



WESTFIELD PUBLIC SCHOOLS

A Tradition of Excellence

Margaret Dolan, Ed.D.
Superintendent

302 Elm Street *Westfield *New Jersey *07090

908-789-4400

www.westfieldnj12.org

REQUIRED INFORMATION NEEDED TO REGISTER A NEW STUDENT IN THE WESTFIELD PUBLIC SCHOOLS

- ◆ Birth Certificate with raised seal from the Bureau of Vital Statistics
- ◆ Two proofs of residency documents, such as a copy of a recorded deed, tax bill, mortgage statement or fully executed copy of lease agreement, along with a current utility statement or any other documentation that shows that the student seeking to be enrolled maintains his or her permanent home within the Town of Westfield.

- ◆ Personal Health History

- ◆ Proof of Immunization (most recent record):

Diphtheria, Pertussis and Tetanus vaccine (DPT Series) – 4 doses with 1 dose given on or after the fourth birthday, or any total of 5 doses.

Poliomyelitis vaccine – 3 doses of oral poliovirus vaccine (OPV) or enhanced inactivated polio vaccine (IPV), with 1 dose given on or after the fourth birthday, or any 4 doses spaced by a minimum of 1 month.

Rubeola (Measles) vaccine – 2 doses given on or after the first birthday separated by at least a month, or laboratory documentation of immunity.

Rubella (German Measles) vaccine – 1 dose given on or after the first birthday, or laboratory documentation of immunity.

Mumps vaccine – 1 dose given on or after the first birthday, or laboratory documentation of immunity.

Hepatitis B vaccine – 3 doses or laboratory documentation of immunity.

Varicella vaccine - one dose of varicella vaccine on or after the first birthday or proof of disease or immunity is required for children 19 months of age or older who attend a child care center, or are entering Kindergarten or Grade 1.

Please note: State law will not permit any child to be admitted to a public school unless immunizations have been completed and documented by an M.D., D.O., or Nurse Practitioner, specifically indicating a day, month and year administered.

Entry Physical Examination Required: *Only one entry examination is necessary for admission to Kindergarten or first grade (pre-K physical may be the entry physical). A 5 year physical exam is recommended.*

For Pre-Kindergarten Students age 3 or older you must present a physical exam, Personal Health History form, and the above immunizations (age appropriate) record INCLUDING:

- ◆ Pneumococcal Vaccine : age 12-59 months; 1 dose
- ◆ Influenza Vaccine: age 6-59 months; 1 dose to be given between September 1 and December 31 of each year in pre-school.
- ◆ Haemophilis B: age 12-59 months; 1 dose

Registration, Personal Health History, Physical Exam and Medical Records forms are available on the district web site at www.westfieldnj12.org. They are located within the Parents tab under the “New Student Registration Forms” link and can be printed and completed before your scheduled registration date. These forms are also available by calling one of the schools.

Should you have any questions about the registration process, please call one of our schools.