

August 1, 2016

Weatherford ISD believes that it is important that a student is in school every day. When a child is not going to be in attendance at school, the parent or guardian should contact the school on the day of absence to inform the school of the reason for the absence. The student's absence will remain unexcused until written documentation describing the reason for the absence is presented to the office. The written documentation is required to be presented to the campus within three school days of the child's return to school or the absence will be considered unexcused. The note should be signed by the parent or guardian and returned to the campus office. The final decision for determining whether an absence will be excused or unexcused will be decided by the campus principal. [See FEA (LEGAL)]

Please note that should the student develop a questionable pattern of absences or absences become excessive, the principal or attendance committee may require a statement from a doctor or health clinic verifying the illness or condition that caused the student's absence from school. [See policy FEC (LOCAL).]

When a child is ill and goes to a health care professional, a note verifying the visit should be presented to the campus office when the child returns to school. An absence will remain unexcused until documentation is received from the health care provider. When a student is absent for more than three consecutive days because of a personal illness the student must bring a statement from a doctor or health clinic verifying the illness or condition that caused the student's extended absence from school. The written documentation is required to be presented to the campus within three school days of the child's return to school or the absence will be considered unexcused.

Additional information concerning attendance can be found in the WISD Student Handbook. If you have any questions or need clarification on rules concerning attendance or absences, please do not hesitate to contact your child's campus or the School Operations Office at 817-598-2939.

Have a great 2016-2017 school year. Go Roos!!

Danny Miller
Executive Director of School Operations