



**REGULAR MEETING MINUTES**  
**BOARD OF DIRECTORS**  
**IVY ACADEMIA CHARTER SCHOOL**

**July 27, 2017**  
**6:00 PM Closed Session**  
**6:30 PM Open Session**

**Heytow Chapel**  
**7353 Valley Circle Blvd.**  
**West Hills, CA 91304**

**WELCOME**

**Addressing the Board** – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

**Persons with Disabilities** – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

**Next Meeting Date**

August 24, 2017      6:00 Closed/7:00 Open      Chapel at IAHS      Regular Board Meeting

**I.      OPEN SESSION**

**A.      CALL TO ORDER**

Meeting was called to order by the Board Chair at 6:00 PM.

<b>B. ROLL CALL</b>	Present	Absent
Allison Geld, Chairperson	_____	<u>  X  </u>
Leslie Vanderpool, Vice Chairperson	<u>  X  </u>	_____
Janay Bailey	<u>  X  </u>	_____
Janet Danaher	<u>  X  </u>	_____
Kevin Delson	<u>  X  </u>	_____
Diane Krehbiel	<u>  X  </u>	_____

**C. PLEDGE OF ALLEGIANCE**

**D. Action:**

a. Approval of Agenda for July 27, 2017.

M Janet Danaher S Kevin Delson V 5-0

**E. ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS**

Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

**II. CLOSED SESSION**

The Board of Directors will convene to Closed Session for the following items:

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: Executive Director

Title: Deputy Executive Director

**III. OPEN SESSION** – The Board will reconvene to Open Session at 6:30 PM.

<b>F. ROLL CALL</b>	Present	Absent
Allison Geld, Chairperson	_____	<u>  X  </u>
Leslie Vanderpool, Vice Chairperson	<u>  X  </u>	_____
Janay Bailey	<u>  X  </u>	_____
Janet Danaher	<u>  X  </u>	_____
Kevin Delson	<u>  X  </u>	_____
Diane Krehbiel	<u>  X  </u>	_____

**G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

**H. ORAL COMMUNICATIONS**

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

Regan Ochsmann, Ivy Student, who has been with Ivy for 11 years brought in another PowerPoint this month to ask the Board for funding assistance for activities for the 2017-18 school year, Regan requested financial assistance from the Board to cover school events such as Pep Rallies, and half the cost of Prom and Homecoming.

The Board discussed many resources for obtaining assistance from parents, kids and vendors. The Board gave many options to Regan as to how to raise money for special school events.

I. Action:  
a. Approval of Minutes for June 22, 2017 Regular Meeting  
M Janet Danaher S Kevin Delson V 5-0

J. Action:  
a. Approval of Minutes for June 22, 2017 Special Meeting  
M Janay Bailey S Janet Danaher V 5-0

K. Action:  
a. Approval of Mr. Majd to serve as Board Member for the term of 7/27/17 to 7/27/21 as recommended by the Board Selection Sub-Committee  
M Kevin Delson S Diane Krehbiel V 5-0

Ms. Vanderpool and Mr. Delson met with Mr. Majd and interviewed him for a position on the Board. He is a parent of an elementary student, and has long term support. Mr. Majd is also an attorney which can bring different skill set to the Board.

L. Action:  
a. Approval of Parent, Teacher, Student Handbook  
M Janet Danaher S Diane Krehbiel V 6-0

Dr. Wesley mentioned that the Parent, Teacher, Student Handbook has not changed much. The only change will be to add one paragraph about 8<sup>th</sup> and 12<sup>th</sup> grade promotion and graduation. Dr. Wesley read the paragraph to the Board which discusses student privileges for graduation/promotion. Dr. Wesley stressed that there must be ongoing full communication with the parents every step along the way.

M. Action:  
a. Approval of Personnel Handbook  
M Janet Danaher S Diane Krehbiel V 6-0

The only change to the Personnel Handbook was the process of the Induction Program. Prior to this year, Ivy made a decision to pay for new teacher induction program. This is a program where teachers clear their Preliminary credential. In the past Ivy would pay for this program as long as the teacher committed to giving Ivy one year after each year in the program. This year Ivy would like to share the initial cost of the program with the teacher and reimburse the teacher for half the cost once they have completed the program and met the commitment to work for Ivy for an additional year. It was also stated that Probationary

Ivy employees are not eligible for Ivy payment into the Induction Program because Ivy feels that a first year teacher should concentrate on teaching. If the Probationary I per teacher would like to enroll in an Induction Program, they are free to do so, Ivy will not cover the cost.

N. Action:

a. Approval of Fiscal Policies Manual

M Diane Krehbiel S Janet Danaher V 6-0

Dr. Wesley stated that Amy Long (LAUSD) that she is turning our case from Administrative down to Manager level and it will now be covered by Bobby Chua. Ivy Academia is no longer seen as a priority administrative level fiscally, and is now down to a management level.

O. Action:

a. Approval of Certification of Signatures

M Janay Bailey S Janet Danaher V 6-0

Dr. Wesley mentioned that as of today she is no longer on any of the financial accounts for the school. Joe Herzog and Janay Baily are the authorized signers on the account. Certifications of Signatures have been updated.

P. Discussion:

a. Draft of 16-17 End of Year Financials

Leigh Taylor (CSMC) said that the school's financials look great! Leigh expressed even with the decline in the LCFF for Ivy's revenue limit, which is a reflection in the school's enrollment, Ivy has done very well. Leigh Taylor mentioned as of today, Ivy Academia is out of the woods when it comes to factoring. There is some risk that Ivy may run into in September, but it would only be one additional borrowing because of time factors, but Ivy is back on track fiscally.

Q. Discussion:

a. Draft of 18-23 Charter Renewal Petition

The Charter Renewal Petition can not be released because LAUSD has not set the calendar for submission for Charter Schools. Dr. Wesley said the reason she is giving the draft to the Board is because she will be submitting it to CESA, and the school attorneys and she wanted the Board to know what information is being submitted.

R. Action:

a. Independent Contractor for Transitional Support

M Janet Danaher S Farbood Majd V 6-0

Dr. Wesley submitted her Independent Contractor Contract. If the Board chooses they may utilize her with the transition and Charter Renewal.

S. Action:

a. Approval of Student Teaching Contract

M Janay Bailey S Kevin Delson V 6-0

Anytime that Ivy has a student teacher, Ivy has to sign an agreement with the student teacher school. This allows the students school to come in and work with the student teacher and that Ivy will provide support.

T. Report of Executive Director

a. Update provided on facilities and projected enrollment

Ivy enrollment is at 789. Attendance was incredibly low, and Dr. Wesley wrote it in all of the performance evaluations for the Principals that attendance must improve. Dr. Wesley reported that this is her last day.

**IV. ADJOURNMENT**

The meeting was adjourned at 8:35PM.