

LONG-RANGE FACILITIES MASTER PLAN OVERSIGHT COMMITTEE

Meeting Minutes for February 19, 2009 [UNOFFICIAL COPY]

Present:

Tak Chow	Philip Hu
Hugo Correa	Alan Lee
Cody Decamp	Jerry Schwartz
	Dave Ueblehack

Absent:

John Harrington	Kenneth Maxey
Eric Kirchhoff	Tim McGrath

Other Attendees:

Marc Chaldou	Marla Nadolney
Lee Freeman	

I. GENERAL FUNCTIONS

The meeting was called to order at 7:08 p.m.

II. MINUTES

Jerry Schwartz moved and Alan Lee seconded to approve the minutes for the January 15, 2009 meeting. The minutes were approved unanimously.

III. APPOINTMENT OF NEW MEMBERS

New members that were appointed by the board at the February 10 Governing Board meeting are:

- Hugo Correa, Cody Decamp, Philip Hu and Dave Uebelhack

Introductions were made and an updated roster was circulated to confirm information.

IV. NOMINATION OF COMMITTEE CHAIR AND VICE CHAIR

Due to the term expiration of the last committee chair, Wayne San Filippo, a new chair and vice chair need to be appointed. Also due to a change in administrative duties, Cynthia Bracamonte would no longer be available to take the minutes of the meetings and all meeting notices, agendas, meeting minutes will be posted on the District website. No information will be mailed to the committee members. The duty of taking minutes will be assigned to the Vice Chair with Marla Nadolney acting as back-up.

Jerry Schwartz and John Harrington were nominated for committee chair. In a vote of 4 to 1, Jerry Schwartz was appointed the committee chair. John Harrington agreed to be vice chair.

V. UPDATE ON CURRENT CONSTRUCTION PROJECTS

Marla Nadolney briefed the committee members on current construction projects:

ROOSEVELT ELEMENTARY SCHOOL:

Play Area Development: Work is substantially complete and the contractor is working on punch list items.

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JEFFERSON MIDDLE SCHOOL:

Media Center and Courtyard: DSA approved drawings on February 9, 2009; Board approved Call for Bids on February 10; advertisement will be for two weeks; Job walk is scheduled for March 11; bids are due April 7, 2009.

Administration/Existing Building Renovations: Architect is continuing to develop the plans and expects submission to DSA by late summer/early fall.

WASHINGTON ELEMENTARY SCHOOL:

Site Plan: Architect is proceeding with developing plans for the new library, the new kindergarten, new covered walks and parking, and renovation of the existing library. The drawings are scheduled to be submitted as one project to DSA by this summer.

DEL MAR HIGH SCHOOL:

Conversion of Existing Bus Garage: Architect is continuing to work on the Construction Documents and plans to submit to DSA in March.

COOLIDGE ELEMENTARY SCHOOL:

Fence Project: Architect submitted plans to DSA on February 15. An informational meeting is scheduled for Thursday February 26 at 7:00PM in the Coolidge Cafeteria.

VI. NEXT MEETING

Thursday, April 9, 2009, at 7:00 p.m. at the District Education Center Board room.

VII. ADJOURNMENT

The meeting was adjourned at 8:30 p.m.