

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

Big Horn County School District No. 3

7:00 p.m.

Tuesday, January 10, 2017

I. The regular meeting of the Board of Education, Big Horn County School District No. 3, was called to order at 7:06 p.m., January 10, 2017, by the chairman, Eddie Johnson.

II. Roll Call: Cheri Edeler, Bette Rae Jones, Todd Dalin, Joe Sylvester, Ted Menke, Eddie Johnson, Barry Bryant, Sara Schlattmann, Paula Scott

Absent: None

Guests: Audra Crouse, Ana Stanzione, Casey Bowe, Scott McBride, Lee Clucas, Ty Flock, Joel Rogers, Brett Suiter, Mike Wirtzberger

III. Approval of Consent Agenda (*Items)

It was moved by Cheri Edeler and seconded by Todd Dalin to approve the consent agenda as presented. Motion carried unanimously.

IV. *Reading and Approval of Minutes of Previous Meeting

Approved regular board minutes of December 13, 2016, and special board minutes of December 20, 2016 and December 28, 2016, and as presented.

V. Agenda Additions/Deletions/Adoption

The request was made to add Executive Session to Personnel, Hires under New Business. It was moved by Cheri Edeler and seconded by Ted Menke to add Executive Session to Personnel, Hires under New Business. Motion carried unanimously.

VI. Audience and Communication

1. Student Government Update

None

2. Community Remarks

None

VII. Other Items

1. Appoint Board Member (to fulfil 2 years remaining – executive session)

It was moved by Cheri Edeler and seconded by Bette Rae Jones to move to executive session to discuss the appointment of a board member at 7:10 p.m. Motion carried unanimously.

The Board recessed into executive session at 7:10 p.m. to discuss matters considered confidential by law (Appoint Board Member) and reconvened in regular session at 7:15 p.m. Note that no action was taken and minutes were sealed in a secure location.

It was moved by Joe Sylvester and seconded by Cheri Edeler to appoint Michael Wirtzberger to fulfil the 17 months remaining board member position. Motion carried unanimously. Dr. Byrant conducted the Oath of Office for Mr. Wirtzberger.

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2. Clerk's Report

Bette Rae Jones, board clerk, reported that there have been board trainings through Wyoming School Boards Association. Chairman Johnson went to Casper for training and several trustees are looking forward to training in Riverton on January 14. The board also had a 2 hour training on Board Governance this evening prior to the board meeting.

3. Administration Reports

Brett Suiter, elementary principal, reported that the teachers met for professional development on January 6th to allow for conversation. Data was used to cross check students on interventions. He asked teachers from each grade level how he could be more supportive and what they could do to improve. The elementary will be having a Lego challenge where they can build something on their own or use a kit.

Joel Rogers, middle school principal, reported that the MAPS testing shows good growth in reading and math. The middle school staff is working on text needs with Mr. McBride. One of the school and district goals is to increase stakeholder participation. The middle school ran the BLT meetings live through their Facebook page. The next meeting is scheduled for January 19, and will be live as well. They are working on schedules for next year. The middle school has shared staff, so there are a lot of moving parts to the schedule. Working with the administrators and staff, they will hopefully solidify some schedules by the end of March or first part of April. Mr. Rogers provided an overview of the process for office referrals.

Ty Flock, high school principal, reported that the high school made a few adjustments to Academic Success. The staff is reviewing next year's schedule. The only change to the schedule may be to combine the Advocacy and Academic Success time because the high school students will be eating lunch later in the day. The staff discussed final assessments and district assessments. They are trying to find ways to make testing less stressful for students and staff. There is discussion to use the finals as the district assessment so that we're not over-testing our students. This semester there were 10 students who failed a class compared to 21 last year. 3 out of 4 students got promoted and are on track to graduate with their class. There were no seniors that failed any classes last semester. The high school comprehensive plan has been approved by the state. It's good to know that the state supports our initiatives. There are 55 students enrolled in either concurrent or dual enrollment courses, which are classes for college credit. BOCES pays all expenses for these classes. Mr. Flock will have a Wyoming High School Activities Association report in March.

Lee Clucas, special education director, stated that 15 students have moved out, and 8 students moved in. We have also exited students from the program, so our numbers are lower now than in the last 4 to 5 years. We send special education teachers and paras to trainings throughout the school year and summer to stay current with ongoing changes. A staff member attended a Yoga & Mindfulness class to learn skills to help calm students down in the classroom. There are 7 new hires that need to complete the full day Crisis Prevention Institute (CPI) training. Mr. Clucas provided an overview of the referral process. There are 3 out of district placements; 2 court placed and one district placed.

Scott McBride, curriculum and grants director, reported that teachers met two Fridays in December and worked on their assessments. The staff is trying to focus on bridging the gap between elementary and middle school; middle school and high school. They are also aligning grading philosophies. The grading system needs to be an accurate assessment of student achievement. The Literacy & Math committees have met and it is going well. Information is on the district website showing what students are expected to know and do, with things to practice to get to the benchmark. Mr. McBride stated that any change in the grading system would come through the board first. Mr. McBride described the district grants. Bridges is the summer school grant; SIG is the school improvement grant. The elementary is the only building in school improvement. Perkins is the vocational grant; Title I is for students in poverty; and Title II is for training and professional development.

Superintendent Bryant reported that he had submitted comments to the JEC as well as to Representative Jamie Flitner and Senator Ray Peterson. Sara Schlattmann had provided a summary for food service and transportation comparing expenses to this time last year. Dr. Bryant will be submitting a monthly superintendent update to the Greybull Standard. He is working with Solution Tree to arrange for training on communication and PLC as a board – administrative team. He is trying for dates in March or April. Wyoming ranked 7th in the nation in Education Week's 21st annual report card. Wyoming ranked 1st on the national NAEP 2015 scores using a golf score rank order by adding the rankings for each of the 18 areas tested and analyzed. Our district was one of ten who had every school meeting expectations or above for state accountability. The district will run a full page ad

in the Greybull Standard about bullying, Safe2Tell, and Standard Response Protocol (SRP), which is how we respond to emergencies. Superintendent Bryant suggested that the board members email the JEC with concerns. There was a brief discussion regarding the savings in the lunch program and what we are doing to save money.

4. Quarterly Budget Report

The Quarterly Budget Report was included for review.

VIII. Old Business

1. Leadership Governance Policy Review & Confirm

- a. 1.4 – Board Member Conflict of Interest
- b. 1.5 – Process for Addressing Board Member Violations
- c. 1.6 – Board Chairman
- d. 1.7 – Board Committees
- e. 2.1 – General

It was moved by Mike Wirtzberger and seconded by Cheri Edeler to confirm our commitment to Leadership Governance Policies 1.4, 1.5, 1.6, 1.7 and 2.1 as presented. There was a brief discussion regarding delving into the responsibilities of the board. There will be more board training in March. Motion carried unanimously.

IX. New Business

1. Personnel

a. Resignations(s)

Chairman Johnson stated that Bob Leach, district technology director, submitted his letter of retirement to be effective July 31, 2017. It was moved by Cheri Edeler and seconded by Ted Menke to accept Mr. Leach's request for retirement effective July 31, 2017 and thank him for his tremendous 42 years of service to the district. Mr. Johnson stated that he worked together with Mr. Leach for many years, and appreciates all the work he has done over these past years, both as a math and science teacher and mentor to him. Mr. Menke commented that Mr. Leach saved the staff in terms of technology often and that he served the district very well. Motion carried unanimously.

b. Hires

It was moved by Ted Menke and seconded by Todd Dalin to move to executive session to discuss hires at 8:11 p.m. Motion carried unanimously.

The Board recessed into executive session at 8:11 p.m. to discuss matters considered confidential by law (Hires) and reconvened in regular session at 8:58 p.m. Note that no action was taken and minutes were sealed in a secure location.

It was moved by Cheri Edeler and seconded by Mike Wirtzberger to accept the superintendent's recommendation to transfer Casey Bowe to the Technology Director's position effective June 1, 2017 for the 2017-2018 school year. Motion carried unanimously. Mr. Bowe was congratulated by the board.

2. Set Future Workshop Sessions

Superintendent Bryant reported that Sue Belish with the Wyoming School Boards Association would be available March 11 & 18 for a workshop. Chairman Johnson would like to have another 2 hour board governance workshop with Dr. Bryant before the regular board meeting on March 14 from 5:00 p.m. to 6:30 p.m. Chairman Johnson stated that we will continue to invite the administrators to the workshops, as their input is invaluable. The policy committee will have some policies to review and bring to the board in April. Dr. Bryant will try to schedule the communications professional development in April.

3. Bank Depositories Discussion

Eddie Johnson reported that Superintendent Bryant made the recommendation to move our school depository to Big Horn Federal. Big Horn Federal has supported our district and kids and they have given us great customer service as well. Sara Schlattmann has a very good working relationship with Big Horn Federal and stated that there is a lot of value in customer service. We plan to keep the payroll account in Big Horn Federal. It was moved by Cheri Edeler and seconded by Todd Dalin to accept the superintendent's recommendation to move all