

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

June 25, 2014

(Moved from 6-26-14)

The Garvey Board of Education met in regular session on June 25, 2014, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:32 p.m., by Board President Bob Bruesch.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Ms. Maureen Chin, Mr. Henry Lo, Mr. Ronald Trabanino, Interim Superintendent Virginia Peterson, and Interim Superintendent Dolores Preciado.

Also in attendance were Mr. Genaro Alarcon, Mr. Robert McEntire, Dr. Mary Suzuki, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Henry Lo led the recitation of the Pledge of Allegiance.

RECOGNITIONS

- Honoring All Retirees

The Board presented certificates of recognition to all retirees in the 2013-14 school year as follows:

Oswaldo Aguirre	Barbra McPheeters
Hilda Ananian*	Juana O. Meza*
Catherine Camacho*	Frank Mier
Rafaela Camacho*	Donna Nakano
Teresa Gaeta	Mercedes Negrete
Charles Hurley	Christine Oda
Laurie Hurley	Sun Quach
Violet Lee	Beatrice Quintana*
Cecilia Losoya	Manuel Vargas
Anita Maxie	Carol Wickersham

*Present at the meeting.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS

Michael Drange spoke on behalf of Garvey Education Association (GEA) regarding the discussion in closed session of the superintendent search procedures. He stated that GEA would like to participate and provide input as one of the stakeholders in the District.

MOTION TO GO INTO CLOSED SESSION

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board adjourned at 6:39 p.m. to closed session and addressed those items posted on the agenda.

Vote: Bob Bruesch Yes
Janet Chin Yes
Maureen Chin Yes
Henry Lo Yes
Ronald Trabanino Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:21 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Bob Bruesch indicated the following action taken during the closed session:

The Board gave direction to staff on how to proceed about the search for a new Superintendent with a finalized plan by the next Board meeting.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT (s)

Henry Lo stated it he was pleased to attend the promotion ceremonies held on June 5-6, 2014.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Michael Drange, president of GEA, addressed the Board regarding the summer training in preparation with the Common Core State Standards. Mr. Drange invited everyone to the 4th of July ceremonies where our students will be participating in the City of Rosemead. Mr. Drange thanked the Board approving the revisions made to the Local Control and Accountability Plan (LCAP). Mr. Drange spoke of Board Policy 1330, Use of Facilities, asking for clarification on the approval process of joint use agreements and those agreements where the Board should have ultimate responsibility for approval.

- **California School Employees Association (CSEA)**

Olivia De Leon, President of CSEA Garvey Council 292 thanked the Board for honoring the retirees today and she thanked Board and Cabinet members who attended the CSEA retirement dinner.

The Board acknowledged the following persons present at the meeting:

Marie Alexandre, CSEA Labor Representative
Terry Skotnes, GEA Executive Director
Silvia Morales, ATA Member
Elizabeth McCarron, ATA Member

REPORT FROM HEAD START REPRESENTATIVE

Carolyn Wong, Director of Head Start/Preschool Services, addressed the Board regarding budget information for May 2014. She stated there were nine (9) Head Start vacancies out of 414 and zero (0) State Preschool vacancies. The meal totals in the month of May 2014, were: 4,993 breakfasts, 8,708 lunches, and 4,950 snacks. The May 2014 total number of service hours were 3,727 in 29 classrooms. Ms. Wong stated there were \$101,128 earned non-Federal share funds. The Head Start Program does not have a credit card.

Ms. Wong indicated that LACOE staff will be visiting classrooms in July and August, 2014, in preparation for the Office of Head Start (OHS) Visits.

Ms. Wong talked about the last monitoring reports for 2013-14 regarding planning and governance, policies and procedures. She noted that Board president Bob Bruesch and Policy Committee Chair Angela Rios will meet with Ms. Wong tomorrow to review the Governance Screening.

Ms. Wong spoke about the enrollment and wait/interest list of 402 families. In order to meet full enrollment, the District needs to enroll about 450 students and the information is being updated in the ChildPlus computerized system. The next Policy Committee meeting will be on July 16, 2014.

Janet Chin asked if the District is prepared for the OHS visits. Ms. Wong stated that the District is checking to see what is needed and any type of funding that would help prior to the visits; we will be working with LACOE who will assist with funding.

Bob Bruesch asked about the new Head Start curriculum aligned with Common Core State Standards and any type of feedback from the parents. Ms. Wong stated that a consultant met with the majority of teachers to help with planning needs before the parents return.

REPORTS FROM DISTRICT REPRESENTATIVES

- Garvey Council PTA: None
- SELPA Community Advisory Committee (CAC): None

REPORTS AND INFORMATION ITEMS

- Alliance of Schools for Cooperative Insurance Programs (ASCIP).
Martha Espinoza presented the District with a safety award, an ASCIP Incentive in the amount of \$1,500 for the District's participation in the training that ASCIP offers throughout the year.
- LCAP Update.
Dr. Mary Suzuki gave an update on the Local Control and Accountability Plan, as well as, the revisions made since the public hearing on June 5, 2014. Dr. Suzuki noted that this will be an ongoing annual process of bringing the LCAP to the Board and having community meetings and revisions to the plan based on the progress made throughout the year.

HEARING OF PERSONS IN THE AUDIENCE: None

CONSENT AGENDA

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes - Revised

Regular Meeting – June 5, 2014

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved the minutes as corrected.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

2. Conference/Convention Attendance

It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Consent.

B. Human Resources

1. Personnel Assignment Order - Revised

It is recommended that the Board of Education approve the Personnel Assignment Report No. 13-14-17 as presented. Consent.

Genaro Alarcon clarified that the list of reinstated Head Start teachers to 11 months included two newly hired teachers (highlighted in the PAO Report) whose work year was increased to 11 months but were never laid off.

2. Job Description – Family/Health Services Worker

It is recommended that the Board of Education approve revised changes to the Family/Health Service Work job description. Consent.

C. Learning Support Services

1. Contract with Barbara Razo

It is recommended that the Board of Education approve a contract with Barbara Razo to serve as Interim Director II of Special Education at a cost of \$475 per day commencing June 26, 2014 and continuing on a month-to-month basis until a new Director II of Special Education is hired. Consent.

2. Contract with Anita Chu

It is recommended that the Board of Education approve a contract with Anita Chu to provide technical assistance to District staff regarding supporting schools in program improvement for the 2014-15 school year at a cost of \$400 per day, not to exceed \$40,000 from July 1, 2014 through June 30, 2015; to be paid from Title I Program funds. Consent.

3. Consolidated Application for Funding Categorical Programs

It is recommended that the Board of Education approve the submission of the 2014-2015 Consolidated Application for Funding Categorical Aid Programs (Part II) for a total of \$2,814,733. Consent.

4. Contract Renewal with Del Sol School, a Non-Public School

It is recommended that the Board of Education approve the continuing contract with Del Sol School, a Non-Public School for the 2014-15 school year at an estimated cost of \$85,890; to be paid from Special Education Funds. Consent.

5. Contract Renewal with Five Acres Therapeutic School, NPS
It is recommended that the Board of Education approve the continuing contract with Five Acres Therapeutic School, a non-public school, for the 2014-2015 school year at a cost of \$28,432.00; to be paid from Special Education funds. Consent.
6. Contract with Applied Behavioral Consultants, Inc.
It is recommended that the Board of Education approve the contract with Applied Behavioral Consultants, Inc., Ontario Campus, non-public school, for 2014-15 School Year. Consent.
7. Renewal of Contract with Catalyst Speech Language Pathology
It is recommended that the Board of Education approve the continuing contract with Catalyst Speech Language Pathology for the 2014-15 School Year at an estimated cost of \$254,810.00 to be paid from Special Education funds. Consent.
8. Contract Renewal with Cornerstone Speech and Language
It is recommended that the Board of Education approve the continuing contract with Cornerstone Speech and Language for the 2014-15 School Year at an estimated cost of \$5,400.00; to be paid from Medi-Cal and Special Education Funds. Consent.
9. Contract Renewal with Dynamic Therapies, Inc.
It is recommended that the Board of Education approve the continuing contract with Dynamic Therapies for the School year 2014-15 at an estimated cost of \$68,900.00; to be paid from Special Education Funds. Consent.
10. Contract with the Institute for the Redesign of Learning, doing business as (dba) the Almansor Center
It is recommended that the Board of Education approve the contract with The Institute for the Redesign of Learning, doing business as (dba) the Almansor Center, at a cost of \$25,363.00; to be paid from Special Education Funds. Consent.
11. Contract with Invo Healthcare Associates for a Certified Occupational Therapist Assistant (COTA)
It is recommended that the Board of Education approve a contract with Invo Healthcare Associates for a Certified Occupational Therapist Assistant (COTA) for the 2014-2015 School Year at an estimated cost of \$62,640.000; to be paid from Medi-Cal Funds. Consent.
12. Contract Renewal with California Pediatric and Family Services, Inc.
It is recommended that the Board of Education approve the continuing contract with California pediatric and Family Services, Inc., for the School Year 2014-15 in the amount of \$30,000 to be paid from Special Education and Medi-Cal Funds. Consent.
13. Contract Renewal with Center for Developing Kids
It is recommended that the Board of Education approve the continuing contract with the Center for Developing Kids for the 2014-15 School year; at an estimated cost of \$6,080.00 to be paid from Special Education Funds. Consent.
14. Contract Renewal with Logdson School, Inc., a Non-Public School
It is recommended that the Board of Education approve the continuing contract with Logdson School, Inc., a non-public school, for the 2014-2015 Fiscal Year at an estimated cost of \$442,312.80; to be paid from Special Education Funds. Consent.

15. Contract with Neuro-Educational Clinic
It is recommended that the Board of Education approve a 2014-15 contract with Neuro-Educational Clinic at an estimated cost of \$6,400; to be paid from Special Education Funds. Consent.
16. Contract Renewal with Rosemary Johnson & Associates
It is recommended that the Board of Education renew the continuing contract with Rosemary Johnson and Associates for the School Year 2014-15 at an estimated cost of \$19,880.00; to be paid from Special Education Funds. Consent.
17. Contract Renewal with Villa Esperanza, Non-Public School
It is recommended that the Board of Education approve the continuing contract with Villa Esperanza, non-public school, for the 2014-15 School Year at an estimated cost of \$102,585.00; to be paid from Special Education Funds. Consent.
18. Amendment to the 2013-2014 Mental Health Contract with the Children's Hospital Los Angeles and Garvey School District – Head Start/State Preschool
It is recommended that the Board of Education approve the amendment to the 2013-2014 Mental Health contract with the Children's Hospital Los Angeles and Garvey School District – Head Start/State Preschool Program. Consent.
19. Contract for Delegation of Operation of Early Head Start/Head Start/State Preschool Program for 2014-2015 School Year
It is recommended that the Board of Education approve the Contract for delegation of operation of Early Head Start/head Start/State Preschool program for the 2014-2015 School Year. Consent.

D. Business Services

1. Purchase Order Report 13-14-14
It is recommended that the Board approve Purchase Order Report 13-14-14. Consent.
2. Appropriation Transfers
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Consent.
3. Year-End Appropriation Transfers
It is recommended that the Board of Education approve the 2013-2014 year-end appropriation transfers. Consent.
4. Adopt Resolution 13-14-25
It is recommended that the Board of Education adopt Resolution No. 13-14-25, Annual Delegation of Administrative Authority to process Routine Budget Revision, Adjustments and Transfers. Consent.
5. Adopt Resolution 13-14-26
It is recommended that the Board of Education adopt Resolution 13-14-26 authorizing signatories and electronic approval only of County vouchers. Consent.
6. Acceptance of Award Monies
It is recommended that the Board of Education accept the "Safety Award" check in the amount of \$1,500 from Alliance of Schools for Cooperative Insurance Programs (ASCIP). Consent.

7. Approval of LACOE PC Products-Revised Schedule A
It is recommended that the Board of Education approve PC Products-Revised Schedule A with Los Angeles County Office of Education (LACOE) for use of Software Personal Computer Products for District Use of HRS and/or PSFS Data. The revised Schedule is effective July 1, 2014 through June 30, 2015, at a cost of \$10,836 and will be paid from the General Fund. Consent.
8. Contract with Los Angeles County Office of Education
It is recommended that the Board of Education approve the contract with Los Angeles County office of Education (LACOE) for use of the PeopleSoft financial system for the 2014-15 fiscal year. The cost of the contract is \$20,300. Consent.
9. Contract with School Nutrition Services
It is recommended that the Board of Education approve the contract with School Nutrition Services for the period from July 1, 2014 – June 30, 2015. The cost of the contract is \$24,336.00 and will be paid from Food Services funds. Consent.
10. District-wide Membership to California School Nutrition
Approve District-wide membership to California School Nutrition Association (CSNA) in the amount of \$55.00 to be paid from the Food Service Fund. Effective July 1, 2014 through June 30, 2015. Consent.
11. State-wide Membership to California School Nutrition Association
Approve State-wide membership to California School Nutrition Association (CSNA) in the amount of \$111.75 to be paid from the Food Service Fund. Effective July 1, 2014 through June 30, 2014. Consent.

ACTION ITEMS

- A. Adopt the 2014-2015 Local Control Accountability Plan (LCAP)
It is recommended that the Board of Education adopt the 2014-2015 Local Control Accountability Plan (LCAP).

Bob Bruesch asked that some language in the LCAP be clarified for some of the positions, e.g., school community coordinator, and interventionist. He hopes that the job description for interventionists defines the duties to help age specific (elementary and middle school) students. Mr. Bruesch asked for certain committees, e.g., safety committee, that the students (if appropriate) also be included, as bullying is also a part of safety. Mr. Bruesch talked about the importance of parents to have the list of acronyms from the LCAP.

Henry Lo moved, Janet Chin seconded, and the motion carried by a vote of 5 to 0, to approve Action Item A as presented.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

- B. Adopt the 2014-2015 Budget
On the motion of Janet Chin, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board adopted the 2014-2015 Budget.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

Janet Chin stepped out of the Board meeting room during the discussion and approval of Action Items C to F.

C. Approval of Board Policy 1330
Second Reading and approval of BP 1330 (Use of School Facilities).

Bob Bruesch asked about Board approval of joint-use agreements. Robert McEntire stated that the bold print regarding this matter is to remain bold and not as a strike-out; the Board still has a right to ask for information on any particular request for use of school facilities.

Henry Lo moved, Maureen Chin seconded, and the motion carried by a vote of 4-0, the Board approved Action Item B as corrected.

Vote:	Bob Bruesch	Yes
	Janet Chin	Not present for the vote
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

D. Approval of Administrative Regulation 1330

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 4 to 0, the Board adopted the second reading of AR1330 (Use of School Facilities).

Vote:	Bob Bruesch	Yes
	Janet Chin	Not present for the vote
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

E. Approval of Board Policy 1325

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 4 to 0, the Board adopted the second reading of BP1325 (Advertising and Promotion).

Vote:	Bob Bruesch	Yes
	Janet Chin	Not present for the vote
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

Bob Bruesch commented on the enforcement needs to stop the distribution of advertising materials on or near the school campus. Virginia Peterson indicated that principals will be asked to approach anyone who is not approved to distribute advertising materials on campus.

F. Approval of New Facilities Use Application & Fees

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 4 to 0, the Board adopted the second reading of Facilities Use Application & Fees.

Bob Bruesch offered an amendment to add: "that all facility users (and contractors) be required to provide the District proof of a clean criminal background check and Tuberculosis (TB) clearance prior to allowing

any staff member, employee or subcontractor to work on any campus, open or closed.” Amendment accepted.

Henry Lo reminded the Board that the last time the Board raised its facility user fees was four years ago and the overall costs of materials have increased significantly; the Board has the responsibility of overseeing the District’s resources to ensure these are available on a long-term basis.

The amended motion passed by a vote of 4 to 0.

Vote: Bob Bruesch Yes
Janet Chin Not present for the vote
Maureen Chin Yes
Henry Lo Yes
Ronald Trabanino Yes

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

The Board adjourned at 8:13 p.m., to closed session and addressed those items posted on the agenda.

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 8:40 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Bob Bruesch indicated the following action taken during the closed session:

The Board gave direction to staff on the matter involving PERB Case LACE5848E.

PUBLIC AGENDA ITEMS: None

FUTURE MEETINGS

Janet Chin mentioned the California draught conditions that have worsened in the past week and the hope for a Board resolution in support of many actions of water conservation by the many municipalities. Bob Bruesch noted that Water companies may also need to be contacted for water projects such as those in two of our schools and possible funding sources.

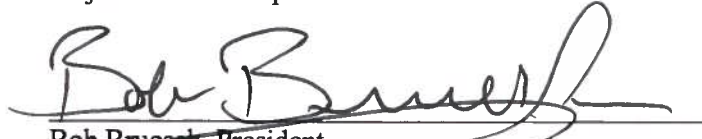
Henry Lo reminded Board members of the upcoming 4th of July celebrations. Mr. Lo asked to adjourn the meeting as an acknowledgment of the 50th anniversary of the Civil Rights Act of 1964.

The following are future Board meetings and agenda topics. Public session will begin at 6:30 p.m., and closed session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
July 17, 2014	
August 7, 2014	
August 28, 2014	
September 18, 2014	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 8:44 p.m.



Bob Braesch, President



Dolores Preciado or Virginia Peterson, Interim Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Marie Alexandre

Cathie Camacho

Olivia De Leon

Michael Drange

Terry Skotnes

Carolyn Wong