

**Minutes of the
January 15, 2018
Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, January 15, 2018. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Kevin Pitts, Executive Director of Finance Brenda Poteet, Executive Director of Instructional Services Jennifer Crook, Director of Special Education Cherish Hermes, Max Rutherford, Miranda Brown, Kristen Dutschman, Heather Jenkins, and Kim Coe met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, and Boyd Kent. Board Members Bubba Galvan and Jeff Garrett were absent.

1. Call to Order

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

2. Prayer

The prayer was led by Jeff Bradburn.

3. Pledge of Allegiance

The pledge was led by Intermediate School Students in attendance at the meeting to bring cupcakes for Board Appreciation celebration.

4. China Spring ISD Mission and Vision statements

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

C. BELIEF STATEMENT

Accountability and responsibility are shared by all.

Rick Hines read the statements.

5. Faculty & Staff Members of the Month

- a. **Elementary Faculty Member of the Month – Tricia Begesse**
- b. **Secondary Faculty Member of the Month – Jenny Hoffman**
- c. **Staff Member of the Month – Johnny Thompson**

Dr. Faulkner presented the faculty and staff member awards of the month to Tricia Begesse, Jenny Hoffman, and Johnny Thompson.

6. Public Comment

There was no public comment.

7. Public Hearing on the Annual Performance Report

Executive Director of Curriculum and Instruction Jennifer Crook gave a presentation on the Annual Performance Report.

8. Approval of minutes from the regularly scheduled board meeting held on December 18, 2017 (Action Item)

Chris Gerick moved and Jeff Bradburn seconded the motion to approve the minutes from the regularly scheduled board meeting held on December 18, 2017. Rick Hines, Jeff Bradburn,

Holly Dunham, Chris Gerick, and Boyd Kent voted in favor of the motion. The motion carried unanimously.

9. Reports to the Board (Information Item)

- A. Extra-Curricular – Athletics, Band, FFA
 - B. Executive Director of Business and Finance
 - C. Executive Director of Instructional Services
 - D. Director of Special Education
 - E. Assistant Superintendent
 - F. Campus Principals
 - G. Superintendent
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- A. Coach Bell reported on sports successes, district awards and upcoming football banquet; Coach Czajkowski reported on the softball program; Band Director Marc Nicholson gave a report on band successes; Johnnie Day reported on FFA successes.
 - B. Brenda Poteet gave the report on Business and Finance, including the Quarterly Investment Report for the Period Ended December 31, 2017.
 - C. Executive Director of Instructional Services, Jennifer Crook, presented a certificate and poster to the HS for their award for AP Distinguished Honor Roll.
 - D. Director of Special Education Cherish Hermes presented her report on Special Education and CTE.
 - E. Assistant Superintendent Kevin Pitts reported on transportation and maintenance issues.
 - F. Campus principal's reports were included in the board packet; campus principals presented their gifts to the board members for Board Member Appreciation month.
 - G. Dr. Faulkner gave the Superintendent's report including: 1.) Elementary Force Main project almost complete 2.) MS Gym Floor – floor buckling, will probably have to replace next summer after water issues fixed; soil injections possible solution for water issues 3.) School Calendar for 2018-19 – CAT team reviewed 2 calendars; staff will be voting on calendar choice; CAT team will approve Feb 14th and final calendar will be presented to board at February meeting 4.) Land purchase – made contact with landowner of land that district may be interested in; landowner not interested in selling; may look into another piece of land 5.) Reinforced concrete at MS/HS drive – putting in RFP for concrete work, hope to have project/bid ready for approval at February meeting. 6.) TEA letter for Annual Honor Roll 7.) Announced the resignation of Mr. Kelly, Middle School principal, who accepted the job of Valley Mills ISD Superintendent

The board opted to move items 10 and 11 to the end of the meeting and proceed with the remainder of the agenda.

12. Review district purchases of supplies and personal property (Information Item)

There were no questions.

13. Consideration, discussion, and possible approval of calling for a board of trustees election on May 5, 2018 (Action Item)

When an election is called, the Board President must announce the number of continuing education hours completed by each sitting board member. The hours earned for last year are as follows: Rick Hines, President –7 Hours, Jeff Garrett, Secretary–5 Hours, Jeff Bradburn, Vice-President –8 Hours, Holly Dunham, Board Member–14 Hours, Boyd Kent, Board Member – 7 Hours, Chris Gerick, Board Member –10 Hours, Bubba Galvan, Board Member – 12 hours. Holly Dunham moved and Chris Gerick seconded the motion to approve calling a board of trustees election on May 5, 2018. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, and Boyd Kent voted in favor of the motion. The motion carried unanimously.

14. Consideration, discussion, and possible approval of Update 109 (Action Item)

Jeff Bradburn moved and Holly Dunham seconded the motion to approve changes to policy in Update 109 as submitted by TASB. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, and Boyd Kent voted in favor of the motion. The motion carried unanimously.

15. Consideration, discussion, and possible approval of renewing the district's content filter annual license (Action Item)

Chris Gerick moved and Boyd Kent seconded the motion to approve renewal of the Lightspeed content filter annual license with TFE for a cost of \$10,367.50. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, and Boyd Kent voted in favor of the motion. The motion carried unanimously.

16. Consideration, discussion, and possible approval of changing policy DNB (Local) (Action Item)

DNB Local currently requires the use of T-PESS as the evaluation system the district will use to evaluate principals. Dr. Faulkner recommended to the board to change this policy to read "The District shall appraise principals using a locally developed appraisal system in accordance with law and administrative regulations." Chris Gerick moved and Jeff Bradburn seconded the motion to approve amending the policy to use a locally developed appraisal system rather than T-PESS. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, and Boyd Kent voted in favor of the motion. The motion carried unanimously.

17. Consideration, discussion, and possible approval of moving the February board meeting from February 19th to February 26th due to a school bad weather day (Action Item)

Holly Dunham moved and Boyd Kent seconded the motion to approve moving the date of February's board meeting from February 19th to February 26th. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, and Boyd Kent voted in favor of the motion. The motion carried unanimously.

The Board then returned to items 10 & 11 which were postponed earlier.

10. Executive Session, Govt. Code 551.074

The Board went into executive session at 7:19p.m. pursuant to the Texas Open Meeting Act, Govt. Code 551.074.

A. Annual Superintendent Evaluation

The Board returned from executive session at 8:37p.m. with no action taken.

11. Action arising from Executive Session (Action Item)

No action taken.

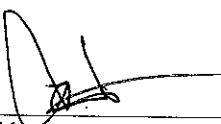
18. Discussion of future agenda items for February's regular board meeting (Information Item)

- 1) Administrator Contracts
- 2) Retainer Agreement with School Attorney
- 3) Consider Joint Election Agreement or Cancel Election
- 4) 18-19 School Calendar Approval

19. Adjourn (Action Item)

Boyd Kent moved and Holly Dunham seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, and Boyd Kent voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 8:39p.m.



President



Secretary