

San Saba High School Discipline Flow Chart

Offense	Consequence
Abuse of volatile chemical	Texas Code of Conduct
Assault student/employee	Texas Code of Conduct
Being in a restricted area at anytime	Administrative Choice
Bullying/verbal harassment/threatening	Administrative Choice
Cafeteria misconduct	Administrative Choice 2 nd – 5 Days Lunch Detention 3 rd – 10 Lunch Detention
Cellphones/electronic devices – per school year	1 st - \$15 fine, parent notified, 10 calendar days 2 nd \$15 fine, parent notified, 20 calendar days parent must pick up device 3 rd - \$15 fine, parent notified, remainder of school year, parent must pick up device
Cheating/forgery/plagiarism	1 st Automatic Zero & Administrative Choice 2 nd Automatic Zero \$ 3 days ISS
Computer breach of security	1 st – ISS (3, 6, 9 days) plus loss of internet use 2 nd – 10 days DAEP plus loss of internet use
Computer misuse: Removing protective cover, stickers, downloading or visiting chat rooms, HALO, other non-authorized games, email, IM sites, (Skype, My Space, Facebook, Ultra Surf, etc), other minor infractions “lightspeed” – Internet filter has locked down internet ID and blocked user from computer access; Using a proxy Pornography/Suggestive material/Inappropriate Websites/profanity/Rights as Administrator	Administrative Choice Saturday School / Administrative Choice 3 days ISS / Administrative Choice
Conduct punishable as a felony	Texas Code of Conduct

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Defacing/damage/vandalize (non-felony)	1 st – 3 days ISS, and restitution of damages 2 nd – DAEP placement and restitution of damages
Disrespect/Insubordination to school personnel	1 st – Administrative Choice 2 nd – Saturday School 3 rd – 3 days ISS 4 th + - increased number of days ISS
Disruptive behavior	Administrative Choice (usually 1 hour D-hall; Saturday School)
Dressing and Grooming – Per Semester	1 st – 3 rd Warning 4 th – lunch detention 5 th – Saturday School 6 th + - 1-3 days ISS
Drugs / alcohol	DAEP
False Alarm/report	ISS or DAEP
Failure to attend detention/Saturday School/tutorials	Detention = Saturday School = ISS (3 days) Tutorials – Administrative Choice
Failure to cooperate with school officials	Administrative Choice Saturday School Blatant – 3 days ISS
Failure to report to office	Saturday School.
Fighting/scuffling	1 st – 1-3 days ISS 2 nd – 3 days ISS 3 rd – 1-3 days OSS and DAEP hearing
Gang related activities	Texas Code of Conduct; 3-10 days ISS
Gum/drinks/food in prohibited areas	Administrative Choice
Hall misconduct/running/loitering	Administrative Choice
Inciting conflict/name calling	Administrative Choice
Left campus/class or area without permissions	Left Campus – ISS Left Class or Area – Lunch Detention / Sat School
Littering	Administrative Choice
Lying	1 st – Administrative Choice 2 nd – Saturday School

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Not working/not participating/sleeping	Administrative Choice
Parking / Driving Violation	Parking fines - \$10-\$50 Driving – 1 st – Sat School +loss of permit for two (2) weeks 2 nd – 3 days ISS + loss of permit for semester
Possession of firearms	Texas Code of Conduct
Possession of illegal knife	Texas Code of Conduct
Possession of non-illegal knife (equal to or less than 5.5 inches)	1 st – Administrative Choice 2 nd – Saturday school
Possession of club	Texas Code of Conduct
Possession of weapon under Penal Code Section 46.05	Texas Code of Conduct
Pornography/suggestive material	3 days ISS
Profanity	Toward another student – Saturday School School personnel – 3 days ISS
Public lewdness or Indecent exposure	DAEP
Refusal to accept discipline	ISS/DAEP
Retaliation against employee	Texas Code of Conduct
Serious/persistent misconduct	ISS/DAEP
Sexual harassment/Sexting while on school premises	3 days ISS + individual conference with accuser and accused with Principal, inform of Federal Laws and have both parties sign contract
Stealing	3-10 days ISS
Tardies – Per Semester	1 st – 4 th – Warning 5 th – 9 th – Lunch Detention 10 th – 14 th – Saturday School 15 th + - 3 days ISS
Terroristic threat	Texas Code of Conduct
Throwing objects	Administrative Choice
Tobacco/smoking/lighter	Texas Code of Conduct
Truancy/skipping class	1 class – 2 days ISS Full day – 3 day ISS + one day added for each full day truant

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Key Terms:

- Lunch Detention – eating lunch separate from rest of students
- Detention Hall – 1 to 2 hours after school
- Saturday School – 8-12 on Saturday morning doing school work
- ISS – In school suspension
- OSS – Out of school suspension
- DAEP – discipline alternative education program

Administrative Choices:

- Warning
- Lunch detention
- Loss of activity
- After school detention
- Saturday School
- In school Suspension
- Out of school suspension