

The documents listed in the box below are required to enroll at our school and are required FOR your intake appointment. Appointments can be scheduled at www.dmhs.setmore.com – please schedule appointments only if you have been selected and accepted to our school.

PHOTOCOPIES of the items listed below will be reviewed and filed by your student's counselor during **your intake appointment**. Please expect to be here for your intake appointment for up to 2 hours. You can select from ONE of the following intake sessions to attend: Wednesday April 25th, Tuesday May 1st, Saturday May 5th, Wednesday May 9th, or Wednesday May 16th. Counselors will need the following items to program students:

LAUSD PUBLIC SCHOOLS - If you are coming from a school in LAUSD bring:

- ❖ Photocopy of your ID and a photocopy of your child's ID
- ❖ A copy of a DWP bill or gas bill for DMHS to keep on file (for address verification purposes)
- ❖ A copy of student's birth certificate/passport/affidavit of name change that the school can keep
- ❖ Copies of the most recent report cards (especially last semester's) that the school can keep
- ❖ A copy of the student's immunization record (with Tdap verification) that the school can keep

CHARTER or PRIVATE SCHOOLS - If you are coming from a charter or private school bring:

- Photocopy of your ID and a photocopy of your child's ID
- A copy of a DWP bill or gas bill for DMHS to keep on file (for address verification purposes)
- A copy of student's birth certificate/passport/affidavit of name change that the school can keep
- Copies of the most recent report cards (especially last semester's) that the school can keep
- Copy of student's immunization record (with Tdap verification) that the school can keep
- Copies of any recent standardized testing scores, such as the CST/STAR, that the school can keep
- A copy of an unofficial transcript that includes the name, phone number, and address of your previous school – the school will keep this copy

If your student has an Individualized Education Plan or Special Needs please bring a copy of the student's IEP, if applicable. This is meant to help the school prepare for meeting your student's needs. A copy of the IEP, if applicable, is required for any Special Needs student coming from LAUSD, Private, or Charter schools.

We look forward to working with all of you!