

LONG-RANGE FACILITIES MASTER PLAN OVERSIGHT COMMITTEE

Meeting Minutes for April 30, 2009

[UNOFFICIAL COPY]

Present:

Tak Chow

John Harrington

Philip Hu

Eric Kirchhoff

Alan Lee

Tim McGrath

Jerry Schwartz

Absent:

Hugo Correa

Cody Decamp

Kenneth Maxey

Dave Ueblehack

Other Attendees:

Marc Chaldu

Tom Ferguson

Lee Freeman

Marla Nadolney

Khai Nguyen

I. GENERAL FUNCTIONS

The meeting was called to order at 7:10 p.m.

II. MINUTES

Tim McGrath moved and Philip Hu seconded to approve the minutes for the April 9, 2009 meeting with corrections. The minutes were approved unanimously.

III. AUDIT REPORT

Marc Chaldu, Assistant Superintendent of Business Services presented the Measure 'S' General Obligation Bond Audit Report to the committee on behalf of Nigro, Nigro & White. He clarified that this was for the fiscal year ending June 30, 2008 and was for the 2002 Bond only. Questions from committee members were answered. The audit was received and reviewed.

IV. ACTION ITEMS

A. Accept Audit Report

Eric Kirchhoff moved to accept the Audit Report for Measure 'S' General Obligation Bond dated June 30, 2008. John Harrington seconded. The vote was unanimous. The Audit Report will be posted on the website. John noted that under Section 15280(b) of the CA Ed Code it states that "Minutes of the proceedings of the citizens' oversight committee and all documents received and reports issued shall be a matter of public record and be made available on an Internet website maintained by the governing board".

V. DISTRICT TECHNOLOGY UPDATE

Khai Nguyen, Director of Technology presented an update on the current status of computer technology, infrastructure and funding that has happened at the various sites since his last presentation to the committee. High speed fiber optic cabling has been installed at Gabrielino HS, Jefferson MS; Washington ES and Roosevelt ES and has improved internet speed. New desktops and laptops with new software, printers, and interactive whiteboards have also been in use at all sites. Roosevelt's campus is the most up to date technology-wise being almost fully funded from the federal E-rate program.

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Current projects include upgrading computer labs, classroom projectors and document cameras, 18 more interactive whiteboards, voice over IP, and high speed fiber optic cabling at Del Mar HS, McKinley ES, Coolidge ES, and Wilson ES. Khai emphasized the district's approach to a paced implementation of technology in order to make best use of bond funds for future upgrades while not overwhelming staff with too much to learn. For example, current users of the installed interactive whiteboards will become the trainers for the new trainees, providing better hands on experience geared to our teaching standards.

VI. DISCUSSION ITEMS

New Business:

No new business

Old Business:

A. Communication Goals

Jerry Schwartz noted the e-mail that Philip Hu sent regarding ideas for improving communication and encouraged other committee members to add to the discussion. He will be working with Marc and the superintendent's office on more public events. Khai confirmed that the website can be updated to provide more visuals. Tom Ferguson requested that he be added to the e-mail list for meeting notices.

B. Prop 39 requirements

Regarding Oversight Committee members-potential representatives will be: Tim McGrath/business organization; Tak Chow/senior citizen organization; John Harrington/taxpayer's organization. Status will be confirmed at a follow-up meeting.

VII. PROJECT STATUS REPORT

Marla reported on the various projects:

Gabrielino HS A Career Tech Education Committee is continuing to meet regarding the program for the new building.

Del Mar HS Plans are in to DSA and being reviewed.

Jefferson MS

Completion of Phase 1 Electrical Work:

Notice to Contractors Calling for Bids has been advertised and a mandatory job-walk will occur on Wednesday, May 13 at 10:00AM at Jefferson. Bids are due May 27.

Media Center and Courtyard:

The Governing Board awarded the bid to Meadows Construction Services at the April 14 meeting. A formal protest was filed by Gamut Construction the second lowest bidder. A Pre-Construction meeting was held on April 28 with Meadows who will begin work on May 18.

Coolidge ES

Fence Project:

Notice to Contractors Calling for Bids will be advertised and a mandatory job walk has been scheduled for Tuesday, May 19 at 10:00AM at Coolidge. Bids are due June 2. A preliminary proposal was received by the manufacturer of the favored fence [Victory Park] at a cost of over \$69,000 not including gates or installation. Staff directed the architect to show a similar fence with the custom cut-outs at every other panel to cut down costs. Drawings for the kindergarten fence were shown and the *base bid* will have the curvilinear fence throughout the kindergarten with custom cut-outs at *various* panels. An *add-alternate* will be included in the bid to provide the custom cut-outs at *every* panel

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and a deduct-alternate will be included for a five foot fence in lieu of the six foot fence at the kindergarten only.

McKinley ES No work at this time

Roosevelt ES No work at this time

Washington ES Architect is working on construction documents.

Wilson ES No work at this time

VIII. NEXT MEETING

Thursday, June 4, 2009, at 7:00 p.m. at the District Education Center Board room.

IX. ADJOURNMENT

The meeting was adjourned at 9:13 p.m.