue and feels that a precedence was set. Because of the precedence being set, there was an expectation of the stipend this year. Mrs. Vandersloot requested discussion or action to be taken regarding this matter. Chairman Flitner thanked Claudia Vandersloot for her years of service to the district.

Superintendent Bryant stated that at the November 2013 board meeting, the Board approved to pay a \$500 stipend to certified staff who notified the district in writing by February 15, 2014 of their resignation or retirement. This Board action was for the 2013-2014 school year. The stipend was intended to encourage certified staff, who were planning to resign or retire, to inform the district by February 15 so we could advertise for hard to fill positions by March. There was a brief discussion regarding making it clear that approval of the stipend would be on a year by year basis. Chairman Flitner made the request to amend the agenda to add Early Resignation / Retirement Stipend as item #5 to New Business.

VII. Other Items

1. Clerk's Report

Cheri Edeler, Board Clerk, reported that there will be a meeting on Thursday, March 12 at 6:00 p.m. at the Greybull Hotel Conference Room to discuss the reopening process of Antelope Butte. Parents served donuts and juice to the high school for the wrestling and basketball regionals. Mr. Jaycox and the pep band performed at the regional girls basketball games. The Greybull Booster Club is hosting the spring sports banquet on March 24 at 6:00 p.m. at the Buff Gym. She commended the staff for all they do for the students.

2. Administration Reports

Brett Suiter, elementary principal, stated that the enrollment is 229. The Building Leadership Team met to discuss RTI. He is proposing to move the two 3rd grade classes to the modulars so the upcoming large 5th grade can move into the building. There are six draft schedules for next year designed to increase instructional time. They will decrease to two lunches in the proposed schedule. Google Chromebook training will take place Friday and Saturday.

Scott McBride, middle school principal, stated that the middle school staff has been working on AdvancEd self-assessment. The staff is also using the Advocacy program where they break up 8th grade students into small groups of 10 students per teacher one day a month. They do team building activities, cooperative learning activities, and goal setting. Parents have supported History Day, Science Fair and the wrestling conference. The BLT has been going over data and finding areas that are strengths as well as areas that need improvement. The middle school staff is gathering artifacts for AdvancEd. The middle school play is scheduled on March 16 and movie night will be held March 20. PAWS testing has started and is going smoothly.

Ty Flock, high school principal, stated that the district is updating weight room equipment. The goal is to replace the majority of the equipment over the next 5 years. The high school is working on class schedules for next year. College business math and English will be offered. They will review placement for middle school students based on scores and teacher recommendation. Mr. Flock presented a proposal for a change to the current high school tardy policy. He requested attaching attendance points to tardies during the 2015/2016 school year. He would like it to be part of the attendance policy rather than a stand-alone tardy policy. The proposal would add ½ attendance point every time the student is tardy to a class. Students coming in late for class interrupts instructional time for students, the teacher and the class as a whole. Mr. Flock wants students coming to class to be prepared, on time and ready to learn. Dale Nuttall recalled that when the tardy policy changed years ago, there was a debate and concern that students were losing credits in classes causing them to WAF. There was discussion regarding communicating the expectations to parents and students for their feedback before a decision is made. Mr. Bryant stated that this item will not come to the board until time for approval of the student handbook. Mr. Flock reported on the Wyoming High School Activities Association Board meeting. The proposal for changing the start of basketball and wrestling seasons was defeated. A proposal for football reclassification was defeated as well. Head impact testing was a topic for discussion and WHSAA is doing everything they can to make sure schools are promoting safety when it comes to head injuries.

Lee Clucas, special education director, presented results of the Special Education Data Report including Graduation Rate, Dropout Rate, Child Find-Timely Evaluation Rate, High School Transition Rate and Proficiency Rates. Our district did very well in comparison to the state.

Sara Schlattmann, curriculum and grants facilitator, stated that the ELL Open House will be held on April 30. She invited the Board to attend the Google Chromebook training at the elementary Friday and Saturday. Mr. Bryant stated that there is a possibility of doing a third Chromebook lab at the elementary. Dale Nuttall requested a Google Chromebook presentation at a future Board meeting. A class is scheduled at the Greybull Public Library on March 18 at 7:00 p.m. to teach how to check out a book from the state library on a Kindle or iPad.

Superintendent Bryant stated that the AdvancEd accreditation team will be in the district in October. The artifacts have been placed on the district website. A Facility Plan meeting with the state is scheduled for March 16 to discuss the district's requests. We will state our building deficiencies at that time. A request will be made to expand the elementary based on enrollment and remove the modulars. Other projects on the list include the bleachers; remodel of the Quigg Building; a wash bay for the bus barn; and possible land purchase. The new middle school construction is ahead of schedule. Demolition has started on the middle school gym locker rooms. The old middle school remodel is scheduled to start June 1. We are focusing on reducing activity costs. Some additional expenses will be for the weight room; instrument repair; new curtains, storage and stage flooring in the high school auditorium; wrestling mat; and a multi-purpose 16' enclosed trailer.

Selena Brown stated that the Greybull Chamber is working with the high school and has scheduled a job fair for juniors and seniors on March 17 at 3:45 in the high school commons. Job applications will be available to students for summer work. The Town of Greybull received the Sykes Grant which will provide a wage match of approximately 16%. Responses from businesses have been favorable.

VIII. Old Business

1. Concussion Testing Discussion

Chairman Flitner had made the recommendation to table Concussion Testing Discussion at the February meeting and bring it back in March. Several Board members had contacted Wyoming school districts as well as a couple of out of state districts and reviewed their procedures for concussion testing. The Board concurred that concussion testing should be provided by health care providers rather than the school district. There was discussion regarding a possibility of the district providing concussion testing information to parents in student packets at the beginning of the school year. There was a brief discussion regarding whether the local health care professionals would be willing to do the concussion testing. No action taken.

2. Policy DBF (Dissemination of Budget Recommendations – Revision) 2nd Reading

Policy DBF (Dissemination of Budget Recommendations – Revision) was presented for the 2nd reading. This policy is being recommended by our attorney. It was moved by Cheri Edeler and seconded by David Haller to approve the revisions to Policy DBF (Dissemination of Budget Recommendations) as presented. There was a brief discussion regarding the budget hearing and Board meeting date in July. Motion carried unanimously.

IX. New Business

1. Personnel

a. Resignations(s)

Superintendent Bryant made the request to add the resignation received from Claudia Vandersloot. It was moved by Eddie Johnson and seconded by Steve Hoblit to accept the resignations of Darla Haller, elementary music teacher; Anne Babruk and Claudia Vandersloot, special education teachers, effective May 28, 2015. Chairman Flitner stated that these teachers are tremendous assets to our district and thanked them for their service. Motion carried unanimously.

b. Hires None

2. Shopko Donation

Barry Bryant stated that the \$1,000 donation from Shopko will be used for the Backpack Food Program. It was moved by Steve Hoblit and seconded by Selena Brown to accept the \$1000 donation from Shopko to be used for the Backpack Food Program. Motion carried unanimously. Chairman Flitner thanked Shopko for the donation.

3. Set Meet & Confer Dates

Superintendent Bryant recommended establishing a pre-meeting date as well as a meet and confer date. LSO budget numbers are expected in the next few days. The pre-meeting will be scheduled for March 23 at 5:30 p.m. at central office. Meet and confer will be scheduled March 31, 2015 at 5:30 at central office for the Board salary / benefits committee and 6:00 p.m. for the staff.

4. Set Final Strategic Planning Dates

Superintendent Bryant recommended the Board set the final strategic planning dates. The district placemat, goals and governing scorecard have been previously reviewed. We are missing the mission statement and it is important to involve community members, students and parents. There was discussion regarding having each Board member chair a group and work on different topics. Mr. Bryant stated that the 90% goal is high, but holds us accountable for growth each year. A strategic planning date was scheduled for Saturday, April 25 in the high school library at 8:00 a.m. for the Board members and 9:00 a.m. for the stakeholders.

5. Early Resignation / Retirement Stipend

It was moved by Dale Nuttall and seconded by Eddie Johnson to meet on a yearly basis each November to determine whether we will offer a stipend for retirement and resignations by certified staff to be submitted to central office by February 15. There was discussion regarding having a set amount each year. The motion was amended by Dale Nuttall to include that the stipend amount will be determined at the same meeting. There was discussion regarding paying the stipend for someone who retires and has been dedicated for years as well as limiting the stipend to teachers who have continuing contract status and 10 years invested with the district. Mr. Bryant stated that the reason for the stipend is to encourage certified staff to notify us early so we can advertise for hard to fill positions. Staff data indicates that there have been 8-9 resignations every year for the last 4 years, with half being retirements. There was discussion regarding setting a cap on the line item amount to be used for the stipend. Dale Nuttall withdrew his motion. It was moved by Dale Nuttall and seconded by Eddie Johnson that the Board, on a yearly basis at the November Board meeting, will determine whether to provide stipends for retirement or resignations to those certified staff who turn in their letter of resignation to the district by February 15. The amount of this stipend will be determined at that same meeting. Motion carried unanimously.

It was moved by Eddie Johnson and seconded by Steve Hoblit that for this year, we offer a stipend of \$500 for those certified staff who have submitted their letter of retirement or resignation by March 17, 2015. Motion carried with 6 – yes and 1 - abstention.

X. *Approval of Bills

Approved General Fund checks #26891 through #27081 inclusive, totaling \$841,114.41; Payroll Fund Checks #28829 through #28885 inclusive, totaling \$605,641.39; High School Activity ACH Transfer, totaling \$15,530.75; Major Maintenance Fund ACH Transfer, totaling \$3,284.25; Lunch Fund ACH Transfer, totaling \$36,518.42; Federal Fund ACH Transfer, totaling \$30,615.05, and Capital Projects ACH Transfer, totaling \$540,465.50.

XI. Board Discussion

Eddie Johnson stated that Ron Fiene is retiring and selling his business effective April 15. He suggested that the Board recognize Mr. Fiene for all he has done for the school. Mr. Bryant suggested giving him a Greybull Buffs jacket since he has supported our activities.

Superintendent Bryant stated that there was controversy over the colors for the new middle school. He reviewed the new colors that have been recommended.

XII. Executive Session

It was moved by Dale Nuttall and seconded by Selena Brown to take a 5 minute break and move into executive session to discuss Litigation, Personnel (Certified Contracts) and Real Estate at 9:32 p.m. Motion carried unanimously.

The Board recessed into executive session at 9:37 p.m. and reconvened in regular session at 10:18 p.m.

1. Litigation

None

2. Personnel (Certified Contracts)

It was moved by Cheri Edeler and seconded by Eddie Johnson to accept the superintendent's recommendation for the rehire of certified staff as presented for the 2015-2016 school year. Motion carried unanimously.

3. Real Estate

None

XIII. Adjournment

There being no further business, the meeting adjourned at 10:19 p.m.

Jamie Flitner, Chairman

Cheri Edeler, Clerk

Recorded by: Paula Scott

March 10, 2015