

MINUTES - November 28, 2007

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:30 p.m. with Mr. Gabauer presiding.

Sunshine Law Statement

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 2, 2007 through April 9, 2008 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on May 4, 2007.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Cheesman, Ms. Dansbury, Mr. Lynch, Ms. Wehrman, Ms. Zablow, and Mr. Gabauer. ABSENT: Ms. Gens, Ms. Glenn (arrived at 7:40 p.m.), Ms. Trogdon.

Also attending were: Dr. Albert Monillas, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff members attending were: Jenny Farina, Heather Wawrzyniak, Roberta Hance, Mark E. Damon, Ed Chmiel.

Visitors attending: Albin Bernotas, Mary Beth Ditolvo, Annette Ditolvo.

D. PRESENTATION

1. Mr. Mark Damon - "Wee Deliver"

Mr. Damon showed a power point presentation about the "Wee Deliver" program. Students from Clara Barton write letters and mail them through a school-wide postal service. The program was developed in conjunction with the USPS. Students from CBS also presented the board with individual letters written, postmarked, cancelled, and delivered by the children in Grade 2.

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E. PRESIDENT GABAUER'S REPORT & APPROVAL OF MINUTES

A motion was made by Ms. Dansbury, seconded by Ms. Glenn to approve the Minutes from 10/3/07 and 10/17/07.

Motion unanimously approved.

F. PUBLIC FORUM

No comments from the public.

G. ATHLETIC REPORT

Meeting to be scheduled with the committee.

H. BUILDINGS & GROUNDS REPORT - Mr. Brian Lynch

Mr. Lynch will e-mail possible dates to visit Peter Muschal Elementary School as the final school to tour in preparation for budget discussions.

I. CURRICULUM/STUDENT ACTIVITIES REPORT - Ms. Chris Trogdon

No report at this time.

J. FINANCE REPORT - Ms. Pauline Glenn

No report at this time.

K. NEGOTIATIONS REPORT - Ms. Joann Dansbury

The committee wishes to set up a meeting to continue discussions with the Transportation Dept.

L. PERSONNEL REPORT - Ms. Kim Zablow

A motion was made by Ms. Zablow, seconded by Ms. Dansbury, to approve the following:

1. Appointments, per the Superintendent's recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to which this resolution applies is noted in **bold** print.

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L. PERSONNEL REPORT (continued)

- a. Motion to approve Ms. Lori Monaghan as Basic Skills Teacher at PMS, filling the vacancy created by Ms. Conigliaro's retirement. Ms. Monaghan will be returning from leave of absence on December 5, 2007.
- b. Motion to approve Ms. Laura Muldowney to remain the 2nd grade Teacher at PMS through June 30, 2008. She was the leave replacement for Ms. Monaghan.
- c. Motion to accept resignation of Mr. Chad Hooper from the position of night shift custodian, effective October 26, 2007.
- d. Motion to accept resignation of Ms. Ellen Wilson from the position of bus aide, effective October 26, 2007.
- e. Motion to accept resignation of Ms. Connie Stanton from the position of bus aide, effective October 26, 2007.
- f. Motion to accept resignation of Mr. Roger Cornelius from the position of Winter Track Coach and Head Boys' Spring Track Coach.
- g. Motion to approve Mr. Rob Shappell to mentor under Mr. Rob Walder at MIS, Mr. Patrick Lynch at BRHS and Dr. Wendy Weber-O'Neal at BRHS in completion of his internship in Educational Administration for Drexel University.
- h. Motion to approve Ms. Tiffany Chen to do interview and observation at PMS, in partial fulfillment of college credits at Rowan University.
- i. Motion to approve leave of absence request for Employee #4992 from the position of 4th grade teacher at MIS, effective 11/26/07. She will use 20 accumulated paid sick days prior and 12 accumulated paid sick days following. She is requesting to be on 12 weeks of Federal Family Leave Act through 4/21/08. She would like to request the remainder of the school year as unpaid leave, from 4/22/08 through 6/30/08.
- j. Motion to approve **Ms. Regina Phillips** as maternity leave replacement in 4th Grade at MIS, MA Step 1, \$46,702, prorated, effective 11/29/07 through 6/30/08.

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L. PERSONNEL REPORT (continued)

q. Winter Coaches (continued)

<u>BRHS - Wrestling</u> -	Mr. Joe Sprague, Head Coach, Step 3, \$7,354
	Mr. Larry Larned, Asst. Coach, Step 2, \$4,205
<u>Winter Track</u> -	Mr. David Misselhorn, Head Coach, Step 3, \$6,051
	Mr. Casey McAleer, Asst. Coach, Step 1, \$3,350
<u>Cheerleading</u> -	Ms. Jodie Glenn, co-Head Coach, ½ of Step 3, \$1,876.50 per season
	Ms. Beth Boccanfuso, co-Head Coach, ½ of Step 3, \$1,876.50 per season
<u>Bowling</u> -	Mr. Ron Jones, Head Coach, Step 2, \$3,723
	Mr. Jason D'Annunzio, Asst. Coach Step 1, \$2,544
<u>Step Team</u> -	Ms. Wilma Mitchell-Carter, Head Coach, Step 3, \$1,915

r. Motion to approve CE/R Staff as per memo

s. Motion to approve 2007-2008 Volunteer BRHS & BRMS Winter Coaches:

<u>Girls Basketball:</u>	Ms. Emily Napolitano, Ms. Randi Temple & Mr. Jeff Baptiste
<u>Bowling:</u>	Mr. Larry Havens & Mr. Jonathan Dansbury
<u>Wrestling:</u>	Mr. Rob Roseboro, Mr. Jason Bataloni, Mr. Steve Dybus, Mr. Brian Cassidy
<u>Boys Basketball:</u>	Mr. Ad Gaffney, Mr. James Singleton & Mr. Dave Peterson
<u>BRMS Wrestling:</u>	Mr. Andrew Arroyo

t. Motion to approve Ms. Megan McDonald to observe Mr. Wright's class at BRHS in partial fulfillment of college course requirements.

u. Motion to approve Mr. Michael Conduro as Advisor for BRHS Technology Student Association for 2007-2008, Step 1, \$827.

v. Motion to approve Ms. Scottie LaMarra as Theater Vocal Director for Spring, 2007-2008, stipend of \$1,762, Step 3. This name was omitted from the previously submitted and approved list at the beginning of the year.

w. Motion to accept with best wishes, retirement of Ms. Carolyn Robinson from the position of Learning Disabilities Teacher Consultant in the district, effective January 31, 2008.

INFORMATION:

x. Job Postings:

MIS 4th Grade Teacher Leave Replacement

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L. PERSONNEL REPORT (continued)

2. Approval of Substitute Personnel

Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal record. (Substitutes to whom this applies are noted in **bold/black** type.)

a. See attached list

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Ms. Glenn, Mr. Lynch, Ms. Wehrman, Ms. Zablow, and Mr. Gabauer. **NOES:** None. **ABSTENTIONS:** None. **ABSENT:** Ms. Gens, Ms. Trogdon.

Motion unanimously approved.

M. POLICY REPORT - Mr. Brian Lynch

A motion was made by Mr. Lynch, seconded by Ms. Dansbury to approve the 2nd Reading and Adoption of Policy 4181 (Travel Expense Policy) and the 2nd Reading and Adoption of Policy 5190 (Drugs & Alcohol Policy).

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Ms. Glenn, Mr. Lynch, Ms. Wehrman, Ms. Zablow, and Mr. Gabauer. **NOES:** None. **ABSTENTIONS:** None. **ABSENT:** Ms. Gens, Ms. Trogdon.

Motion unanimously approved.

N. TECHNOLOGY REPORT - Ms. Joann Dansbury

1. October Technology Update (as attached)

O. SPECIAL EDUCATION REPORT

No report at this time

P. CE/R REPORT - Ms. Chris Trogdon

A meeting was held last Monday. The Township did not attend. The budget will be delivered to the Board on Friday, November 30th. The Township has not yet voted on bylaw changes. The board will consider withdrawal from the council in upcoming meetings.

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Q. BCC REPORT - Ms. Heather Cheesman

Ms. Cheesman handed out information on Burlington County Curriculum Consortium classes.

R. PTO/PTA/ED FOUNDATION REPORT - Ms. Peggy Gens

1. PMS PTA September 18, 2007 and October 9, 2007 Minutes (as attached)
2. MIS PTO November 14, 2007 Agenda (as attached)

S. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dansbury, seconded by Ms. Wehrman to approve the following:

1. Motion to approve MIS 5th Grade Trip to Commerce Bank Arts Centre in Sewell, NJ. This replaces the previously approved trip to Pennsbury Manor (no additional cost to the Board)
2. Motion to approve Robotics Class Competition at no cost to Board
3. Motion to approve application for "New Jersey Schools to Watch" Grant

Motion unanimously approved.

T. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

A motion was made by Ms. Dansbury, seconded by Ms. Wehrman to approve the following:

1. Acceptance of Reports
Board Secretary's Report, Treasurer's Report, List of Bills, Transportation Report
2. a. Acceptance of Board Secretary's Monthly Certification, Budgetary Line Item Status
b. Certification of budgetary Major Account/Fund Status (R.C.)
3. Motion to approve Transfer of Funds
4. Motion to approve Travel Logs
5. Motion to approve recommendation for termination of Mr. Sam Sager from the position of custodian, effective 11/1/07 (**HELD FOR EXECUTIVE SESSION**)
6. Motion to approve Ms. Lisa Korneluk as Data Entry position, 12 months, Secretary I, Step 1, 25.5 hours per week, \$24,679 prorated, effective November 12, 2007.
7. Work Order Cost Summary & Land Dimensions Engineering Cost Proposal

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T. SCHOOL BUSINESS ADMINISTRATOR'S REPORT (continued)

8. Motion to approve Tuition Contract with New Hanover Township from September 1, 2007 through June 30, 2008, Grades 9-12 as per attached memo.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Ms. Glenn, Mr. Lynch, Ms. Wehrman, Ms. Zablow, and Mr. Gabauer. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Gens, Ms. Trogdon. Motion unanimously approved.

U. PRINCIPALS' REPORTS

(As attached)

	<u>Enrollment</u>	<u>Fire Drills</u>
BRHS	763	10/05/07 & 10/16/07
BRMS	490	10/22/07 & 10/31/07
MIS	355	10/02/07 & 10/09/07
CBS	228	10/09/07 & 10/29/07
PMS	534	10/01/07 & 10/10/07
	<u>2,370</u>	

V. OTHER ADMINISTRATIVE REPORTS

1. Homebound Instruction Report (as attached)

W. DISCUSSION/INFORMATION ITEMS - Dr. Monillas

1. Revised Board Directory
2. BRMS Student Newspaper - "The Paw Print"

X. NEW HANOVER REPORT

No report

Y. STUDENT REPRESENTATIVE

Ms. Jaclyn Gabauer met with the Middle School Student Council and they would like to:

1. Paint over "Scotties" on the wall of the gym
2. Have the School Store moved to former box office
3. Send four students to Leadership Convention and NJASC Winter Convention
4. Move Stokes trip back to October
5. Have the Renaissance Faire reinstated as a field trip
6. Grade 8 wants to go to Ellis Island

Ms. Harlee Gallo reported on her survey at the High School:

1. Late bus needed for after school activities
2. Problems in the cafeteria
3. Poor condition of the athletic fields

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Z. OLD BUSINESS

No old business

AA. PUBLIC FORUM

No comments were made

BB. EXECUTIVE SESSION

Executive Session Resolution

Mr. Lynch read the following resolution, seconded by Ms. Dansbury and unanimously approved at 9:15 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed on this date in the session of the Board closed to the public:

PERSONNEL

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 9:55 p.m.

ITEM 5 FROM BOARD SECRETARY'S REPORT (held until after Executive Session:

A motion was made by Ms. Dansbury, seconded by Mr. Lynch to terminate Mr. Sam Sager, custodian, effective 11/15/07.

Motion unanimously approved.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

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CC. ADJOURNMENT

A motion was made by Ms. Wehrman, seconded by Ms. Glenn to adjourn the meeting at 10:00 p.m.
Motion unanimously approved.

Respectfully submitted,

John R. Gabauer, III
President

Peggy A. Ianoale
School Business Administrator/Board Secretary

