



### Matching Grant Program Application

1) Provide contact information of person who performs the risk management functions at district:

Name:	Leo M. Zuber
District Name:	Linden Unified School District
Address:	18527 E. Main Street, Linden, CA 95236
Telephone #:	(209) 887-3894
Fax #:	(209) 887-2250
E-mail Address:	lzuber@sjcoe.net

2) Provide District Lottery ADA:

3) Amount applying for:

4) Attach a one page typed proposal addressing the questions below:

- a) Name and purpose of Risk Management Initiative
- b) Describe how you would implement product/program, including timeline.
- c) Explain how this could benefit your district and ultimately the NCR membership as a whole.
- d) Provide any other information you feel the Committee should know in consideration of grant request.
- e) Confirm your commitment to report back to the Authority on the pros and cons within 6 months of implementation of product/service.
- f) Attach any loss history in the NCR layer that correlates to the initiative request.

Note: If grant approved, submit the following within 365 days from Underwriting/Member Services Committee approval:

- Receipt of purchase
- Receipt of payment
- Completed Matching Grant Reimbursement Form
- Proof of completion of assigned Keenan SafeSchools Course(s), if applicable.

Submit documents to: Leslie Delozier, ReLiEF, P.O. Box 4328, Torrance, CA 90510 or [ldelozier@keenana.com](mailto:ldelozier@keenana.com)

I have completed the application to the best of my knowledge & will comply with all requirements of the Program:

Name & Title:	Leo M. Zuber, Superintendent
Date:	July 17, 2013
Signature:	

The name of our Risk Management Initiative is the Maintenance Vehicle Security Initiative. The purpose of the initiative is to safeguard the district's fleet of maintenance vehicles and their contents and provide a means of recovery if a vehicle is stolen.

The Linden Unified School district encompasses 160 square miles. The district's four elementary schools are geographically separated by substantial distances. The district's maintenance department is located at a rural school site, approximately 6 miles from the district office and the community of Linden. The site is fenced and there are some occupied homes in the immediate area. Despite that, three vehicles were stolen from the site during the 2012-13 fiscal year. None of the vehicles or the tools and equipment they contained were recovered. A claim was filed for two of the vehicles and a settlement of approximately \$10,000 was received. The third vehicle was below the settlement threshold but represented a true loss to the district. Replacement cost for the three vehicles and their contents was in excess of \$35,000.

The intent of this initiative is to strengthen the security of the site and provide a way to recover vehicles that might be stolen despite the increased security measures. The proposed measures are designed to discourage potential thieves from taking any district property as well as providing a proven method for recovering any vehicles that might be stolen in spite of the increased security.

The initiative would involve the following:

1. Install a new 250 watt high pressure sodium wall pack on each of the exterior walls of the maintenance shop and two 500 watt dusk to dawn yard lights , one at each end of the vehicle storage area, to increase visibility at night (\$1800)
2. Install 150' of 6' chain link fencing and two sets of double drive gates to double fence the vehicle storage area and keep continuation school students out of the yard. (\$5500)
3. Install a new security camera system at the maintenance facility, placing a camera at each corner of the maintenance building and each entry point to the yard. (\$1200)
4. Install low-jack locating devices in each of the maintenance vehicles. (\$4900)
5. Purchase steering wheel/brake pedal locking devices for each vehicle. (\$300)

Total cost of the initiative would be \$13,700.

The district will report back to the Authority on the pros and cons of this initiative within 6 months of its implementation.