

**Montour School District  
Board of School Directors  
Regular Monthly Board Meeting  
Thursday, February 23, 2017  
Place: Administrative Board Room #361  
Time: 6:43 p.m.**

**Call to Order** The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay at 6:43 p.m.

**Pledge** The Pledge of Allegiance was said at the beginning of the meeting.

**The following members were present:**

**Roll Call** Mr. Barclay, Mr. Barth, Mr. DiClemente, Mr. Dudash, Mr. Hutter, Mrs. Moore, Mrs. Morrow, Mr. Rippole, Mr. Young

**The following members were absent:**

None

**Also present at the Board Meeting:**

Janet Burkardt, Solicitor Dr. Ghilani, Superintendent of Schools  
Tiffani Doyle, Recording/Board Secretary

**Recognitions/**

**Presentations Recognitions**

Student of the Month – Burkett and DEW  
WAMS – DEW  
PMEA – DEW  
Gifted Services – DEW

**Presentations**

1. Furniture Presentation, Dr. Christopher Stone
2. Trane Presentation

**Requests to Address the Board**

1. Benjamin Lander, Montour Student – German Program
2. DEW Musical Program Students – DEW Theatre Productions / Invitation to the Board

**Reports** Mr. Barclay and Dr. Ghilani presented the Reports section made a motion to approve the following:

**President**

1. Accept the Parkway West Career & Tech Center Joint Committee Meeting minutes of January 3, 2017.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of January 26, 2017 and February 9, 2017.
3. Appoint George Dudash as district representative on the Parkway West Joint Operating Committee to a term expiring December 2017.

**Superintendent**

4. Award the contract to P.E.M.Co. for furniture and furniture design for the Montour Elementary School Project in accordance with the proposal not to exceed \$850,000 as submitted.
5. Approve an agreement with Follet School Solutions in the amount of \$82,111.20 for on-site library genrefication, cataloging, and shelving services of library books from Burkett and Forest Grove Elementary School for the new Elementary School as per the attachment.
6. Approve Scott Milburn to participate in the PASCD Online Curriculum Leadership Academy from March 3 – April 16, 2017 at a cost of \$400 to be paid out of the 2016-2017 professional development budget.
7. Approve the 2017-18 school calendar as per the attachment.

Mr. Dudash made the motion to approve the Reports, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted “YES”  
***MOTIONS CARRIED***

**Budget & Finance**

Mr. Barclay called upon Mrs. Borsos to present the Budget & Finance agenda. Once the information was reviewed and discussed he requested a motion to approve the following:

**Treasurer’s Report**

1. Approve the Treasurer’s Report for January of 2017 as follows:

**FUND**

**10 GENERAL FUND**

**YTD TOTALS**

Revenues Year to Date	\$ 54,386,777.41
Expenditures Year to Date	\$ 32,458,771.77

FNB Bank Balance as of 1/31/17	\$ 25,164,819.95
PSDLAF Bank Balance as of 1/31/17	\$ 4,647.93

Fund Balance as of 6/30/15	\$ 4,238,772.00
----------------------------	-----------------

**30 CAPITAL PROJECTS FUND**

**YTD TOTALS**

Athletic Center Project #3550  
FNB Bank Balance as of 1 /31/17

	\$ 1,565.00
--	-------------

Fund Balance as of 6/30/15	\$ 184,739.00
----------------------------	---------------

**32 CAPITAL RESERVE FUND**

**YTD TOTALS**

**PTD TOTALS**

Driveway/Parking Site Work  
Elementary Project

	\$ 3,334,496.26
Driveway Project	\$ 2,039,166.60

Site Work Project	\$ 14,431.13	\$ 3,943,943.80
-------------------	--------------	-----------------

Change Orders Approved - Site Work		\$ 1,013,554.17
Change Orders Pending - Site Work		\$ (19,611.14)
Key Bank as of 1/31/17	\$	448,866.63
Fund Balance as of 6/30/15	\$	2,312,947.00

**39 CAPITAL PROJECTS FUND - ELEM YTD TOTALS PTD TOTALS**

Elementary Project #3777:

Total Value of Contracts		\$ 36,675,028.08
Approved Change Orders		\$ 202,788.35
Contract Sum to Date		\$ 36,877,816.43

Construction Dollars Spent to Date	\$	10,101,029.58	\$	27,110,448.87
Soft Costs Spent to Date	\$	625,698.65	\$	3,030,745.15

PCOs Under Review		\$ 123,205.29
PCOs Pending MSD Approval		\$ 35,345.40

PLGIT-2015 Bond Balance of 01/31/17 \$ 14,934,155.93

Fund Balance as of 6/30/15 \$ 43,425,747.00

**50 CAFETERIA FUND**

**YTD TOTALS**

Revenues Year to Date	\$	607,711.81
Expenditures Year to Date	\$	566,918.11

FNB Bank Balance as of 1/31/17 \$ 26,468.12

Fund Balance as of 6/30/15 \$ (120,443.00)

**MONTHLY TOTALS**

# of Breakfast served in January 2017		5,092
# of Lunches served in January 2017		22,543
January 2017 Ala Carte dollar sales	\$	40,125.75

**70 FIDUCIARY FUND**

**YTD TOTALS**

FNB Bank Balance as of 01/31/17 \$ 51,227.21

**ATHLETIC TICKET SALES**

Season Passes \$ 904.00

Football	\$	23,888.00
Online Football Sales	\$	16.00
Boys Soccer	\$	1,366.00
Girls Soccer	\$	1,164.00
Boys Basketball	\$	10,373.00
Girls Basketball	\$	3,169.90
Bus Ticket Sales	\$	294.00

**BUDGET & FINANCE**

1. Approve the payment of bills and ratify the payment of bills:

**MONTOUR BOARD OF SCHOOL DIRECTORS  
BILLS FOR APPROVAL  
2/23/2017**

<b>General Fund 10</b>		<b>Totals</b>
Bills to be Approved	\$	2,846,256.89
Bills to be Ratified	\$	40,019.98

<b>Capital Projects Fund 30</b>		<b>Totals</b>
Bills to be Approved	\$	-
Bills to be Ratified	\$	-

<b>Capital Reserve Fund 32</b>		<b>Totals</b>
Bills to be Approved	\$	-
Bills to be Ratified	\$	14,431.13

<b>Capital Project Fund 39</b>		<b>Totals</b>
Bills to be Approved	\$	988,445.62
Bills to be Ratified	\$	217.78

<b>Cafeteria Fund 50</b>		<b>Totals</b>
Bills to be Ratified	\$	126,523.57

<b>Activity Fund 70</b>		<b>Totals</b>
Bills to be Ratified	\$	7,917.43

2. Approve the Budget Transfers from February 2017:

\$77,000.00	FROM	10-1233-567-000-10-000-000-000-0012	Autistic Support – Tuition approved Private
	TO	10-1227-567-000-00-000-000-000-0012	Blind Visually Impaired – Tuition approved Private
\$2,000.00	FROM	10-2620-431-000-10-250-000-000-0026	Operation of Building-Repair & Maint.
\$5,000.00	FROM	10-2620-431-000-10-260-000-000-0026	Operation of Building- Repair & Maint.
\$7,000.00	TO	10-4200-330-000-00-000-000-000-0026	Existing Site Improvement-Other Professional Services
\$3,745.00	FROM	10-2620-610-000-10-260-000-000-0026	Operation of Building- General Supplies
	TO	10-4200-330-000-10-270-000-000-0026	Existing Site Improvement-Other Professional Services
\$2,235.00	FROM	10-2620-610-000-10-250-000-000-0026	Operation of Building- General Supplies
	TO	10-4200-610-000-10-270-000-000-0026	Existing Site Improvement - General Supplies
\$ 1,394.97	FROM	10-2620-432-000-10-260-000-000-0026	Operation of Building – Repair & Maint.
	TO	10-4200-330-000-00-000-000-000-0026	Existing Site Improvement-Other Professional Services
\$ 40,000.00	FROM	10-1290-567-000-10-000-000-000-0012	Other Support- Tuition Approved Private
	TO	10-1241-563-000-30-000-000-000-0012	Learning Support Public-Tuition to Non Public
\$ 750.00	FROM	10-2111-640-000-10-000-000-000-0012	Supervisor of Student Services-Books and Periodicals
	TO	10-2119-610-000-10-000-000-000-0012	Supervisor of Student Services-General Supplies
\$ 10,000.00	FROM	10-1290-567-000-10-000-000-000-0012	Other Support-Tuition Approved Private
	TO	10-1241-563-000-30-000-000-000-0012	Learning Support Public-Tuition to Non- Public
\$ 250.00	FROM	10-3251-390-000-30-800-550-000-0000	Football-Other Purchased Pro/Tec.
	TO	10-3260-810-000-30-800-550-000-0000	Swimming-Dues and Fees

3. Approve the sixth and final payment to Trane in the amount of \$199,269 paid from project financing.

4. Approve the Parkway West General Operating and Jointure Budget for the 2017/2018 school year as follows:

- Parkway West General Operating Budget \$6,251,788
- Parkway West Jointure Budget \$563,596

Montour School District’s Estimated Share of the 2017/2018 Budget:

- Parkway West General Operating Budget \$629,915.63
- Parkway West Jointure Budget \$51,328.13

5. Exonerate the following Local Tax Collectors for 2016 tax collections:

- Robinson Township
- Ingram
- Thornburg
- Pennsbury Village

6. Approve the following Policies:

- Policy 626 Federal Fiscal Compliance
- Policy 626.1 Travel Reimbursements – Fiscal Programs

Mr. Dudash made the motion to approve the Budget & Finance Report, seconded by Mrs. Moore.

ROLL CALL: All Present Voted “YES”  
***MOTIONS CARRIED***

## **Education**

Mr. Barclay called on Administration to present their items under Education and made a motion to approve the following:

### **Pupil Services Dept., Dr. Robert Isherwood**

1. Approve the placement of a child with a history of juvenile delinquency and a specific learning disability at Longmore Academy to provide an appropriate education.
2. Approve the placement of a child with ASD at Pathfinder School for educational services.
3. Approve a Contract for Transportation Services with a parent to provide transportation to an Approved Private School in Sharpsburg, PA for an IRS mileage reimbursement rate of 53.5 cents per mile.

### **High School Principal, Mr. Todd Price**

#### **Informational**

- Revised High School / Courses of Study as approved with edits (attached).

### **David E. Williams Middle School Principal, Dominic Salpeck**

4. Approve the purchase of Vocabulary.com for students in grades 5-6 in the amount of \$1,200.
5. Approve the “Always Changing and Growing Up Program” for 5<sup>th</sup> grade students.
6. Approve the listed books in part B to be added to the existing Overdrive account as part of the agreement with Overdrive at a yearly cost of \$2,000 as per the attachment.

### **Burkett Elementary School Principal, Mr. Jason Burik**

7. Approve a third grade class to attend the Pittsburgh Penguins Educational Program and watch a team practice on Monday, February 27, 2017.
8. Approve the 2017 Montour Summer STEAM Camp to take place at Montour High School from June 19th to June 23rd as per the attachment.

Mr. Barth made the motion to approve the Education Agenda, seconded by Mr. Rippole.

ROLL CALL: All Present Voted "YES"  
***MOTIONS CARRIED***

**Construction** Mr. Barclay called upon Mr. Follen and Mr. Parker to present the Construction agenda and then made a motion to approve the following:

**FMS Director of Operations, Mr. Mark Follen**

1. Accept the approval from Pennsylvania Department of Education (PDE) for the PlanCon Part "I03" Interim Reporting Document for proposed Change Order #SCC-1 that was previously prepared and submitted by the project architect for the new elementary school project.
2. Approve the PlanCon Part "I03" Interim Reporting Document and Application for Change Order Approval for the proposed Change Order PCO #036 by Lobar, Inc. that is prepared and presented by the project architect and construction manager for the new elementary school project and submit the documents to PDE for review and approval.
3. Award the General Construction Contract to Liokareas Construction \$19,123.00 the pertinent scope of work associated with the Gutters and Downspouts Installation Project designed by McLean Architects, LLC for the athletic center, with the stipulation that the actual contract approvals are contingent upon the recommendation of the solicitor.
4. Approve Gateway Engineers to complete the construction plans and specifications and to advertise for bids the scope of work associated with the installation of a sub-surface foundation drain system and a storm water sewer system to convey the water run-off associated with the gutters and downspouts that will be installed at the athletic center.
5. Retroactively approve the contract in accordance with the February 9, 2017 proposal from Gateway Engineers to provide professional survey services as requested by MATR for the sanitary sewer line and water line recently installed for the new elementary school project.

**Massaro Project Manager, Mr. David Parker**

6. Approve Change Order #5 to A-1 Electric, Inc. for Electrical Construction in the amount of (\$551.00) and Zero (0) days additional time for work required per Bulletin 027 and as identified in PCO 004.
7. Approve Change Order #1 to CEC, Inc. in the amount of \$24,113.00 for additional Special Tests and Inspections.
8. Approve Change Order #2 to Dagostino Electronic Services, Inc. for Structured Cabling Construction in the amount of (\$20,096.81) and Zero (0) days additional time for work required by Bulletin 019 and as identified in PCO 001.
9. Approve Change Order #2 to Lugaila Mechanical, Inc. for HVAC Construction in the amount of (\$14,697.59) and Zero (0) days additional time, to relocate the Forest Grove chiller per Bulletin 027 and as identified in PCO 003.

Mrs. Moore made the motion to approve the Construction agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”  
**MOTION CARRIED**

**Personnel**

Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:

**Professional Staff – Elections**

Name	Location	Assignment	Effective	Salary
Prunczik, Kristy	DEW	Long Term Substitute	3/15/17-5/23/17	\$100/day, \$53,475 (Master’s Step 2, prorated after 45 <sup>th</sup> day)

**Support Staff – Elections**

Name	Location	Assignment	Effective	Salary
Ferris, Brian	Facilities	Maintenance	TBD	\$33.25/hour
Mancini, Frank	Transportation	Extra Bus Driver	TBD	\$20.94/hour
O’Shea, William	Transportation	Extra Bus Driver	TBD	\$20.94/hour
Soracco, Richard	Transportation	Extra Bus Driver	TBD	\$20.94/hour

**Extra-Curricular Activities – New Appointments**

Name	Position	Effective	Salary
Baron,Dena	7 <sup>th</sup> & 8 <sup>th</sup> Grade Volleyball Coach	2/17/17	\$2,009.50 (½ of contractual rate)
Gutt, Nichole	Assistant Varsity Track Coach	2/17/17	\$3,801 (contractual rate)
Rose, Lauren	7 <sup>th</sup> & 8 <sup>th</sup> Grade Volleyball Coach	2/17/17	\$2,009.50 (½ of contractual rate)
Magliocco, Guy	JV Assistant Softball Coach	2/17/17	\$2,100 (contractual rate)

**Retirements**

Name	Position	Effective
Gaspar, Bernard	Custodian	6/30/17
Vasselo, Dominick	Head of Maintenance	7/7/17

**Resignations**

Name	Position	Effective
Blodgett, Samantha	Secretary, Districtwide, Payroll and Benefits	2/15/17
Lukenich, Kristi	Paraprofessional, Forest Grove	2/28/17

2. Approve the February conference grid as submitted.
3. Approve the contract with Dr. Christopher Stone, as Acting Superintendent effective March 3, 2017 at a stipend monthly payment of \$2,254.
4. Approve an independent contract with Melissa Wallace to serve as Webmaster from the time period of January 1, 2017 until December 31, 2017 at an amount not to exceed \$8,000.
5. Approve the termination of employee ID 1323.



Mr. DiClemente made the motion to approve the Personnel Agenda, seconded by Mr. Dudash.

ROLL CALL: Mr. Barclay, **Yes to all - NO to Brian Ferris**; Mr. Barth, Yes;  
Mr. DiClemente **Yes to all - NO to Brian Ferris**, Mr. Dudash, Yes;  
Mr. Hutter, Yes; Mrs. Moore, Yes; Mrs. Morrow, **Yes to all - Abstain to  
Brian Ferris**; Mr. Rippole, Yes; Mr. Young, Yes.

***MOTIONS CARRIED***

**Solicitor** Mr. Barclay called upon Mrs. Burkardt to present the Solicitor's agenda and made a motion to approve the following:

1. Approve Resolution 02-17-01, A Resolution Opposing Legislation Which Eliminates School Property Taxes, as per the attachment.
2. Approve resolutions (02-17-02 & 02-17-03) to permanently close the Burkett and Forest Grove Elementary Schools as per the attachments.

Mr. Dudash made the motion to approve the Solicitor's Agenda, seconded by Mr. Rippole.

ROLL CALL: All Present Voted "YES"  
***MOTION CARRIED***

**Comments/  
Adjourn**

Mr. Barclay asked if there were any comments from the public, hearing none he made the motion to adjourn the voting meeting at 8:54 p.m.

VOICE  
ROLL CALL: All Present Voted "YES"  
***MOTION CARRIED***



Thomas Barclay, President



Tiffani Doyle, Secretary