

**COMMUNITY SERVICE CHECKLIST** for \_\_\_\_\_  
student's name

1. EFMHS students are required to complete **40 hours of community service prior to graduation.**
2. Must identify on the checklist the service(s) that the student will complete or has completed.
3. If the service is not identified on this list, identify the service under **“other”** and **prior-approval** will be required and **must be \*\*\*\*obtained from the CSE Faculty Advisors. (Failure to obtain prior approval may result in the volunteer work not being accepted)**

**Senior Citizens**

(over 60 and not a family member)

\_\_\_ nursing home

\_\_\_ neighbor

\_\_\_ meals on wheels

\_\_\_ senior centers

**Community services**

\_\_\_ ambulance station

\_\_\_ fire department

\_\_\_ historical society

\_\_\_ village department

\_\_\_ public library

\_\_\_ town band

**Children**

\_\_\_ coach/referee/manage sports team

\_\_\_ tutoring/mentoring

\_\_\_ childcare (single parent or military family)

\_\_\_ licensed daycare center

\_\_\_ summer camps

\_\_\_ hospital

\_\_\_ food shelf

\_\_\_ school

\_\_\_ church

\_\_\_ town recreation

**Community organizations**

\_\_\_ Boy/girl scouts

\_\_\_ 4-H

\_\_\_ Humane Society

\_\_\_ Wildlife Refuge

\_\_\_ Parks and trails

\_\_\_ Red Cross

\_\_\_ American Legion

\_\_\_ Lions Club

**Other** (prior approval required from CSE  
faculty advisors)

\_\_\_\_\_

## ENOSBURG FALLS MIDDLE & HIGH SCHOOL COMMUNITY SERVICE AGREEMENT CONTRACT

Community service is a graduation requirement that provides all EFMHS students the opportunity to develop a sense of awareness of the need for volunteers in their community. **The community service must be un-paid and be an approved service** (see checklist). Community service is to be completed during non-school hours with the exception for in-school activities that can be done during study hall or “special activities” such as SADD events.

### CRITERIA:

- \* The experience must be volunteer work. (UN-PAID) at an approved site.
- \*Approved sites are identified on the community service checklist form.
- \*The experience cannot be at a site where you are employed.
- \*The experience cannot occur during class time (exception for approved “special activities”.)
- \*If volunteer work occurs during study hall, you must have the teacher’s permission and it can only occur within the school.

### THE STUDENT AGREES TO:

- \*Demonstrate honesty, punctuality, courtesy, positive attitude, appropriate dress and grooming and a “desire to learn”.
- \*Follow site and school guidelines and expectations
- \*Consult with Advisor about any difficulties or concerns with site.
- \*Fulfill any and all requirements as agreed upon.

### THE SITE SUPERVISOR AGREES TO:

- \*Provide a well-supervised community volunteer experience.
- \*Provide proper and adequate safety instructions and training in all areas appropriate to volunteer experience.
- \*Contact the faculty advisor (Louise Greene or Jessica Leo at 933-7777) with any problems or concerns.
- \*Complete the community service form outlining dates, hours and a description of the volunteer experience
- \*Comply with the requirements of the Federal and State Fair Labor Standards Act in regard to the student.

Signatures:

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

**COMMUNITY SERVICE GUIDELINES**  
**for all EFMHS students**

- \* Minimum of **40 hours mandatory community service.**
- \* Community service site must correspond to the **community service checklist** or has received **prior approval.**
- \* **If requesting prior approval** for a site not on the checklist, must be requested **by November 1 of graduating year.**
- \*Community service must be completed and all paperwork submitted by **June 1st of graduating year.**
- \*No credit is issued for community service.
- \*Students cannot miss class to do community service unless it is for an approved “special activity”.
- \*Proof of community service will be documented on transcript.
- \*Opportunities for community service are posted on the ***Enosburg Falls High School*** home page under ***Community Service.***

FACULTY ADVISORS:

For underclassmen contact: Jessica Leo at 933-7777 ext. 204 or e-mail at [jleo@enosburgk12.net](mailto:jleo@enosburgk12.net)

For Seniors contact: Louise Greene at 933-7777 ext 330 or e-mail at [lgreene@enosburgk12.net](mailto:lgreene@enosburgk12.net)