

South Lake Schools
Board of Education
Regular Meeting
July 17, 2013

The regular meeting of the South Lake Schools' Board of Education, held on July 17, 2013, in the South Lake Administration Building, located at 23101 Stadium Boulevard, St. Clair Shores, Michigan was called to order at 6:07 p.m. by our president, Allan Innes.

Members present: Allan Innes, Ellen Dunn, Paula Mack-Crouchman,
 Karla Anderson, Lois Cardenas, Charlotte Rebelein

Members absent: Christi Frazier

Administrators present: Pamela Balint, Matthew Dishman, John Thero,
 Ted VonHiltmayer

The Pledge of Allegiance was led by Mr. Innes.

CONSENT AGENDA

Mr. Innes recommended Board of Education approval for the items listed on the Consent Agenda which include:

Checks written for June 2013

General Fund	\$447,160.34
Activity Fund	\$22,001.41
Cafeteria Fund	\$13,941.96
2008 Bond Fund	\$4,414.50
Latch Key Fund	\$250.00
PESG	\$36,861.88
American Express	\$67,462.63
Total	\$592,092.72

- Minutes from the Board of Education Regular Meeting of June 5, 2013.
- Minutes from the Board of Education Closed Session of June 5, 2013.
- Minutes from the Board of Education Study Session of June 12, 2013.
- Minutes from the Board of Education Study Session of June 19, 2013.
- Minutes from the Board of Education Special Meeting of June 19, 2013.
- High School Textbook Adoption totaling \$13,259.81.

Moved by Mrs. Dunn, Seconded by Mrs. Rebelein to approve above Consent Agenda.

Ayes: 6 Nays: 0 Motion Carried: 6/0

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

SUPERINTENDENT'S REPORT

Mrs. Balint recommended Board of Education approval to Adopt the District Goals for the 2013-2014 school year. The five district goals are:

1. Strengthen commitment to educational excellence for all students as evidenced by high achievement and quality programming that promotes real world learning experiences.
2. Foster positive school, family, and community relationships as evidenced by community perception and parent participation.
3. Eliminate student achievement gaps related to socioeconomic status, gender, race and/or disability.
4. Ensure educational excellence by continually evaluating and enhancing physical resources.
5. Take required action to maintain fiscal integrity especially during times of economic uncertainty.

Therefore, I recommend that the Board of Education adopt the revised District Goals for the 2013-14 school year, as presented, and authorize the Superintendent, or her designees, to begin development of action plans for the achievement of each goal.

Moved by Mrs. Rebelein, seconded by Mrs. Cardenas to adopt the revised District Goals for the 2013-14 school year as presented.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mrs. Balint recommended Board of Education approval to pay the invoice to Michigan Association of School Boards Lead Strong. This invoice has recently been received for the 2013-2014 membership. MASB provides free publications and special member rates for their conferences and workshops. They also provide bi-monthly E-Headlines news updates to keep the Board members on top of educational developments.

Therefore, I recommend Board of Education approval to pay MASB the total amount of \$4,088.00.

Moved by Mrs. Mack-Crouchman, seconded by Mrs. Cardenas to pay the invoice to Michigan Association of School Boards the total amount of \$4,088.00.

Ayes: 6 Nays: 0 Motion Carried: 6/0

PERSONNEL REPORT

There were no Action Items.

Mr. VonHiltmayer gave updates on the Board Goals

Communication and collaboration within the South Lake community occurs in many forms.

- The District continues to use its web based dialer system through Edulink. There were over 18,800 phone and e-mail notifications successfully received by parents/guardians from January to June.

South Lake Schools continues to expand the exposure of its daily commitment to excellence and achievement.

- The District Facebook page is a valuable tool. To date, there are 373 “likes” on Facebook. Our highest weekly total of people reached is 3,450.
- Our District webpage has been redesigned and during June recorded 13,729 visits. The new webpage allows greater flexibility for school personnel to update and manage content. It is a valuable tool for communication with the community.

CURRICULUM REPORT

There were no action items.

We have a total of 99 kindergarten students registered at this time.

We have a total of 22 students enrolled in our preschool program.

At this time, we have 10 applications turned in for our Great Start Readiness Preschool program for 2013-2014.

Mr. Thero gave a short power point presentation on the Michigan Merit Exam (MME) Trend Data. The high school has made progress closing the gap in scores since 2008-2009 but the most significant progress is over the past two years (2010-11 to 2012-13). The high school has addressed some cultural and instructional areas that were in need. The gaps between the scores are diminishing but there is more work to be done.

TECHNOLOGY REPORT

Mr. Thero recommended that approval be given for the purchase of 32 replacement desktop computers for the high school science labs. The bid, submitted through REMC, is from SEHI Computers and is \$460 per machine for a total cost of \$14,720.00. This purchase will be paid with the 22i Technology Grant.

Note: \$20,000.00 was received last year for the 22i Technology Grant. We haven't spent the money yet and it is to be used for this purchase. It is now past May and the state cannot take the money back. So, it is safe to spend the money.

Therefore, I recommend that the Board of Education approve the purchase of 32 replacement computers for a total cost of \$14,720.00.

Moved by Mrs. Rebelein and seconded by Mrs. Cardenas to purchase the 32 computers for the total cost of \$14,720.00.

Ayes: 6 Nays: 0 Motion Carried: 6/0

BUSINESS REPORT

Mr. Dishman recommended payment to Independent Newspapers, Inc. There are five invoices for the legal advertisements that were placed for the Request for Proposals (RFP) that were sent out. These ads are required to be placed in the newspaper when a RFP is sent out. These invoices will be paid out of the 2008 Bond Fund.

It is recommended that Board of Education approval for payment to Independent Newspapers, Inc. in the amount \$3,439.95 be granted.

Moved by Mrs. Mack-Crouchman, seconded by Mrs. Dunn to pay Independent Newspapers, Inc. a total of \$3,439.95.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended payment to DataNet Systems, Inc. Four invoices were received and will be paid out of the 2008 Bond Fund.

It is recommended that Board of Education approval to pay DataNet Systems, Inc. in the total amount of \$7,870.13 be given.

Moved by Mrs. Rebelein, seconded by Mrs. Dunn to approve payment to DataNet Systems, Inc. for the total amount of \$7,870.13.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended that the award of the pizza bid for 2013-14 be made to Papa John's Pizza. The contract is for one year with a clause for a one year extension. After the bids were opened, there was a taste test held at the high school. Mr. Dishman and Ms. Clarke concur about awarding the bid to Papa John's Pizza.

It is recommended that the award of the 2013-14 pizza bid to Papa John's Pizza for \$5.20 per pizza for one year with a one year extension clause be approved.

Moved by Mrs. Cardenas, seconded by Mrs. Rebelein to award the 2013-14 pizza bid to Papa John's Pizza for one year with a clause for a one year extension at a price of \$5.20 per pizza.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended payment to PARTNERS in Architecture, PLC. The four invoices are for their work on four different projects. These invoices will be paid out of the 2008 Bond Fund.

It is recommended that payment to PARTNERS in Architecture, PLC in the amount of \$13,948.23 be approved.

Moved by Mrs. Cardenas, seconded by Mrs. Mack-Crouchman to pay PARTNERS in Architecture, PLC the total amount of \$13,948.23.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended awarding the Trash/Recycling Bid to Rizzo Environmental. The award is for a three year contract with an option for two one-year renewals. The savings for the district over three years is approximately six thousand dollars. It is recommended that the Trash/Recycling Bid be awarded to Rizzo Environmental for a three year contract with two one-year renewal options for a total of \$34,834.23. Moved by Mrs. Cardenas, seconded by Mrs. Dunn to award the three year contract with two one year renewals for the Trash/Recycling Bid to Rizzo Environmental for a total of \$34,834.23.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended the approval of the Transportation Boundaries for 2013-2014. It is the Board's practice to designate and formalize the district's transportation boundaries on an annual basis. It is recommended that the District's Transportation Boundaries for 2013-14 be approved. Moved by Mrs. Cardenas, seconded by Mrs. Dunn to approve the Transportation Boundaries for 2013-14.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended that the Board approve the 2013-2014 Facility Rental Rates. This year, a rental rate has been added for the baseball/softball fields. The added charge is to offset the maintenance of the fields. It is recommended that the 2013-2014 Facility Rental Rates be approved. Moved by Mrs. Rebelein, seconded by Mrs. Dunn to approve the 2013-2014 Facility Rental Rates.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended that the cafeteria prices be frozen. The cafeteria prices have remained the same since 2011-12. Districts in the area were contacted and our prices are comparable. In order to keep our prices stable in these trying economic times, Ms. Cathy Clarke and Mr. Dishman recommend that the meal prices be frozen at the 2011-2012 rates for another year. It is recommended that Board of Education approval to freeze cafeteria prices for 2013-2014 be granted. Moved by Mrs. Cardenas, seconded by Mrs. Mack-Crouchman to freeze cafeteria prices for 2013-2014.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended the Adoption of the Deficit Elimination Plan. Although South Lake did not finish the year in a deficit, the adoption of the 2013-2014 General Fund Budget resulted in a projected deficit balance. Subsequently, South Lake is required to file a Deficit Elimination Plan with the State of Michigan Department of Education. A resolution is required to be approved to do this.

It is recommended that Board of Education grant approval of the Deficit Elimination Plan.

Moved by Mrs. Cardenas, seconded by Mrs. Rebelein to approve the Deficit Elimination Plan.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended approval of the award of the computer lab furniture. Sealed bids were opened for the eight different types of furniture needed for the new computer labs that are being set up throughout the district.

Company	Description	Amount
Dew-El Corporation	Teacher Task Chair (T1)	\$ 1,264.25
Interior Environments	Lateral Files (D2)	\$ 1,999.70
Interior Environments	Metal Bookcase (D3)	\$ 1,664.10
Interior Environments	Computer Desk (CD1)	\$14,365.44
Interior Environments	Computer Desk (CD2)	\$ 8,798.52
School Specialty	Teacher Desk (D1)	\$ 4,028.05
School Specialty	Adj Chair w/ Casters (SC1)	\$ 6,691.84
School Specialty	Chairs w/ Casters (SC2)	\$ 5,650.20
Total		\$44,462.10

The bid will be paid out of the 2008 Bond Fund

It is recommended that award for the eight different types of computer furniture to the three vendors as indicated above for a total of \$44,462.10 be approved.

Moved by Mrs. Mack-Crouchman, seconded by Mrs. Dunn to award the eight different types of computer furniture to the three vendors as indicated for a total of \$44,462.10 be approved.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended approval of Preschool Tuition for 2013-14. The rates have been adjusted to make sure our rates are aligned with other public education preschools in the county.

It is recommended that Board of Education approval of Preschool Tuition for 2013-14 be granted.

Moved by Mrs. Rebelein, seconded by Mrs. Cardenas to approve the Preschool Tuition for 2013-14.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Dishman recommended that Adoption of a Resolution Authorizing a Line of Credit for School Operations be approved. This resolution will give the Superintendent and the Director of Business & Operations, or either one acting individually, authorization to select a financial institution and negotiate the terms of the line of credit. The officer is given authority to borrow against the line of credit during the 2013-14 school year as necessary to facilitate school operations. This year, we will be using First State Bank.

It is recommended that Board of Education approval of Adoption of a Resolution Authorizing a Line of Credit for School Operations be granted.

Moved by Mrs. Cardenas, seconded by Mrs. Dunn to adopt the Resolution Authorizing a Line of Credit for School Operations.

Ayes: 6 Nays: 0 Motion Carried: 6/0

FINANCE AND OPERATIONS REPORT

Operations:

Mr. Dishman gave the following up-dates on some of the projects his department will be working on:

- Carpeting at Avalon will begin installation tomorrow.
- Tiling is beginning to be removed at Elmwood.
- There is a roofing meeting tomorrow.
- The Mechatronics lab is just waiting on the computers. The classroom and work space has been prepped and painted.

Finance:

The business office staff have been working diligently on end of the year activities and preparing for our annual audit.

The Affordable Care Act will not be implemented on January 1, 2014 as previously planned. It is now scheduled to be enacted on January 1, 2015.

PUBLIC COMMENTS

There were no public comments.

MISCELLANEOUS

Charlotte Rebelein

- It's good to be back and walking with no cane.
- I hope everyone has a good summer.
- Have a safe and happy August.

Lois Cardenas

- Have a happy and safe summer.

Karla Anderson

- It is time to get those shots before school.
11 year olds need shots.
16 year olds need shots.
- Be sure to come in before it gets busy.

Paula Mack-Crouchman

- I can't believe that school is starting soon.

Ellen Dunn

- It was a nice night at commencement. The speakers were great.
- Pre-School Graduation was great the next day.
- Honor Night at the middle school was a nice event.
- As was the Green Team assembly at the middle school.
- Congratulations to everyone.
- Have a great summer and take care.
- Athletic Physicals are \$20.00 on August 10.
9:00 to 10:00 a.m. for girls
10:30 to 12:00 noon for boys

Pamela Balint

- July is the lazy days of summer – we encourage you to enroll your children for school now to avoid the lines. The documents can be found on line.
- For GSRP registration, call Mr. Thero with any questions. It is a great program.
- Congratulations to the high school staff and students on their MME performance. We are going in the right direction.
- Thank you to all South Lake staff for helping.

Ted VonHiltmayer

- Watch for the back to school sales.

John Thero

- It is nice to see staff here.

Matthew Dishman

- Work on Nine Mile will begin soon. Updates will be posted on Facebook and the website. The back gates will be open during work hours to make entry easier.

Allan Innes

- Thank you to all the administrators and staff for their hard work this summer.
- Enjoy the rest of your summer and remain safe!

Mrs. Mack-Crouchman made a motion to adjourn the meeting, seconded by Mrs. Dunn.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Meeting adjourned at 6:50 p.m.

Respectfully submitted,

Christi Frazier, Secretary